

INSTRUCTION COUNCIL

MINUTES

Thursday, October 21, 2021

Zoom <https://zoom.us/j/96284911705>

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Larry Burns, Aaron Christensen, Cynda Clary, Andrew Doust, Richard Frohock, Kathryn Gage, Margi Gilmour, Jeff Hartman, Doug Hallenbeck, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Rita Peaster, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Missy Wikle and Chris Francisco, Chair.

1. Comprehensive Learner Record Project – Doug Hallenbeck / Kathryn Gage

CLR is a way of documenting learning outside the classroom, looking at what skills and competencies students are gaining, providing the students with a well-rounded look at what they are accomplishing while they are attending college.

- Pathway of organizing the OSU experience – thinking strategically and quantifying their experiences
- Way for employers to learn what these students bring to the table – they are looking for skills that relay leadership and critical thinking
- Resource for advising students

Ways to categorize high impact practices may include:

- Leadership
- Internship
- Research
- Education abroad
- Diversity

Project includes:

- Achievement categories
- Learning framework
- Assessment guidance
- Mechanism to gather data
- Repository to store the data
- Catalogue or participations
- Credential

Discussion / clarification:

1. Designated individuals within Student Affairs to assess / verify the events and track the progress. There will be a committee developed to vet the events.
2. A draft of participations registration form will be shared after approval. The goal is to categorize and recognize impacts of activities that students are already participating in.
3. CLR program can include graduate students; however they already have access to the 360 Degree program that seems to be addressing the same things <https://gradcollege.okstate.edu/professional-development/index.html> . This CLR program is being piloted to determine the level of significance and sustainability. This program will be a university credential, with the first step being identifying and validating the experiences.
4. The experiences are meant to be standardized, however because of the size of this university there will be space for wide interpretation of experiences.
5. Honors College has a robust experiential learning program in place and students can earn honors credit for the high impact practices mentioned. One area recommended for consideration through CLR is performing arts.
6. Caution should be used with supporting experiential learning when it is in direct opposition with University policies.

2. First Generation Student Day – Missy Wikle

First Year Success and Institutional Diversity are partnering to sponsor National First Generation Day on Monday, November 8. Dr. Rae Ann Kruse is working closely with Institutional Diversity to organize a series of opportunities to celebrate our First Generation population across campus. It is going to be a day of celebration and recognition for first gen students, faculty, and staff. Faculty and staff can register for lapel buttons and door stickers using the survey link at the bottom of last week's OSU News. We will also hand out post cards to thank a person who helped you along the way.

An *1890 Essay Contest* for students opened Friday, October 8 with essays due Monday, October 25. Information about the essay contest was distributed to all students who identified as first gen. Three contestant winners (first gen undergraduates) will receive \$1,890.

Highlights of the day will include:

- First gen podcast featuring Dean Eastman and Rosa Gorman, president and founder the OSU First Gen Organization.
- OstateTV presentation by Marisel Herrera, founder of the First Gen Zone at Arizona State University and creator of ARISE Success Coaching.
- Presentation will be followed by a panel of prominent OSU first gen—Dean Tikalsky, Dean Pederson, Nicole Stevenson from Institutional Diversity, and students Tyler Dunn (Ferguson) and Tessa Willis (CAS).
- Social media posts featuring prominent first gen students, faculty, and staff.

Details can be found on the National First Generation Day website at <https://firstyearsuccess.okstate.edu/your-first-year/first-generation/index.html>.

3. Curriculum

1) Information Item Only:

N/A

2) Course Actions Exceptions:

N/A

3) Program Modifications:

Ferguson College of Agriculture

Bachelor of Science in Agricultural Sciences and Natural Resources in Horticulture (128)

Course requirement change

- For all options
 - Remove MATH 1583 or STAT 2023
 - Add MATH 1483 or MATH 1513 Remove BIOL 1114 and no longer require P BIO 1404
 - Add BIOL 1113 and BIOL 1111 or P BIO 1404
 - Add HORT 3833 as alternate to HORT 3153
 - Require HORT 3084
- Horticultural Business option
 - Add 5 hours HORT or courses from Ferguson College of Agriculture
 - Remove emphasis area
 - Add 15 hours (9 hours must be upper-division) from AGECE or Spears School of Business
- Horticultural Food Safety option
 - Require HORT 3713
 - Add two hours HORT
- Horticultural Science option
 - Remove HORT 4953
 - Add HORT 4963

