DeSilva called the meeting to order with the following members present: Cole, Conway, Dunn, Emerson, Frazier, Gardner, Gonzalez, Hall, Kaipa, Kazianga, Khojasteh, M. Lovern, P. Lovern, McCann, McFarlane, Melancon, Moss, Nelson, Neurohr, Peek, Pivateau, Rebek, Smith, Talley and Yates.

Also present: Beard, K., Brownell, G., Cheves, T., Coker, M., Hallenbeck, D., Iakovakis, C., Lee, C., Mendez, J., Miller, B., Moon., G., Ormsbee, C., Peaster, R., Peckenpaugh, L., Rodriguez-Carrion, A., Schultz, A., Sewell, K., Sheehan, R., Simon, S., Towner, M., and Weaver, J.

Absent: Bindewald, Crick, Kakani, Liu, and Ware.

**HIGHLIGHTS**

Special Reports – Ron Tarbutton, Chief Facilities Officer……………………………………

Remarks and Comments – President Hargis………………………..……………………..….

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Women’s Faculty Council……………………………………………………………..

Emeriti…………………………………………………………………………………

Wellness Center ……………………………………………………………………….

SGA…………………………………………………………………………………….

Staff Advisory Council………………………………………………………………..

Reports of Standing Committees ………………………………………………….…………..

Academic Standards and Policies ……………………………………….…………….

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

DeSilva called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. DeSilva entertained a motion to approve the minutes from the September meeting. McCann moved, Conway second. Motion passed. DeSilva let the members know that there was a change to the agenda. DeSilva entertained a motion to approve the modified agenda for today’s meeting. Rebek moved, Pivateau second. Motion passed. DeSilva introduced Ron Tarbutton.

**Special Reports:**

1. **Ron Tarbutton – Chief Facilities Officer**



Tarbutton presented the above PowerPoint to the Council members which highlights current and future projects as well as projected completion dates.

Tarbutton opened the floor for questions. Miller asked if getting passports through mailing services is open to everyone or only OSU staff/faculty/students. Tarbutton stated that you do not have to be associated with OSU to use this service. Tarbutton stated it is a regular post office. It is open to anyone and they are open late for OSU and others. DeSilva asked about the sidewalk construction on Washington between McElroy and Hall of Fame. Tarbutton stated they are managing this improved sidewalk project. Hopefully it will be completed by the end of November. Tarbutton stated they are “sprucing up the area” in anticipation of the NCAA Tennis Championship in May. Carrion asked if there were any plans to expand parking spaces especially around Architecture and Business. Tarbutton said they have added parking spaces to the west of the old power plant where Cordell Hall used to be. Tarbutton said there is additional future parking coming southeast of Gallagher/Iba arena north of The Garage on Knoblock. DeSilva asked what is the plan for the old Civil Engineering Building that will be torn down? Tarbutton stated this is an area under consideration whether or not to enlarge Engineering South. This is still on the table. Weaver asked Tarbutton to explain how projects are chosen. Tarbutton stated they meet quarterly with college representatives (Deans’ Facilities Representatives). This was started five years ago. Each college rep lets Tarbutton’s office know what is needed from Facilities Management. Facilities Management will ask them what their top priorities are. They ask for input and guidance with some of the work that is chosen to do. If there is a project faculty members would like done, they should talk to their college rep, and they will present it to Facilities Management at the quarterly meeting. Updates are also given to the reps at the quarterly meetings. Kaipa asked what drives the cost estimates for various jobs. Why are they so expensive? Tarbutton stated that there is a big difference between residential and commercial construction for one. Additionally, in residential you are working with an ongoing service contract. Tarbutton said they have a small fee on top of the cost estimates they receive from companies for the actual cost of the equipment. Sometimes there are preferred vendors that are under contract Facilities Management has to work with. Weaver stated they are looking at these costs. Weaver does acknowledge that bills are high and they are looking at options to lower them.

**Remarks and Comments – President Hargis:**

President Hargis stated that we have had an incredibly eventful fall so far with the passing of Boone Pickens and the opening of the McKnight Center. The McKnight Center will open this Friday with the New York Philharmonic. President Hargis stated that the Philharmonic will be working with OSU students Friday and Saturday. This is a tremendous opportunity for our students. Hargis stated that there are over 2,000 students involved (from all over campus) in our music programs – choral, orchestra, jazz ensemble, marching band, etc. with only 200 pure music majors.

Homecoming is right around the corner. Looking forward to all the activities and events.

On Tuesday, October 22nd Sir Winston Churchill’s granddaughter, Celia Sandys, will be on campus at the McKnight Center. Ms. Sandys traveled with her grandfather the last few years of his life. She’s written five books about it. It is free, but you will need to make a reservation. The event will also be broadcast on the plaza as well as the Recital Hall. If you have not had a chance to see the new center, this is your opportunity to do so. Because of our $50 million endowment, we are able to bring in Broadway plays and tremendous talent to a hall that only has 1,100 seats. From the backseat to the front of the stage is only 100 feet.

Peek asked if there were still tickets available for the New York Philharmonic this weekend? She had received and email about it. President Hargis does not know. Provost Sandefur believes there are some tickets still available for Friday night, but not Saturday night or Sunday.

**Report of Status of Council Recommendations:**

**Provost Sandefur and Vice Presidents**

Dr. Sandefur gave the Council members an update on recommendations.

