

INSTRUCTION COUNCIL

MINUTES

Thursday, September 19, 2024
126 ITLE or Zoom

<https://okstate-edu.zoom.us/j/94152939415?pwd=YzdXMzMwTnF4bTZqUoRnNy8rU1FYUTog>

PASSCODE: 649494

9:00 a.m. – 10:30 a.m.

In attendance: Shannon Baker, Laurie Beets, Larry Burns, Kyndal Campbell, Aaron Christensen, Cynda Clary, Andrew Doust, Craig Freeman, Richard Frohock, Jami Fullerton, Sarah Johnson, Diane Jones, James Knecht, Matt Lovern, Chris Ormsbee, Rita Peaster, Carisa Ramming, Jerry Ritchey, Adrienne Sanogo, Candace Thrasher, Ronna Vanderslice and Chris Francisco, Chair

1. **MicroCredentials – Chris Ormsbee**

MicroCredential - Short-term, postsecondary credential comprised of a coherent set of measurable, non-credit-bearing activities or projects, and/or up to 9 hours of credit-bearing courses that provide specific career critical skills, competencies, and knowledge that can be readily transferred to the workplace.

Digital Badge - A web-based artifact (symbol) that contains institutional branding and embedded metadata that documents students' completion of a credential, and which can be shared and verified electronically.

Approval Process for MicroCredentials

- *For Credit* – will be considered using the college curriculum approval process for new programs up to Instruction Council. College curriculum committees need to be able to review microcredential requests on a continuous basis and in a timely manner.
- *NonCredit* – will be approved through Vice Provost Ormsbee and Outreach Council. Submissions to Outreach Council will be reviewed within 72 hours.

Instruction Council (IC) members indicated their support for microcredentials.

2. **General Education Update – Chris Francisco**

C. Francisco announced that he is finalizing the summer trails and standardizing them to ensure readiness, hopefully by next week. The College of Arts and Sciences (CAS) curriculum committee noticed an inconsistency on communication competency requirements. The corrected proposed resolution will be distributed to Instruction Council (IC) members for your feedback.

As requested by IC, C. Francisco spoke with General Education Advisory Council (GEAC) regarding dual designations that did NOT involve the D-Diversity or the G-International designation. GEAC members were highly skeptical and vociferously opposed to the idea. If IC members feel strongly about it, we can continue to take it to GEAC for further discussion, however this should probably go on a back burner for now considering that any such course would be refused by the GEAC group. The idea of a course with the dual designation of Q and N is a definite possibility, however GEAC did not feel the same. They felt the course would inevitably emphasize one designation over the other.

3. Uniform requirements for which students take UNIV 1111 – Shannon Baker

S. Baker informed IC members that her discussion in yesterday's Directors of Student Academic Services (DSAS) meeting led to the following feedback:

- Everyone would take UNIV 1111
- FTIC should all take UNIV 1111 and create an online option for non-traditional students
- UNIV 1111 for non-traditional students could be an 8-week course
- For the transfer students, DSAS discussion was split
 - Transfer students with a significant number of hours but no first-year seminar should not be required to take the course
 - Transfer students should take the online class and quickly get the resources they need
- Creating an area in Canvas that we would refer our transfer students so that they are not taking the class but would have access to the resources as a non-credit bearing option.

Feedback from IC members:

- Transfer students seem to think the UNIV 1111 is geared only toward freshmen students
- Student Success would like to pursue a UNIV 1111 with a unique curriculum for transfer students
- Possibly use a different course number for the transfer students
- Individual colleges often offer an orientation course for transfer students, e.g. ENGR 1111
- Monitor the need for each college to offer a transfer UNIV 1111 course of some type
- Transfer landing page and modules to refresh transfer student knowledge
- Nontraditional students add dimension to any course, however for our first-year seminar, if thinking from the perspective of these nontraditional students, we do not want them to be frustrated with content such as life skills, study skills, etc.

4. College of Education and Human Sciences Ambassadors Program – Adrienne Sanogo and Rita Peaster

A. Sanogo explained that CEHS Ambassadors are utilized to assist our freshmen students and with a 3000 level 1 hour credit CEHS course (a way for connecting us with our students as they come in to be advised.) CEHS is seeking special enrollment status for the ambassadors. R. Peaster added that we have an OSU policy that governs priority enrollment status. There is a large population of our student body that qualifies for priority enrollment – 26%. Given that this bucket is already so large, we try to be very careful adding anything to it. However, this ambassador program warrants discussion from IC because it seems to fit within that policy. This ambassador program consists of 40 students. There are other colleges that have student academic mentors that could benefit from priority enrollment status as well, so there may be other requests coming forward in the future.

Motion was made C. Freeman and seconded by J. Fullerton to accept the CEHS ambassador program students into priority enrollment status, and Instruction Council members approved.

5. Curriculum

Information Items Only:

Course Action Summaries:

Program Modifications:

Ferguson College of Agriculture

Master of Science in Animal Science (019)

Course requirement change

- For Thesis option
 - Add STAT 5013

- Remove ANSI 5010 and replace it with 6 hours of ANSI for FDS graduate courses
- Decrease hours required for ANSI 5110 from 3 to 1 credit hour
- Decrease electives from 15 to 14 hours
- For Non-Thesis option
 - Add STAT 5013
 - Remove ANSI 5000 and ANSI 5010
 - Decrease hours required for ANSI 5110 from 3 to 1 credit hour
 - Add 12 hours of ANSI or FDSC graduate courses
 - Increase electives from 15 to 20 hours
- Total credit hours for the Thesis option will not change. Total hours for the Non-Thesis option will increase from 32 to 36.
- Reason for requested action: To provide students with more relevant coursework.

