In attendance:  Laurie Beets, Bruce Benjamin, Chad Blew, Larry Burns, Aaron Christensen, Cynda Clary, Andrew Doust, Kathy Essmiller, Rich Frohock, Jami Fullerton, Margi Gilmour, Jeff Hartman, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Chris Ormsbee, Rita Peaster, Carisa Ramming, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Matt Upson, Jean Van Delinder, Denise Weaver, Missy Wikle and Chris Francisco, Chair.

1.  **Handling courses with BIOL 1114 as a prerequisite – Rita Peaster & Diane Jones**
    *"Beginning in fall 2022, the Integrative Biology department plans to change the structure of Introductory Biology (BIOL 1114) from a single course into two separate courses: BIOL 1113 (lecture) and BIOL 1111 (lab). The new courses will present the same content as before and both will retain the Natural Sciences (N) general education designation. In addition, BIOL 1111 will carry Scientific Investigation (Laboratory Science – L) general education credit.*
    *Courses that reference BIOL 1114 as a prerequisite must be updated in Banner to reflect that either BIOL 1114 or (BIOL 1113 and BIOL 1111) can be used effective fall 2022 in order for Banner registration to properly enforce the prerequisites.*

    *Proposal*
    *Given that we can identify courses with BIOL 1114 as a prerequisite via the OSU_AA_GEN110 CCCRSRPT ePrint report, Academic Affairs and the Office of the Registrar agree that it is not necessary for course action forms (CAFs) to be submitted if the Introductory Biology course change is the only modification to the affected courses effective fall 2022.*
    *To record the prerequisite updates for historical purposes, we will create documents via mail merge that record the change for each affected course and file with other CAF archives. The Registrar's Office will revise the course descriptions and enforced prerequisites in Banner. The documents recording the modification could be formatted as follows:*

    ***COURSE ACTION FORM BRIEF***
    ***Effective Term****: Fall 2022*
    ***Change to Existing Course Prerequisites Only***
    ***Course Prefix/Subject****: _____ **Course Number**: _____*
    ***Short Course Title****: _____*
    ***Change Description****: Update prerequisite references to BIOL 1114 with <u>BIOL 1114 or (BIOL 1113 and BIOL 1111)</u>."*

    Instruction Council (IC) members indicated their informal agreement of this proposal.

2.  **Identifying Classes using Open Educational Resources in the Class Schedule – Rita Peaster, Matt Upson & Kathy Essmiller**
    *"Overview*
    *University Libraries and the Office of the Registrar plan to pilot the identification of classes using open educational resources (OER) in the Banner class schedule effective spring 2022. Kathy Essmiller with University*

*Libraries will communicate with departments participating in the pilot and collect a list of classes (CRNs) that will use OER next spring. The list of CRNs will be provided to the Registrar's Office, who will add a new OER course attribute to the classes before the spring class schedule is published on September 20. University Libraries will communicate changes to the list of OER classes each subsequent semester to the Registrar, whose team will add or remove the OER course attribute as needed before the next semester's enrollment opens. The Banner class schedule search results will be updated to include a column that displays select course attributes, including the new OER attribute."*

For examples please see pages 4 and 5 of this document.

3. **Curriculum**
   1) **Information Item Only:**
      N/A
   2) **Course Actions Exceptions:**
      N/A
   3) **Program Modifications:**
      N/A

4. **Other**
   a. R. Seitsinger introduced C. Ramming to IC members. Ramming is the Interim Assistant Dean for Engagement and Inclusion in the College of Engineering, Architecture and Technology (CEAT). She will be working closely with CEAT student services and focusing on first and second year student success across the college. She may be standing in for R. Seitsinger in the future. IC welcomed C. Ramming.
   b. COVID Updates:
      i. There are more cases on campus than we would like to see – more on campus, in town, and in the state. Campus administration is continuing to encourage students, faculty and staff to vaccinate and to wear a mask. One of the most impactful benefits of vaccination to students is the lack of quarantine after exposure.
      ii. OSU is pushing out a social media campaign to encourage masking. President Shrum spoke to Greek Life to encourage students to mask up. Administration will be attending several classes and distributing gift cards to students who are masked.
      iii. University changed their language from "encouraging masks" to "expecting masks".
      iv. New contact tracing system that was implemented for classroom exposures has been extremely efficient thanks to Larry Burns and David Mariott with Institutional Research and Analytics. This reporting may impose an extra burden on instructors, however our goal to decrease the number of cases on campus must remain a priority. Contact tracing, as well as the ability to offer changes in delivery method, help ensure a safer classroom environment.
      v. IC members questioned the individuals who are appearing in classrooms and counting the students wearing masks. C. Francisco informed IC that this directive did not originate from Academic Affairs.
      vi. IC members would like to see classroom modality changes traced, if possible, via Slate.
      vii. Members described an unsubstantiated rumor that outside entities are sending individuals around to monitor instructors and what they are saying about the state law prohibiting mask requirements. There is no evidence for this rumor.
      viii. Judge rules recently that schools could in fact require masks (applies to K-12). Logic of the ruling was that there could not be two sets of rules for private and public institutions. Understanding from informal discussions is that the executive order is what is causing the problems for OSU right now, as far as enforcing a mask mandate. SB658 – ruling would not extend whether someone could mount that sort of challenge. OU law faculty have been vocal regarding a challenge SB658 and executive order but have not yet filed anything with the court.
      ix. A small sampling across campus would indicate about 50 percent of courses have gone online and 50 percent have continued with face to face classes or blended hybrid.

