

INSTRUCTION COUNCIL

MINUTES

Thursday, December 5, 2024
126 ITLE or Zoom

<https://okstate-edu.zoom.us/j/94152939415?pwd=YzdXM2MwTnF4bTZqUoRnNy8rU1FYUTog>

PASSCODE: 649494

9:00 a.m. – 10:30 a.m.

In attendance: Shannon Baker, Laurie Beets, Larry Burns, Kyndal Campbell, Aaron Christensen, Cynda Clary, Andrew Doust, Craig Freeman, Richard Frohock, Jami Fullerton, Jeff Hartman, Kelva Hunger, Diane Jones, James Knecht, Matt Lovern, Marlys Mason, Carol Moder, Christine Ormsbee, Carisa Ramming, Jennifer Rudd, Adrienne Sanogo, Candace Thrasher, Ronna Vanderslice, Jimmie Weaver and Chris Francisco, Chair.

1. Doel Reed Update – Carol Moder

C Moder offered an overview of the Doel Reed Center (DRC) to Instruction Council (IC) members. The DRC emphasizes the multicultural environment in Taos, New Mexico. The property consists of three adobe buildings, two residences and the Doel Reed Studio. Courses offered at DRC are interdisciplinary across colleges, and C. Moder expressed her desire to fit Doel Reed courses into the general education trails i.e. experiential learning / capstone courses. Current offerings include writing workshops for prestigious scholarships such as Rhodes, Gates and Marshall, as well as credit courses in summer (faculty salary and travel is paid by DRC). Multiple scholarships are available to students to help defray their expenses. DRC also funds visiting artists and scholars. There is also the Hargis Fellows program at DRC for OSU faculty who are invited to be in residence at the DRC for 2 weeks in early August.

The objective is for OSU faculty to familiarize themselves with DRC and take advantage of the center in Taos to develop a course to be offered at the center. Continuing education programs and leisure learning with a Native American focus are very popular. Class sizes will typically run around 12 students. According to C. Moder, team taught capstone classes would be ideal at DRC as well. C. Francisco agreed that DRC would be a good venue for capstone courses, summit courses in the GenEd trails, and any sort of lab experimental course.

DRC courses are generally processed through the ITLE general correspondence courses, and the department head is responsible for approval. The courses also require approval in Oasis. IC members expressed their desire to be included in the process of DRC course approval, and C. Francisco agreed that adding a signature line to the DRC proposals for associate deans could be easily accomplished. Our existing process for general topics courses does not require associate dean approval, so we would need to distinguish the DRC courses. C. Francisco emphasized that we would need to create some kind of consensus across colleges as we move forward. We will revisit this topic.

C. Moder encouraged IC members to speak with their faculty about developing courses for delivery at DRC from October thru December, and mid-January thru May.

2. UNIV 1111 and Transfers – Shannon Baker

At the request of the colleges, an upper level UNIV 1111 (UNIV 3111) course was discussed at the April 18, 2024 IC meeting as a proposed practice to introduce transfer students to the colleges. S. Baker shared the conversation with Directors of Student Academic Services (DSAS) and is now bringing it back to IC. The DSAS conversation resulted in the following expectations:

- Transfer students who do not bring in a like course will be taught a course equivalent to UNIV 1111 in their respective college. The course will have a prefix that corresponds to their college and will be a 3000 level.
- If the student has already taken an equivalent course, there is no need to take a similar course at OSU.
- With a goal of providing transfer students with additional upper-level credit, the colleges would agree to honor other colleges as meeting the transfer requirement.
- If a transfer student changes their major, they will not be required to take another UNIV 1111 course within their new college.
- The purpose of this course is not only to provide symmetry across the colleges so students are having a similar experience but also in the case of transfers allowing colleges to create a focused enough class to give a transfer student value in taking the course.

C. Francisco reminded IC members that this request originated with the colleges wanting to provide this introduction to these new transfer students. If colleges no longer want to require this course, that is fine. If they want to waive the course in certain circumstances, there will need to be clear and consistent guidelines across colleges as to when we are waiving it. He recommended IC members return to their colleges to talk informally between IC and DSAS representatives. We need a university consensus as to whether we have a separate course or not – colleges can have their separate career courses, but we need an orientation type of class for our transfer students. The rules for that course should be standardized as much as possible so we do not face further issues with students jumping between colleges.

3. Curriculum

Information Items Only:

N/A

Course Action Summaries:

College of Arts and Sciences – attached

Motion was made by M. Mason and seconded by A. Christensen to accept the attached College of Arts and Sciences course action changes, and Instruction Council members approved.

Ferguson College of Agriculture – attached

Motion was made by A. Doust and seconded by M. Mason to accept the attached Ferguson College of Agriculture course action changes, with the correction of the food science course FDSC 2102 changing to FDSC 2103, and Instruction Council members approved.

OSU-Hargis Leadership Institute – attached

Motion was made by J. Fullerton and seconded by C. Freeman to accept the attached OSU-Hargis Leadership Institute course action changes, and Instruction Council members approved.

College of Professional Studies – attached

Motion was made by A. Doust and seconded by A. Sanogo to accept the attached College of Professional Studies course action changes, and Instruction Council members approved.

Program Modifications:

N/A

4. Other –

The second interview for Associate Provost for the Arts is currently underway, with the third candidate coming to campus next Monday and Tuesday, December 9th and 10th. Confidential input forms are loaded on the Academic Affairs website, Initiatives page <https://academicaffairs.okstate.edu/initiatives/2024-assoc-provost-arts-search.html>. We hope to get feedback from all of you by the middle of next week and make an offer to one of the candidates before the holiday break.

Meeting was adjourned at 9:58am

Minutes were recorded by K. Campbell