Degree requirement change

- Remove the GRE requirement
- Applicants must secure a faculty mentor
- Provide a personal statement and three letters of recommendation
- Reason for requested action: To meet Faculty Graduate Committee recommendations

Motion was made by A. Doust and seconded by C. Freeman to accept the above-mentioned Ferguson College of Agriculture's Master of Science in Animal Science program requirement changes, and Instruction Council members approved. C. Francisco said we will likely pause on this change for further information before going to Council of Deans due to the increase in credit hours for the non-thesis option.

College of Arts & Science

Master of Science in Applied Statistics (507)

Course requirement change

- Replace 4000-level courses with equivalent 5000-level courses
- Remove STAT 5013 and 3 hours of outside coursework
- Increase electives from 3 to 9 credit hours
- Total credit hours will not change
- Reason for requested action: Updating degree to align with Graduate college requirements. To provide students with more relevant coursework.

Master of Science in Communication Sciences and Disorders (430)

Course requirement change

- Adding CDIS 5713
- Adding CDIS 5420 or CDIS 5340
- Removing second instance of CDIS 5163
- Removing CDIS 5422
- Total credit hours will not change
- Reason for requested action: To align degree requirements with course changes.

Master of Science in Mathematics (142)

Course requirement change

- Replace 4000-level courses with equivalent 5000-level courses
- For the Non-thesis option
 - Increase electives from 9 to 12 credit hours
 - Decrease MATH 5000 (Master's Research and Thesis) from 6 to 3 hours
- Total credit hours will not change

- Reason for requested action: Updating degree to align with Graduate College requirements. For the non-thesis option, the change addresses a clerical error.

Doctor of Philosophy in Mathematics (143)

Course requirement change

- Remove MATH 5023 and add MATH 5553 for the Applied Mathematics track.
- Reason for requested action: MATH 5553 is a better fit for students in the Applied Mathematics track.
- Total credit hours will not change.

Master of Science in Statistics (192)

Course requirement change

- For Thesis and Formal Report
 - Remove 3 hours of coursework outside STAT or MATH
 - Remove 3 hours of electives with STAT or MATH prefix
 - Add 6 hours of electives
- For Creative Component
 - Remove 3 hours of coursework outside STAT or MATH
 - Increase 6 hours of electives with STAT or MATH prefix to 9 credit hours with STAT or MATH prefix
 - Clarify that passing the Comprehensive Examination is required and serves as the Preliminary Examination for the PhD.
- Total credit hours will not change
- Reason for requested action: To allow students to take coursework that applies to their future education or careers.

Motion was made by C. Freeman and seconded by C. Clary to accept the above-mentioned College of Arts and Sciences program requirement changes, and Instruction Council members approved.

College of Education and Human Sciences

Master of Science in Human Development and Family Science: Marriage and Family Therapy (095)

Course requirement change

- Reduce hours for HDFS 5690 from 15 to 12 credit hours
- Add HDFS 5503
- Total credit hours will not change
- Reason for requested action: To align degree requirements with accreditation standards and streamline clinical training for students.

Degree requirement change

- Remove the GRE requirement
- Reason for requested action: To reduce barriers to the admission process

Motion was made by J. Fullerton and seconded by A. Doust to accept the above-mentioned College of Education and Human Sciences' Master of Science in Human Development and Family Science: Marriage and Family Therapy program requirement changes, and Instruction Council members approved.

Spears School of Business

Doctor of Philosophy in Business Administration: Executive Research (036)

Course requirement change

- Remove MSIS 6343 and BADM 6913
- Add an additional BADM 6200 and 4 additional hours of BADM 6000
- Reason for requested action: To align the course sequencing with the traditional PHD curriculum.

- Total credit hours will not change.

Master of Science in Business Analytics and Data Science (505)

Course requirement change

- Increase credit hours for BAN 5570 from 1 to 2 credit hours
- Total credit hours will increase from 37 to 38 hours
- Reason for requested action: To align degree requirements with course changes.

(Note: This particular degree got stuck in Workflow but all the other options that made this same change during the last curriculum cycle were approved.)

Motion was made by A. Doust and seconded by C. Freeman to accept the above-mentioned Spears School of Business program requirement changes, and Instruction Council members approved. C. Francisco said we will likely pause on this change for further information before going to Council of Deans due to the increase in credit hours for the non-thesis option.

Center for Health Sciences

Master of Science in Physician Assistant Studies (012)

Course requirement change

- Remove PA 5104, PA 5153, PA 5213, PA 5222, PA 5133, PA 5143, and PA 5234
- Add PA 5114, PA 5125, PA, 5134, PA 5132, PA 5144, and PA 5273
- Remove PA 5534 as alternate to PA 5524
- Total credit hours will not change
- Reason for requested action: To update degree requirements with course number changes

Degree requirement change

- Remove Casper requirements
- Reason for requested action: To remove barriers to the admission process

Motion was made by C. Freeman and seconded by J. Fullerton to accept the above-mentioned Center for Health Sciences' Master of Science in Physician Assistant Studies program requirement changes, and Instruction Council members approved.

6. Other

- C. Francisco welcomed M. Lovern, Associate Dean, Graduate College, to IC. M. Lovern will be attending IC on behalf of the Graduate College.
- C. Francisco announced a renewed directive from the Board of Regents to refrain from increasing credit hours within our degrees. We will consider all curricular requests presented today, however there may need to be further discussions regarding details of total hour increases. If the reasoning behind the decision can be well defined and convincing, we may be able to achieve a Board approval.
- C. Thrasher informed IC members that CourseLeaf CIM programs is open to add program modifications and new program proposals. So far, there have been 8 online training sessions presented and 4 additional sessions tomorrow.

Meeting was adjourned at 9:45am

Minutes were recorded by K. Campbell