Peek called the meeting to order with the following members present: Bindewald, Bulut, Cole, Conway, Crick, DeSilva, Dunn, Emerson, S. for Hall, Finchum, Frazier, Gardner, Gonzalez, Jaroni, Kaipa, Kakani, Kazianga, Liu, M. Lovern, P. Lovern, Melancon, Nelson, Neurohr, Noden, Peek, Reichard, Shreffler, Slevitch, Smith, Talley and Yates.

Also present: Barlow, C., Beard, K., Berg, M., Clark, G., Cheves, T., Eck, T., Essmiller, K., Hallenbeck, D., Hargis, B., Hawkins, C., Henneberry, S., Horton, M., Kirksey, J., McCullagh, E., Mendez, J., Misener, T., Miller, B., Ormsbee, C., Peaster, R., Pybus, N., Sandefur, G., Senat, J., Sheehan, R., Sloan, A., Towner, M., Towle, G., Tucker, S., Weaver, D., Weaver, J., and Wray, K.

Absent: Ware.

**HIGHLIGHTS**

Special Reports –

Doug Hallenbeck – Vice President Student Affairs ……………………………….…

Chris Barlow – Senior Director University Health Services …………………………

Remarks and Comments – President Hargis………………………..……………………..….

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Women’s Faculty Council……………………………………………………………..

Wellness Center….…………………………………………………………………….

GPSGA ………………………………………………………………………………..

SAC……………………………………………………………………………………

Graduate Council………………………………………………………………………

Reports of Standing Committees ………………………………………………….…………..

Academic Standards and Policies ……………………………………….…………….

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

Peek introduced herself and welcomed everyone to the Zoom Faculty Council meeting. Peek stated for those new to Faculty Council, we usually meet in the Student Union and at some point will get back to an in-person meeting. Peek stated that Tricia was taking roll call for the meeting. Peek asked if there were any corrections or changes to the May 12th minutes. Cole was notified by an Associate Dean in the College of Education and Human Sciences that they would like to modify their portion of the annual report from the Budget Committee. Cole shared the recommended changes to the College of Education and Human Sciences section. Conway stated that he is the new chair of the Budget Committee and he noticed that this year’s Budget Committee report included more details regarding college budget committee meetings (which were attended by FC Budget Committee members) than in the past. Conway has redacted all 10 college committee reports and just did a summary. Weaver concurred with Conway’s changes to the year-end report. In doing this, Conway stated that the recommendation presented by Cole will not need to be considered. Peek asked if these changes need to be reviewed by the Budget Committee for approval? Conway will have the committee review the changes for approval. Approval of the Budget committees year-end report from the May minutes have been tabled until the Budget committee can review the changes and will be approved at the September meeting. Conway is to send the changes to Tricia to make the appropriate modifications. The remaining portion of the minutes were voted on at this meeting. Peek asked for approval of the May minutes except the Budget committee portion. Crick moved, Smith second. Motion passed. Peek asked for a motion to approve the modified agenda for today’s meeting which was distributed via email and is also available on the Faculty Council website. Talley moved and DeSilva seconded. Motion passed. Peek stated that we have two special reports today. The first will be from Doug Hallenbeck.

**Special Report:**

1. **Doug Hallenbeck – Vice President Student Affairs**

Hallenbeck updated the council members on what was happening in Student Affairs.

Students began moving back into the residence halls a few days ago. We have about 2,700 who are moving in over an eight-day period. This has been one of the smoothest, stress free move ins that we have ever had. We are getting a lot of positive feedback from parents. Hallenbeck stated that OSU is testing all students who live in the residence halls for Covid 19. OSU has about 300 spaces available for those who test positive and need to be quarantined. Barlow will address this more in his presentation. Hallenbeck stated that OSU’s rate of positive cases is low at this point. Students have been doing what they have been asked to do so far. August 13th is the last day for move in with additional students moving in up until classes begin.

Sorority recruitment is occurring now virtually. Not going to the houses in large groups.

Hallenbeck stated that we are wanting/hoping to train students, faculty and staff on mental health awareness. The big thing we are doing is a QPR (Question, Persuade and Refer) so if you have students or anyone that are struggling with mental health issues this provides tools to get them the help they need. Hallenbeck feels this is a critical year for this type of service with all the anxiety people are facing.

Hallenbeck stated that they are providing guides for faculty in the classroom. How to approach someone who does not want to wear a mask and other issues that may happen in the classroom. These guidelines should be available to everyone soon. Hallenbeck stated that if you have a student who refuses to wear a mask please refer them to Student Affairs and they will take it from there. The first goal with the mask policy is to remind people to put their mask on and hopefully they will comply. Hallenbeck hopes that disposable masks will be available in all classrooms, offices and other areas that can be given to students who may not have one with them. Hallenbeck has been around campus and there are some students not wearing a mask outside, but everyone has had one on inside the buildings.

