

INSTRUCTION COUNCIL

MINUTES

Thursday, July 18, 2019

204 WH

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Chad Blew, Ryan Chung, Cynda Clary, Richard Frohock, Susan Johnson, Diane Jones, Marlys Mason, Christine Ormsbee, Kyndal Roark, Adrienne Sanogo, Randy Seitsinger, Jean Van Delinder, Tom Wikle and Jeanette Mendez, Chair.

1. Curriculum Requests:

College of Human Sciences

HUMAN SERVICES, MINOR

Change to Existing Minor

Tabled 1/17/19 for clarification of number of upper division hours.

Discussion: A. Sanogo explained that University regulations on academic policies were explored, and no requirements were found regarding upper division hours for minors. She pointed out that the Human Services, Minor language was clarified to specify that the 2.5 minimum GPA refers to the student's minor, not the overall GPA.

Motion was made to accept the above-mentioned College of Human Sciences Human Services, Minor program modification, and approved.

2. Course Compliance Fall 2019 Implementation – Chad Blew

C. Blew informed Instruction Council (IC) that the Federal Financial Aid Course Compliance will be fully implemented this coming semester. This process is working in connection with Banner to monitor students' courses to determine if financial aid is applicable for those courses. DegreeWorks is fully implemented and scribed – CPOS is up and running. Currently, 5600 undergraduate students are taking courses that do not apply to their degree. Of those students 3100 have submitted FAFSAs. There will be a process to allow advisors to make changes for their students in DegreeWorks to correct the financial aid issues. A working group will meet to review the reports to decide the best method to distribute the information.

3. Other

- a. New College – an administrative structure change has been made, effective immediately, for the New College (consisting of the merging of the two colleges – College of Education, Health and Aviation and College of Human Sciences).
 - Associate Dean for Academic Affairs – Dr. Adrienne Sanogo
 - i. Shiretta Ownbey will be transitioning to a different role, working thru the transition
 - Associate Dean for Research and Graduate Studies – Dr. Christine Johnson
 - Associate Dean for Extension, Engagement and Continuing Education – Dr. Jorge Atiles
 - Business Operations Office – Cindy Haseley
 - Marketing, Communications, Alumni and Events Office – Christy Lang

- b. Syllabi Website – Provost Gary Sandefur asked C. Ormsbee to develop a website to house syllabi. The purpose of this website is to allow a students or others to search for a specific course to see the syllabus from the previous semesters. C. Ormsbee informed IC that the website is ready for individual colleges to load the syllabi. Each academic department will need to identify a contact who will complete the process of uploading the syllabi to the website. Only PDFs are allowed for this website. C. Ormsbee’s goal is to have Spring 2019 and Summer 2019 syllabi loaded into the website by mid Fall 2019 semester. The link to this website will be added to the Academic Affairs website, the Registrar’s website, possibly Admissions website, and any college that would like to add it to their website. The goal is to have the current semester’s syllabi loaded after the 7th week of the semester. C. Ormsbee will submit an email to department heads soon detailing the process. She will also investigate the issue of removing CRNs from the list of courses in a semester (multiple CRNs sharing a common syllabus). This website will include graduate and undergraduate courses.
- c. Concurrent surplus funds - J. Mendez mentioned that the Oklahoma State Regents for Higher Education (OSRHE) recently announced that there is a \$1 million surplus in the state’s concurrent enrollment budget. Regents would like to offer concurrent enrollment to high school junior – Fall 2019 and Spring 2020 – up to 9 hours. Many of the other state colleges and universities have expressed a significant interest in this trend. A handful of institutions already offer courses to juniors. OSU should consider offering courses (online or in class) that would be relevant to high school juniors in order to capture this audience. There is a risk that the state would spend the complete surplus and not be able to reimburse colleges 100 percent. J. Mendez expressed her concern that students are taking whatever courses are available and not thinking thru the relevancy of the courses to their college needs. J. Mendez will arrange a meeting to discuss a plan in more detail to develop a clear strategy.
- d. Core requirements - J. Mendez spoke with Stephanie Beauchamp of OSRHE regarding core requirements for multiple degrees. With degrees with multiple options that are meeting 50 percent of the core requirements within all of those programs the language states “generally exclusive of general education”. C. Clary mentioned that in the College of Agricultural Sciences and Natural Resources (CASNR) there are at least three courses that would count as GENED and satisfy degree requirements across multiple options. The generally exclusive statement has been interpreted as mutually exclusive. S. Beauchamp will discuss this matter with the Regents for further clarification.
- e. Variable hours – J. Mendez informed IC that Council on Instruction (COI) will be discussing variable hours at their September meeting. The Regents have expressed a strong opinion on this issue. This particular stance was originated from policy by the Higher Learning Commission (HLC). If COI approves the variable hours issue, it would require that all degree plans include pre-requisite courses if needed. Members of IC expressed their concern for unintended consequences. R. Seitsinger expressed his concern regarding CEAT and variable hours in terms of recruitment. No other engineering schools include variable hours when recruiting. Discussions at the state level continue.

Meeting adjourned 10:01 a.m.

Minutes recorded by Kyndal Roark