The following recommendations remain pending:

18-05-02-Faculty: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”

19-08-01-Research: Revisions to OSU P&P 4-0125 Complaints of Research Misconduct

**Report of Liaison Representatives:**

1. Women’s Faculty Council – Awilda Rodriguez Carrion

**WFC Faculty Award Announcement:**

The Women’s Faculty Council Outstanding Achievement and Mentorship awardswill be presented to full-time OSU faculty members (tenure- and non-tenure track), regardless of discipline, who have made a significant contribution to research, scholarship, and/or creative work and have a demonstrated record of encouragement, mentorship, and advancement of women toward professional success.

Criteria include, but are not limited to, demonstrated excellence in:

* Coaching and mentoring women students and colleagues
* Encouraging professional development of women
* Generating positive and supportive work environments in their disciplines or departments
* Being a successful role model
* Teaching others how to embody the best in professional growth and career development

In order to recognize all contributions, the committee will evaluate nominations in the following three categories:  **“Rising Star”, “Outstanding Achievement” and “Inspiring Excellence.”**  The three awards are intended to recognize those who, at different stages of their career, have achieved excellence in their fields and have worked to support and elevate the careers of women.

**Nominations** and **self-nominations** are invited. Please submit or communicate to your nominees that the materials outlined below should be submitted electronically by **October 15th, 2019** to the chair of the WFC Faculty Award Committee, Kay Bjornen, at the following email: [kay.bjornen@okstate.edu](mailto:kay.bjornen@okstate.edu). Please include “**WFC Awards**” in the subject line.

1. Personal Statement
2. Vita
3. Nomination Letter **or** Letter of Support
4. Other materials as appropriate (e.g., press releases, statements from students)

**Packet must not exceed 10 pages in length.** Applicants do not need to indicate to which category of awards they are applying.

These awards are made possible through the generosity of the President’s Fellows Campus Funding to the Women’s Faculty Council under the Office of Institutional Diversity.

1. Emeriti Association – Barbara Miller

The Emeriti Board were hosted by President and Mrs. Hargis at a dinner in September. The Board was delighted to exchange ideas and hear updates on University Activities.

The September Emeriti Dinner featured the head of the Wondertorium as speaker, and we heard about the exciting projected move to the new location on Hall of Fame.

There are three travel opportunities for Emeriti members this fall: November 7 is a trip to the National Weather Center in Norman, Dec. 9-13 is an extended trip to Nashville for their annual Country Christmas extravaganza, and Dec. 14 is a trip to Dallas for the Gift of Christmas event.

The October meeting of the Making the Most of Retirement Group will feature Joni O’Neil, RN and Fitness expert at the Total Health/Total Fitness Aquatic Center, part of the Stillwater Medical Center.  The event is October 16 at 1:30 in the Stillwater Public Library.

Several new special interest groups will be meeting this month, including photography, a book club, and Musical Experience.

The Emeriti Group has been contacted and asked to serve as Docents for several McKnight Center activities.

We have invited our two scholarship winners to our October Dinner featuring President and Mrs. Hargis as speakers.

1. Wellness Center – Kim Beard



1. SGA – Ashley Schultz
   * Election reform bill
   * Legislation to increase student voters
   * Gearing up to move the needle on food insecurity
   * Mental Health Mondays
   * Senate Programming- Dodge for a Cause

DeSilva asked about the student registration drive. Schultz stated that SGA will have a table at the Chi O clock to register students.

1. SAC – Tashia Cheves

The nomination period for the annual Staff Distinguished Service Awards has closed and nominations are now being evaluated and scored so that the selection process can begin. Please mark your calendars for the DSA Awards Ceremony that will be held on Tuesday, December 10 in the Student Union.

Staff Advisory Council partners with the Junior Service League of Stillwater to support Harvest II every fall.

This year Harvest II will run from October 21-Novmeber 7, 2019. Pick up/drop off will be November 7 from 11 a.m. - 1 p.m. There will be two drop off locations this year: Student Union Plaza (upper Level) and the Family Resource Center (719 N. Walnut Street).  Please encourage your departments to participate in this very worthwhile cause.

Staff Advisory Council is currently seeking applications for new members. If you have a staff member in your area who would make a good staff council member, please have them contact Tashia Cheves or Melanie Bayles.

**REPORTS OF STANDING COMMITTEES:**

1. **Academic Standards and Policies: Eric Rebek – No Report**
2. **Athletics: Justin Talley – No Report**
3. **Budget: Jam Khojasteh – No Report**
4. **Campus Facilities, Safety, and Security: Karen Neurohr – No Report**
5. **Diversity: Justin Moss – No Report**
6. **Faculty: Matt Lovern – No Report**
7. **Long-Range Planning and Information Technology: Christopher Crick – No**

**Report**

1. **Research: Dianne McFarlane – No Report**
2. **Retirement & Fringe Benefits: Griffin Pivateau – No Report**
3. **Rules and Procedures: Pamela Lovern – No Report**
4. **Student Affairs and Learning Resources: Toby Nelson – No Report**

**Old Business –**

DeSilva thanked all faculty members who participated in the Fall General Faculty meeting at the McKnight Center. DeSilva has been told that this was the best attended General Faculty meeting for several years. DeSilva believes the venue had something to do with it along with the refreshments. DeSilva thanked President Hargis since he was the one who initially thought of hosting the event in the McKnight Center prior to its grand opening. DeSilva thanked the Provost’s office who provided the refreshments. DeSilva thanked everyone involved in the planning and preparation of the meeting. He has heard from numerous faculty members who really learned a lot from Christie Hawkins’ presentation.

**New Business – None**

The meeting adjourned at 3:41 p.m. The next regular meeting of the Faculty Council is Tuesday, November 12, 2019 at 3:00 p.m. in the **Council Room, 412 Student Union.**

Respectfully submitted,

Pamela Lovern, Secretary