- Change 9 upper-division hours from specific prefixes to 12 hours (6 must be upper-division) from Ferguson College of Agriculture
- Change 12 hours HORT to 15 hours (9 hours must be upper-division) from HORT
- Remove 1 hour electives
- Public Horticulture option
 - Change 9 hours upper-division from HORT to 15 hours (6 must be upper-division) from HORT
 - Change 6 hours (3 must be upper-division) from NREM or P BIO to 5 hours from Ferguson College of Agriculture or P BIO
 - Change 6 hours (3 must be upper-division) from LSB, MKTG, MGMT to 6 hours upper-division from AGECE, LSB, MKTG or MGMT
- Turf Management option
 - Add HORT 3613 as alternate to HORT 4773
 - Add 4 hours from Ferguson College of Agriculture or MGMT
- Urban Horticulture option
 - Change 15 hours (6 must be upper-division) from specific prefixes to 12 hours (3 must be upper-division) from Ferguson College of Agriculture
 - Add 9 hours HORT (3 must be upper-division)
 - Change 9 hours (6 must be upper-division) to 8 hours (3 must be upper-division) from LSB, MKTG, MGMT, EEE, AGECE or ACCT
- Landscape Management option
 - Add AGECE 1113
 - Change courses designated A, H, N, or S from 7 to 9 hours
 - Add AGECE 3323, AGECE 3423, AGECE 3713 as alternates to LSB 3213
 - Add ENTO 3421
- The proposed changes are requested to align the mathematics requirement with the course needed to meet prerequisites for other courses on the degree sheet, allow additional flexibility within the science requirement, and provide greater depth in horticulture knowledge.
- No new courses will be added and no courses will be deleted.
- Total credit hours will not change.

Bachelor of Landscape Architecture in Landscape Architecture (226)

Course requirement change

- Remove BIOL 1114, CHEM 1314 or CHEM 1215, and SOIL 2124
- Add BIOL 1113 and BIOL 1111 and SOIL 1113
- Add AGCM 3103 as alternate to BCOM 3113 or ENGL 3323
- Remove ART 1103, AST 2313, LA 3894, LA 4425, LA 3112, LA 3682
- Add LA 2413 and LA 3683
- Remove 9 hours from list
- Require LA 4433
- Require students to select two courses from LA 3525, LA 4515, and LA 3020
- Reduce LA 3010 from 2 hours to 1 hour
- Add 9 hours from list of choices
- Remove emphasis area
- Remove 3 hours of electives
- The proposed changes are requested to transition the program from a 5-year program to a 4-year program following a comprehensive curriculum review.
- Two new courses will be added and two courses will be deleted.
- Total credit hours will decrease from 150 to 126.

Discussion: Correction - BIOL 1114 is not being removed. BIOL 1113 and BIOL 1111 is being added as an alternative.

Motion was made by A. Doust and seconded by A. Sanogo to accept the above-mentioned Ferguson College of Agriculture program modifications, and Instruction Council (IC) members approved.

College of Arts and Sciences

Bachelor of Fine Arts in Acting (288)

Course requirement change

- Remove EEE 4123
- Add AADM 4123
- Decrease DANC hours from 4 to 2
- Add TH 4382

Degree requirement change

- Increase major GPA from 2.5 to 3.0
- The proposed changes are requested to align program standards with similar programs.
- One new course will be added and no courses will be deleted.
- Total credit hours will not change.

Bachelor of Science in Geophysics (289)

Course requirement change

- Remove GEOL 4103
- Add GEOL 2103
- The proposed changes are requested to better meet the needs of students.
- Two new courses will be added and no courses will be deleted.
- Total credit hours will not change.

