

# INSTRUCTION COUNCIL

## MINUTES

Thursday, December 3, 2020  
ZOOM Conference Call  
8:30 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Bruce Benjamin, Chad Blew, Aaron Christensen, Cynda Clary, Richard Frohock, Jami Fullerton, Margi Gilmour, Jeff Hartman, Susan Johnson, Diane Jones, James Knecht, Marlys Mason, Christine Ormsbee, Rita Peaster, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder, Denise Weaver, Missy Wikle, Tom Wikle and Jeanette Mendez, Chair.

### 1. Spring 2021 Semester – General Discussion

- Academic Case Managers will continue to serve students in the same manner as they have for Fall 2020
- CDC changed quarantine from 10 - 14 days to 7 - 10 days
- CHS will be following the CDC guideline changes
- OSU-Tulsa will be following the CDC guideline changes

### 2. Fall 2021 Semester – General Discussion

Provost Sandefur has prepared a draft of the Fall 2021 semester plan. The draft has been forwarded to the deans and to Faculty Council. Uncertainty is that we do not know where we will be in Fall 2021 in terms of COVID 19. We can approach it as we have with Fall 2020 and Spring 2021 semesters with a reduced capacity scenario in evaluating our face to face and online distributions. Academic Affairs is looking for input. Reduced capacity is good to start with and then building from there as opposed to starting face to face and then shifting to online.

SSB – all SSB department heads are planning for social distancing; more SSB courses are moving online in general

CEAT – departments are planning for social distancing in person if possible

EDHS – at least 70% of their courses need to be delivered face to face if at all possible. Their hope is to have more face to face courses

FC – informed department heads to not assume that just because a course was offered online Fall 2020 it will be offered online Fall 2021. The same request process will be necessary. There were issues with the hybrid courses.

Several FC faculty expressed their desire to teach face to face rather than offer their courses hybrid. FC is trying to stay at a 70% face to face course offering if possible

CAS – emphasis on Freshmen courses, encouraging departments to offer fewer courses online

### 3. Curriculum:

#### Curriculum Requests

#### College of Arts and Sciences

#### Course Action Requests

- New courses –
  - o New Arabic courses are being offered due to hiring a new Arabic instructor
  - o AMST 3303 - Nations on the Move: Latin American Migration and Latinx Communities in the US
    - “Latinx” is used to express gender neutrality, however most Latin Americans are not familiar with the term. T. Wikle will pass the information along to the American Studies and History departments
- Course modifications –
  - o Band room in the Seretean Center will be converted into a dance room that will serve several dance courses

- De coupling BIOL 1114 from the lab part of the course
- Add BIOL 1113 and a one-hour lab
  - Clarification - AP courses and Clep exams should transfer into the students hours and GPA.

***Motion was made to accept the College of Arts and Sciences course action requests, and approved.***

### **Ferguson College of Agriculture**

- New courses –
  - Adding graduate courses in Agricultural Communications AGCM 5123, 5133, 5233 due to department growth
    - AGCM 5133 course tied to digital and photography – revised CAF description will specify photography as agricultural settings – Art Department has approved
  - Adding course AGECE 3723 Environmental Law for Agriculture and Natural Resources to address the need of our environmental science and natural resources ecology management students and agriculture business students
  - Adding new international agriculture course – AGIN 5102 – International Agriculture Creative Component
  - New courses BIOC 1113, 3153, 4213 and 5213 – Biochemistry and Molecular Biology – new faculty have led to creation of new courses
- Course modifications –
  - Agricultural Economics –prerequisite changes of several courses were made for consistency purposes. It is important for potential graduates looking at this program to understand what kind of background is needed as this program draws students from other majors.

***Motion was made by A. Sanogo and seconded by R. Seitsinger to accept the Ferguson College of Agriculture course action requests, and approved.***

### **College of Education and Human Sciences**

#### **Course Action Requests**

- New courses –
  - AVED 3913, SMED 1103, SMED 2153 will be tabled for now until departments can have further conversations and the course syllabi can be adjusted to better demonstrate course content
  - Adding new courses to better prepare our students and to reflect new terminology in the field
  - Cleaning up prerequisites and making changes to course titles and prefixes to reflect the name of the new college – EDHS
  - Honors designated courses EDUC (EDHS) 3110, 4050, 4000 includes prerequisite descriptions regarding admission into EDHS Honors Program. Wording could be potentially confusing to honors students. R. Frohock suggested wording change to “Honors College participation as a prerequisite”. The courses will have the honors attribute. A. Sanogo indicated that she is comfortable in making that wording change.