1. CEAT classes are still face to face with masks.
2. EHS has entire cohorts of students online due to field experiences and unintended exposure.
3. SSB classes are closer to 50/50 – many of these instructors are very familiar and comfortable with online learning.
4. CAS offers a mixture of face to face, hybrid and online learning.
5. FCA is more face to face but have a significant number of classes online as well.

x. The OSU administration is aware that students prefer in person instruction, and to offer a safe environment in that modality, masks are the reasonable option.

xi. Masks were ordered and are set to be distributed immediately.

Meeting adjourned at 9:33am

Minutes were recorded by K. Roark

# Identifying Classes using Open Educational Resources in the Class Schedule

**Overview**

University Libraries and the Office of the Registrar plan to pilot the identification of classes using open educational resources (OER) in the Banner class schedule effective spring 2022. Kathy Essmiller with University Libraries will communicate with departments participating in the pilot and collect a list of classes (CRNs) that will use OER next spring. The list of CRNs will be provided to the Registrar's Office, who will add a new OER course attribute to the classes before the spring class schedule is published on September 20. University Libraries will communicate changes to the list of OER classes each subsequent semester to the Registrar, whose team will add or remove the OER course attribute as needed before the next semester's enrollment opens. The Banner class schedule search results will be updated to include a column that displays select course attributes, including the new OER attribute (see below).

## Browse Classes

**Search Results** — 20 Classes
Term: Spring 2022    Subject and Course Number (ex: MATH1513 or ag3010): ENGL1113 English

| Title | Subject | Course Nu | CRN | Hours | Instructor | Part of Term | Meeting Dates Times and Location | Campus | Enrollment/Waitlist | Attribute |
|---|---|---|---|---|---|---|---|---|---|---|
| Composition I Lecture | ENGL | 1113 | 20736 | 3 | | 1 | S M T W T F S 10:30 AM - 11:45 AM Type: Cla | Stillw... | 19 of 19 seats r... 10 of 10 waitlist ... | College of Arts & Sciences Lower Division Requirement |
| Composition I Lecture | ENGL | 1113 | 20737 | 3 | | 1 | S M T W T F S 01:30 PM - 02:45 PM Type: Cla | Stillw... | 19 of 19 seats r... 10 of 10 waitlist ... | College of Arts & Sciences Lower Division Requirement |
| Composition I Lecture | ENGL | 1113 | 20738 | 3 | | 1 | S M T W T F S 03:00 PM - 04:15 PM Type: Cla | Stillw... | 19 of 19 seats r... 10 of 10 waitlist ... | College of Arts & Sciences Lower Division Requirement |
| Composition I Lecture | ENGL | 1113 | 22609 | 3 | Bilbrey, Hayden (Primary) | 1 | S M T W T F S - Type: Class Building: Web/l | Stillw... | 9 of 9 seats rem... 20 of 20 waitlist ... | College of Arts & Sciences Lower Division Requirement Open Educational Resources Regular Outreach Course |
| Composition I Lecture | ENGL | 1113 | 24488 | 3 | Putney, Daniel (Primary) | 1 | S M T W T F S - Type: Class Building: Web/l | Stillw... | 19 of 19 seats r... 20 of 20 waitlist ... | College of Arts & Sciences Lower Division Requirement Open Educational Resources Regular Outreach Course |
| Composition I Lecture | ENGL | 1113 | 29213 | 3 | | 1 | S M T W T F S 10:30 AM - 11:15 AM Type: Cla | Stillw... | 19 of 19 seats r... 10 of 10 waitlist ... | College of Arts & Sciences Lower Division Requirement |

Students and others will also be able to search for OER classes using an advanced search by selecting **Open Educational Resources** in the *Attribute* field.

# Browse Classes

**Enter Your Search Criteria**

Term: Spring 2022

| | |
|---|---|
| Subject | **x** English |
| Course Number | 1%13 |
| Subject and Course Number (ex: MATH1513 or ag3010) | |
| CRN | |
| Open Sections Only | ☐ |
| Title (surround your text with the % wildcard character) | |
| Course Number Range | [ ] to [ ] |
| Credit Hour Range | [ ] to [ ] |
| Instructional Method | |
| Campus | |
| Level | |
| Part Of Term | |
| Attribute | **x** Open Educational Resources |
| Start Time (on or after) | [ v ] [ v ] [ v ] |

Search    Clear    ▾ Advanced Search