Hallenbeck stated that if a student is in quarantine OSU will feed them and do their laundry if needed. They are checked on, not just left alone.

Peek stated that from her perspective as a parent of a freshman, move-in was seamless and perfect and thanked him.

Peek opened the floor for questions. DeSilva asked if there were any plans to have a stash of masks available outside classrooms if a student shows up without one. Or is this the responsibility of the faculty member teaching the class? Hallenbeck stated he hopes the colleges would have masks available in the main areas of the buildings. This doesn’t help with the general academic buildings but if there is a need he stated they could try help. Hallenbeck’s goal is for everyone to have a mask with them. All students, staff and faculty are provided a cloth mask. Each college is helping with this through their academic success centers. Liu asked if there are any plans to test students living off campus? Hallenbeck stated yes, students can get a test at University Health Services. Off campus students are not required to tested. Logistically this would be very difficult, and OSU does not have the control or responsibility like we do for those living on campus. Liu asked what percentage of students live off campus? Hallenbeck did not know the percentage but they have approximately 5,100 live on campus and OSU has tested those living in the Greek community (approximately 2,000 students) for a total of 7,100. The remaining students who live off campus, is roughly 17,000.

1. **Chris Barlow – Senior Director University Health Services**

Barlow updated the council members on some of the recent developments related to faculty planning and classroom guidance. He has been working on a document over the last week or so in coordination with the Deans Council, Provosts office and a variety of campus partners to have a one stop shop consolidated information to make instruction and faculty practice easier so they do not have to dig through campus websites looking for information. Started out as two to three pages but is now up to twelve pages. This document will be out via OSU communications tomorrow. The document is below:



Barlow stated that they have great documents coming from the Payne County Health Department and community resources.

Barlow updated on testing. OSU has done a great job on testing. We have expanded the level and testing all incoming residents. As of right now we have less than 1% of positive rates. Fingers crossed this trend continues. We are coordinating efforts with the Payne County Health Department. They are partnering with a lab from Norman for overflow testing. If we get in a bind and have to rapidly expand testing at a local level we can rely on the contract that is in place.

Barlow addressed the need for reporting and keeping everyone informed about what’s going on. They will be reporting on residential life move-in. They are working on a weekly update as far as what’s going on, what’s the threat at a county level, what’s going on in the city of Stillwater, state guidance, what are we seeing at University Health Services as far as testing and a reminder of some important public health measures and tips. We want to be as transparent as we can be throughout this process. One thing they are finding is that there are a number of testing locations across Stillwater and the area so it’s not easy to report in real time every day. We can control what we see at University Health Services in regard to students, faculty and staff but it’s not as easy with the Payne County Health Department and Urgent Care Facilities also testing. The good news is we will have a good idea of what’s going on in the city and on campus pretty quickly and keep a close eye on things before they could get out of hand.

Peek opened the floor to questions. Kaipa asked if a student is diagnosed with Covid 19 would the instructor of the course be notified for contact tracing purposes. Barlow stated that this is covered in the guidelines that are coming out soon. Barlow stated the short answer is not necessarily. Barlow stated that the set up on campus with social distancing and mask requirements puts everyone in a much better place. The CDC and state guideline on close contact is less than 6 feet for a 15-minute period of time with or without a mask. This is why in the document it states that OSU will not do class wide notifications or alarm people. We will rely on the Payne County Health Department to do the contact tracing efforts to identify anyone who needs to be contacted. There may be a situation where faculty needs to be contacted in regard to classroom seating, following the mask requirement or lack of social distancing. In all positive cases, University Health Services will be working with Payne County Health services to identify the risk and close contacts then act accordingly. Kaipa’s concern is when the class dismisses how practical is it for students to maintain social distancing. His faculty are concerned that this is a real possibility. Kaipa asked since the seats are spread out 6 feet apart if a student tests positive will there be contract tracing done? Barlow stated that they have confirmed with the Payne County Health Department that if there is proper social distancing in place this would not necessarily trigger a need to contact the class. Kaipa stated that unless the student identifies there could be a student diagnosed with Covid 19 show up for class without anyone knowing. Is this a possibility? Barlow stated that when they are identified as a positive case the Payne County Health Department takes over from a public health perspective. They are mandated to isolate in place. Barlow stated that what we are talking about is compliance both on and off campus. This entire plan is reliant on compliance within the community. This is the message we are getting out. If you’re sick stay home, if you’re positive isolate, work with the Payne County Health Department, identify close contacts, etc. Kaipa stated we are relying on students to be good citizens to self-identity and stay out of class and the instructors are not notified. Barlow clarified that Kaipa is worried that a student who has tested positive for Covid 19 even though they have been in contact with the Payne County Health Department and have been advised to isolate that they still come to class? Kaipa said yes. Barlow responded we have frequent check-ins with the health department and are stressing compliance trying to make sure everyone is doing their part. Hallenbeck stated that they are working with the Provost’s office on all these moving parts. We are trying to follow all HIPPA and FERPA laws. Hallenbeck stated that the CDC guidelines state that if you are wearing a mask and pass by each other in close proximity or sitting next to each other talking with masks on for a long period of time there is not a big threat according to the CDC and Payne County Health Department. Hallenbeck stated that as long as you are wearing a mask when you leave class there is not a big risk to everyone around. Miller voiced concern regarding wearing masks in public spaces. Are the students required to wear a mask when changing class? Barlow stated that the guidance they have issued is if you are in hallways or public areas even outside and cannot maintain social distancing it’s important to comply and wear a mask. Barlow stated we face on and off campus situations. They are working on health education and outreach. If we want to have a successful semester we all need to do our part.