Bachelor of Fine Arts in Musical Theatre (294)

Course requirement change

- Remove TH 3923 and TH 3933
- Add MUSI 3572 and TH 3943
- Increase additional hours from 3 to 4
- Remove TH 1321, TH 3533, TH 3853, and EEE 4123
- Add TH 2320, TH 3320, TH 3503, and AADM 4123

Degree requirement change

- Increase overall GPA from 2.0 to 2.5
- Increase major GPA from 2.5 to 3.0
- Require all students to complete an entrance audition and annual performance jury
- The proposed changes are requested to align program standards with similar programs.
- Three new courses will be added and no courses will be deleted.
- Total credit hours will not change

Bachelor of Science in Plant Biology (031)

Course requirement change

- For all options
 - Add PBIO 2403
- For Plant Biology (main degree) and Ecology and Evolutionary Biology option
 - Add MATH 1813 as alternate to MATH 1613
 - Decrease electives from 21 to 18 hours
- For Cell Biology and Molecular Genetics option
 - Add MATH 1813 as alternate to MATH 1613

- Add PBIO 4654
- Decrease electives from 21 to 14 hours
- For Pre-Pharmacy option
 - Remove BIOL 3034
 - Add PBIO 4654
 - Decrease electives from 10 to 7 hours
- For Pre-Forensics option
 - Decrease electives from 17 to 14 hours
- The proposed changes are requested to provide additional preparation for upper-division coursework.
- One course will be added and no courses will be deleted.
- Total credit hours will not change.

Motion was made by J. Van Delinder and seconded by C. Clary to accept the above-mentioned College of Arts and Sciences program modifications, and IC members approved.

College of Engineering, Architecture and Technology

Minor in Environmental Engineering

Change to existing minor

Bachelor of Science in Engineering Technology in Mechanical Engineering Technology (081)

Course requirement change

- Remove MATH 2123 as alternate to MATH 2144
- Remove MATH 2133 as alternate to MATH 2153
- Remove PHYS 1214 or PHYS 2114
- Add MET 3223 as alternate to MET 2223
- Add EET 1104 as alternate to EET 1134
- Add EET 1244 as alternate to EET 1214
- Remove GENT 2323 as alternate to ENSC 2113
- Add ENSC 3311 and ENSC 3431
- Remove ENGR 2400
- Add ENSC 2213 as alternate to MET 3433
- Add ENSC 2123 as alternate to MET 3003
- Increase electives from 6 credit hours to 8 credit hours
- The proposed changes are requested to increase rigor and provide additional alternatives for students.
- One new course will be added and no courses will be deleted.
- Total credit hours will change from 120-122 to 120.

Minor in Mechatronic Engineering Technology for EET Students

Change to existing minor

Minor in Mechatronic Engineering Technology for MET Students

Change to existing minor

Motion was made by M. Mason and seconded by A. Doust to accept the above-mentioned College of Engineering, Architecture and Technology program modifications, and IC members approved.

Spears School of Business

Certificate in Accounting, Systems, and Auditing

New program request

The Spears School of Business proposes a new certificate in Accounting, Systems, and Auditing to meet the needs of students interested in accounting who pursue a degree in a different discipline.

Motion was made by A. Doust and seconded by C. Clary to accept the above-mentioned Spears School of Business new program request – Certificate in Accounting, Systems and Auditing, and IC members approved.

4. Other

- a. C. Francisco referenced an email that was sent to deans, directors and department heads regarding the Doel Reed Center / Hargis Fellows. The announcement focused on faculty members who might be interested in a 2 to 4 week residency June, 2022, at the Doel Reed Center in Taos, NM - \$1500 stipend plus lodging, giving faculty members an opportunity to spend time in Taos to develop a proposal for a credit course at the Doel Reed Center in future years. The Board is looking to expand the variety of activities at DRC especially in areas that have not been represented in the past.
- b. C. Francisco mentioned the email that was sent previously to all associate deans regarding the Veronica Womack Seminar on Inclusive STEM Teaching. The virtual session will be held 10-21-21.
- c. C. Francisco reminded IC members of upcoming course action activity. D. Jones has been processing a number of course actions that are ready for review. Please disseminate the information to department heads for review and to identify areas where discussion is needed.
- d. C. Francisco thanked R. Peaster and the Registrar's Office staff for posting the Spring 2022 schedule in the limited time available.
- e. C. Francisco announced that Academic Affairs is receiving a number of deviation forms, and we are trying to turn those around as fast as possible.
- f. C. Francisco explained that when submitting online course requests, each college will need to verify that the syllabus attached is the syllabus for online delivery. A syllabus for in person delivery may pose issues for accreditation if the intent is online.

Meeting was adjourned at 9:57am

Minutes were recorded by K. Roark