

INSTRUCTION COUNCIL

MINUTES

Thursday, June 6, 2019

204 WH

9:00 a.m. – 10:30 a.m.

In attendance: Laurie Beets, Laura Belmonte, Bruce Benjamin, Chad Blew, Aaron Christensen, Ryan Chung, Cynda Clary, Leslie Evans, Richard Frohock, Jamie Fullerton, Jeff Hartman, Carol Johnson, Susan Johnson, Diane Jones, Jeanette Mendez, Shiretta Ownbey, Rita Peaster, Adrienne Sanogo, Randy Seitsinger, Candace Thrasher, Jean Van Delinder and Gary Sandefur, Chair.

1. Curriculum Requests:

Information Item:

Course Reactivation

PSYC 6643 – Psychopharmacology

Spears School of Business

BUSINESS ADMINISTRATION, PHD, 036

Program Modification: Option Addition

Option Addition: Hospitality and Tourism Management

The Spears School of Business requests the option addition due to the move of the School of Hospitality and Tourism Management from the College of Human Sciences to the Spears School of Business.

Motion was made to accept the above-mentioned Spears School of Business, Business Administration, PhD program modification, and approved.

G. Sandefur informed members that Dr. Stephanie Beauchamp from Oklahoma State Regents for Higher Education (OSRHE) had a question regarding a dissertation for this degree. A dissertation is expected but may not be notated clearly. He will contact OSRHE with clarification.

2. Proposed Updates to BUS Plan of Study Submission (revisiting from 5/17 meeting) – Rita Peaster

- a. Update the student acknowledgement section of the POS form to clarify conditions for allowing concurrent declaration of a BUS degree with another baccalaureate degree, in accordance with University Academic Regulation 3.10 Second Baccalaureate Degree: "...The Bachelor of University Studies cannot be earned as a second or concurrent OSU baccalaureate degree."
- b. Require the student's signature on the POS form, or via a separate attachment (e.g. email) where the student acknowledgement verbiage is clearly included with the student's consent.
- c. Establish a maximum BUS degree plan credit hour limit, using total hours from our recognized five-year baccalaureate degree programs as a guide for the upper limit:
 - i. Bachelor of Architecture – 154 hours
 - ii. Bachelor of Architectural Engineering – 157 hours
 - iii. Bachelor of landscape Architecture – 150 hours

- d. Enforce submission of a Degree Works audit reflecting a complete plan of study with the signed POS form. The Registrar's Office will record receipt of a complete POS in Banner using a non-course requirement, and the degree audit scribe will be updated to incorporate this requirement.
- e. Provide new resources from the Registrar's Office to assist colleges with BUS plan of study development in the form of (a) optional assistance with BUS student attribute maintenance, and (b) adjusting other aspects of the Degree Works audit to account for a unique total hour limit.

Discussion: IC members expressed their concern with keeping track of the amount of hours that count towards a degree, as well as using the BUS degree and the second declared degree for the wrong purpose. Adding this allowance could create more complications with the degree process.

L. Evens added that the University Studies degrees have a minimum number of requirements and the colleges have a certain number of requirements as well. To be able to accurately list that information in Degree Works, we can look to the colleges to assist in setting those parameters.

This proposal was tabled in an effort to allow Directors of Student Academic Services review and approve prior to Instruction Council.

3. SGA Fall Break Resolution (revisiting from 5/17 meeting) – Rita Peaster

SGA has proposed to change Fall Break to the Monday and Tuesday of Thanksgiving Break instead of the Friday in October.

Discussion:

- Pros - - substantial number of students skip classes the week of Thanksgiving, faculty cancel classes, current fall break does not allow out of state students enough time to take advantage of a trip home, reduced number of individuals on campus could result in a significant energy savings;
- Cons - - depending on the way the November break falls on the calendar, one week off, one week back and then finals week could be a disadvantage to the students, not enough time for engineering students to complete their projects.

G. Sandefur added that Faculty Council is in support of the resolution and the President is in support of the faculty. Members of Instruction Council indicated that they were in support of moving Fall Break to the Monday and Tuesday of the Thanksgiving week, in essence increasing fall break to a full week, starting Fall, 2020.

4. Expedited Degree Clearance Update – Rita Peaster and Leslie Evans

The progress on the expedited degree clearance is going well. The plan has been implemented for undergraduate and veterinary medicine students only at this time. There were 2432 undergraduate students who were conferred on the second day that the Registrar's Office (RO) could possibly award them. RO has been able to complete the undergraduate degree clearance with Degree Works in approximately two weeks, as opposed to four weeks with the previous plan. Students with transfer hours will be operating on the same schedule as all other students.

5. Other

- a. G. Sandefur introduced Dr. Jeanette Mendez as the new Vice Provost for Undergraduate Education. She will be chairing Instruction Council starting July, 2019.
- b. C. Thrasher announced that Oklahoma State Regents for Higher Education is working toward a policy to require all institutions of higher learning list all pre-requisite courses on the degree sheets

Meeting was adjourned at 9:36 a.m.

Minutes were recorded by Diane Jones