

INSTRUCTION COUNCIL

MINUTES

Thursday, March 3, 2022
Zoom <https://zoom.us/j/96284911705>
9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Larry Burns, Aaron Christensen, Stephen Clarke, Cynda Clary, Andrew Doust, Richard Frohock, Jami Fullerton, Jeff Hartman, Sunderesh Heragu, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Rita Peaster, Kyndal Roark, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Missy Wikle and Chris Francisco, Chair.

1. Six-Week Grade Reporting – Chris Francisco

C. Francisco reported a high percentage of six-week grade submissions. There were a couple of larger classes that did not submit grades and we are always looking for different processes to facilitate higher grade submission. Most of the missing grades were for Honors add ons or from independent study and research classes. R. Frohock added that there should be some type of basis by six weeks to enter a grade for the Honors add ons. He will work with Honors faculty regarding six-weeks grade entries. C. Francisco will remind unit heads of the six-week grade submission. Instruction Council (IC) members agreed that instructors are not being negligent, this matter is just not on their radar.

2. Prefinals Week Guidance – Chris Francisco

SGA student presented to the Provost a concern regarding prefinals week due dates for class projects. Instructors are allowed to assign major projects well in advance, with a due date of prefinals week. IC members expressed their concerns regarding a change in policy:

- CEAT – textual – for many CEAT courses it would be very difficult, lose one entire week of instruction time
- FCA – constant faculty guidance with other policies seem more pressing
- Global Studies – students can always submit their work in early instead of waiting until prefinals week
- CAS – decision should be left to the discretion of the individual instructor

C. Francisco will convey this valuable input to the Provost.

3. Curriculum

1) Information Item Only:

N/A

2) Course Actions Summaries:

<u>Engineering, Architecture and Technology</u>				
New Course	Title	Description	Prerequisite	
ARCH 3033	Design Methods	Investigations in Design Methods	ARCH 2216 or permission of instructor	

Motion was made by M. Mason and seconded by A. Doust to accept the above-mentioned College of Engineering, Architecture and Technology new course action ARCH 3033, and IC members approved.

3) Program Modifications:

College of Arts and Sciences

Bachelor of Arts in Political Science (170)

Option addition

- Add option in Public Policy
- The proposed option addition is requested to prepare students for domestic and international policy-related careers in government, research, and advocacy.

Discussion: C. Clary expressed her appreciation for the Agriculture Economic courses that were included in the Political Science BA degree, Public Policy option addition. She suggested that AGEC 1113 be added to the list of major requirements, in light of the fact that some of those students may be seeking a minor. A. Doust will visit with his colleagues about adding that particular course to this option.

Motion was made by C. Clary and seconded by M. Mason to accept the above-mentioned College of Arts and Sciences, Bachelor of Arts in Political Science, Public Policy option addition, and IC members approved.

4. Other

- The 3-17-22 IC meeting is cancelled due to spring break.
- Curricular analytics – a significant number of degree plans have been uploaded into the curricular analytics system within the last two years. There were some technical glitches in which some of the prerequisites were lost. C. Francisco has been reviewing these programs for loss of this information. He reported that it has been very helpful to visualize these curriculums and see where the problems are. Taking the curricular analytics system to the next step is using optimization tools that are computationally intensive enough that they require a commercial optimization tool. Western Land grant cluster has been asked to beta test this tool and will be allowed to use it at no charge, and C. Francisco volunteered. This tool has very interesting abilities and when fed with specific advising parameters (such as a maximum number of hours to take in a semester), can create an optimized degree plan. There may be multiple “optimal” plans depending on what is valued. If anyone is interested in running through the beta testing with C. Francisco, please feel free to contact him. Learning outcomes may be introduced at some point later in the process.

Meeting was adjourned at 9:18am

Minutes were recorded by K. Roark