

INSTRUCTION COUNCIL

MINUTES

Thursday, December 2, 2021
Zoom <https://zoom.us/j/96284911705>
9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Chad Blew, Larry Burns, Aaron Christensen, Cynda Clary, Andrew Doust, Jami Fullerton, Margi Gilmour, Jeff Hartman, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Rita Peaster, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Richard Shepard, Candace Thrasher, and Chris Francisco, Chair.

1. Spring Syllabus Attachment – Chris Francisco

C. Francisco informed Instruction Council (IC) members that there are differences in opinion regarding advising appointments and office hours and how to address students who want to be seen in person for their advising appointments. There will be additional verbiage on the syllabus attachment to assist with this matter. Multiple drafts of the syllabus attachments should be expected. The first draft of the spring syllabus attachment will be available soon.

2. Curriculum

1) Information Item Only:

2) Course Actions Summaries:

**College of Education and Human Sciences
DHM 5043**

Technology in Retail and Consumer Experiences

Status Update – no overlap in content, but name change may be necessary. Continued conversations are needed.

3) Program Modifications:

Ferguson College of Agriculture

Bachelor of Science in Agricultural Science and Natural Resources in Agricultural Education (007)

Option deletion

- Delete Agricultural Communication option
- Delete Agricultural Business and Economics option
- Delete Horticultural Sciences option
- Delete Natural Resources option
- The option deletions are requested because students can now pursue dual degrees.
- The option deletions will be effective beginning with the next academic year.

Doctor of Philosophy in Agricultural Education (009)

Degree name change

- From Agricultural Education to Agricultural Education, Communications and Leadership
- The proposed name change is requested to reflect curriculum in the department.

Course requirement change

- Add AECL 5101 and AGCM 5203
- Add 3 hours of qualitative research methods course
- The proposed changes are requested to reflect common education throughout the department and allow for a more tailored degree program.
- No new courses will be added and no courses will be deleted.
- Total credit hours will not change.

Degree requirement change

- For students interested in agricultural education teacher, a minimum of three years teaching is required.
- The proposed changes are requested to ensure students are adequately prepared.

Motion was made by A. Sanogo and seconded by A. Doust to accept the above-mentioned Ferguson College of Agriculture program modifications, and Instruction Council (IC) members approved.

College of Arts and Sciences

Minor in Ethics

Change to existing minor

Minor in Geology

Change to existing minor

Minor in Intelligence and Security Analysis

Change to existing minor

Minor in Jazz

Change to existing minor

Minor in Speech Communication

New minor

Motion was made by C. Clary and seconded by R. Seitsinger to accept the above-mentioned College of Arts and Sciences program modifications, and Instruction Council (IC) members approved.

College of Engineering, Architecture and Technology

Minor in Architectural Studies: Design

Change to existing minor

Bachelor of Science in Chemical Engineering (041)

Degree requirement change

- Add CHE 2023 to list of courses a student must receive a C or better in.
- The proposed change is requested due to adding a new CHE course to the degree requirements.

Course requirement change

- Reduce general education S requirement from 6 to 3 credit hours
- Remove ENSC 2143 and ENSC 2213
- Add ENGR 2421, ENSC 3231, and CHE 2023
- Require STAT 4033 or STAT 4073
- The proposed changes are requested due to feedback from alumni, employer, and student surveys.
- One new course is being added and no courses are being deleted.
- Total credit hours will change as follows:
 - For Chemical Engineering – decrease from 130 to 126 hours
 - For Biomedical/Biochemical option – decrease from 134 to 130 hours
 - For Pre-Medical option – decrease from 135 to 131 hours

Bachelor of Science in Civil Engineering (047)

Course requirement change

- For all options
 - Remove CHEM 1515 as alternate to CHEM 1414
 - Add CHEM 1314 as alternate to CHEM 1414
 - Add BIOL 1113 and BIOL 1111 as alternate to BIOL 1114

- Add CHEM 1515 as alternate to PHYS 2114 and CIVE 2081
- The proposed changes are requested to aid transfer students.
- No new courses will be added and no courses will be deleted.
- Total credit hours will not change.

Bachelor of Science in Engineering Technology in Mechatronics and Robotics (New)

New program request

The College of Engineering, Architecture and Technology proposes a Bachelor of Science in Engineering Technology in Mechatronics and Robotics to provide students with a technological learning experience in the emerging multidisciplinary and integrated field of mechatronics and robotics.

Motion was made by A. Sanogo and seconded by A. Doust to accept the above-mentioned College of Engineering, Architecture and Technology program modifications, and Instruction Council (IC) members approved.

3. Other

- a. High risk accommodation letters update – Lisa Dobson has been working on a revision of the letter due to students misinterpreting the letter's intent. The language that was proposed by A. Doust during the previous IC meeting has been incorporated into the revision. L. Dobson will notify faculty members in the next week or so if they have a student with high-risk accommodations in their spring classes so that the faculty member can begin arranging plans for that accommodation. The goal is to submit the notifications earlier, even if the student has not requested that the letter be distributed to their instructors. This early notification will not list the names of students, unless the student has directed the Student Accessibility Services office to do so. IC members expressed their concern regarding language within the accommodation letter that not all courses can be delivered online, and final decision is assessed in consultation with the unit administrator and the faculty member.
- b. A. Doust questioned if there could be a permanent hybrid designation in the catalog for courses that are known for being hybrid. Currently we do not list instruction method in the catalog but the class schedule can display hybrid delivery permanently.
- c. M. Gilmour will be retiring, and this particular Instruction Council meeting will be her last to attend. A new College of Veterinary Medicine associate dean should be named in the next two weeks or so. IC members expressed their congratulations on M. Gilmour's retirement.

Meeting adjourned at 9:27am

Minutes were recorded by K. Roark