***Motion was made by C. Clary and seconded by T. Wikle to accept the College of Education and Human Sciences course action requests with the exception of tabled courses AVED 3913, SMED 1103, SMED 2153, and approved.***

### **College of Engineering, Architecture, and Technology**

#### **Course Action Requests**

- New courses –
  - Changes are mostly in response to the needs of the curriculum or in adjusting courses to meet those needs or about new faculty who have developed new courses in their area
  - DBED 5113, DBEN 5123, DBED 5133 prefixes are changing to MET prefixes. The desire is to eventually open a master’s degree program in Defense Ballistics. Since these courses will be taught out of the MET

- program, the decision was to change the prefixes to MET until the Defense Ballistics degree program is in full swing
- IEM 4783, IEM 5783 will be tabled while departments discuss these courses in further detail
  - Course Modifications –
    - Adding C or better within the prerequisites
    - Changes in wording of the course descriptions

***Motion was made by M. Mason and seconded by Bruce Benjamin to accept the College of Engineering, Architecture and Technology course action requests with the exception of tabled courses IEM 4783 and IEM 5783, and approved.***

## **Spears School of Business**

### **Course Action Requests**

- New courses –
  - ACCT 4943 (CIA Review) and ACCT 4953 (CMA Review) – to address the specific of the CPA exam and specialized accounting degrees
  - BADM 2233 - Business Analytics Fundamentals – requirement for all students at 2000 level, prior to the upper level specific major courses. Provides precursor to accounting analytics and HR analytics
  - Consulting entrepreneurship courses were added for the benefit of the entrepreneurship and management programs
  - MSIS has developed new courses to keep pace with new technology. EDHS would like to review MSIS 6353 prior to approval
  - Global Studies requested information on BAN 5563 as this course may have an opportunity for some of their international trade students
- Course Modifications –
  - Accounting practicums – more labs with hands on activities
  - Updated classes for CPAs
  - Prerequisite changes

***Motion was made by T. Wikle and seconded by A. Sanogo to accept the Spears School of Business course action requests with the exception of the tabled course MSIS 6353, and approved.***

## **College of Veterinary Medicine**

### **Course Action Requests**

- Course Modifications -
  - Created new course schedule type designation that would fit CVM clinical rotations better. All 4-year clinical rotations were changed to the CLN designation to better reflect the rotations as opposed to labs
  - Updated abbreviated titles
  - Corrected listings

***Motion was made by T. Wikle and seconded to C. Clary to accept the Center for Veterinary Medicine course action requests, and approved.***

## **Center for Health Sciences**

### **Course Action Requests**

- New courses –
  - The following courses are to be tabled for further discussion with EDHS and Graduate College: HCA 5313, 5323, 5513, 5523, 5533, 5543, GLHE 5173 and 5183
  - T. Wikle questioned GLHE 5123, which refers to HCA 5123. He was unsure if HCA 5123 was a new or an existing course. T. Wikle also wanted to verify that there is no overlap with the statistics courses that CAS

provides. J. Van Delinder confirmed that HCA 5123 is an existing course. T. Wikle agreed to move this course forward. A modification will be needed to the HCA 5123 to specify that the course is the same as GLHE 5123.

- Adding new courses to Biomedical Sciences, Forensic Sciences and Physician Assistant Studies
  - PA Studies program will start Summer 2021, pending accreditation
  - PA Studies program is continuing to adjust curriculum prior to program start

***Motion was made by A. Sanogo and seconded by M. Mason to accept the Center for Health Sciences course action requests with the exception of the tabled courses HCA 5313, HCA 5323, HCA 5513, HCA 5523, HCA 5533, HCA 5543, GLHE 5173, GLHE 5183, and approved.***

#### **Honors College**

##### **Course Action Requests**

- New courses –
  - Adding Honor seminars to create permanent course numbers.

***Motion was made by A. Sanogo and seconded by R. Seitsinger to accept the Honors College course action requests, and approved.***

#### **4. Other**

- a. **Retention rates** – IC members discussed their concerns with retention rates. Enrollment for Spring 2021 seems low at this point in the semester
- b. **Participation grades** – abnormal number of students who are no longer participating in class
- c. **Significant drop in number of Oklahoma students** enrolled for next year
  - i. Many students have not been able to take the ACT / SAT
  - ii. Need for marketing to students to inform them that they can still apply to OSU with their high school GPA

Meeting adjourned at 9:59am

Minutes were recorded by K. Roark