DeSilva stated that there are no plans at this point to disinfect classrooms between classes and he fully understands the logistics and difficulty behind this. DeSilva asked if a student who is positive sits in a seat for 45 minutes then 10 minutes later another student sits in that same seat for another 45 minutes, you could be wearing a mask, but this is ground for transmission. DeSilva asked if there is anything we can do about basic disinfection between classes? Barlow stated that this has been brought up and they have talked with the facilities management group to identify high touch areas across campus (dining services, doorknobs, etc.) and are doing a deep clean disinfection of all classrooms on a nightly basis. Barlow stated that the one thing they run into is with the square footage of campus and the turnover of classes the sheer amount of effort to thoroughly disinfect and do a good job of it. If people are wearing their mask to control the respiratory element of this issue it will give us a better chance of controlling things. Barlow stated they are looking into it but the sheer act of fulfilling this is very hard to manage across a campus our size. As a cheap alternative DeSilva asked if instructors can provide disinfectant wipes in classrooms so students can disinfect their own seat. Barlow stated they have stressed this all along by personal responsibility, protecting yourself, washing your hands, social distancing and wearing a mask. Barlow stated they are encouraging students to take care of their own individual areas whether in the dining area, classroom or dorms. Weaver stated that we cannot possibly clean between classes. The hypothetical that there is a person in a room that is infected is not something we will know until they are tested. At which point they are quarantined. There are too many classrooms and the cleaning material needs to sit on the surfaces for a period of time with no person in contact with it. Weaver feels that the best we can is to clean them thoroughly every night. Weaver stated students are issued masks and encouraged to bring wipes. Weaver wanted to emphasize that the Payne County Health Department takes contact tracing very seriously. If you are contacted by them and they tell you to quarantine you can expect follow up calls on a regular basis to make sure you are complying. They should not be in class or around town. Weaver believes tracing program works. DeSilva stated that several faculty members have contacted him about the use of wireless app as a contact tracing method. Some of these questions are based on legality and privacy. DeSilva asked how accurate is this method? Barlow asked if he was referring to the idea of using GPS/Wi-Fi data? DeSilva stated yes. Barlow stated the reality of this early on in the process we thought this would be a viable option but when you get into the logistics of it it’s a bit tricky. Barlow does not expect we will do this consistently or have a need to especially if the students are social distancing and wearing their masks. This is something we explored and identified that could be used as a tool. It’s not perfect by any means. It is something they could tap into if there was a need in a certain area to get a better sense of what’s going on. Weaver stated it’s just another tool in our tool bag. It is not the thing we rely on. Weaver stated it’s the shoe leather, contact tracing, phone calls and interactions with the people that are infected that is going to work.

**Remarks and Comments – President Hargis**

Hargis stated that enrollment numbers are very encouraging. We are actually up and had budgeted to be down. We are down a few freshmen as of Friday but very remarkable. Our retention is the highest it’s ever been. In 1999 it was 84.6% and that’s what it is right now.

Hargis thanked Hallenbeck and his team all their efforts with move in. It’s been going very smoothly.

Hargis stated that a piece of great news that we had in the last few weeks is the donation of the Baker Hughes building in Oklahoma City. It is an innovation center and five story building with lots of parking right in the heart of the Oklahoma City innovation district. This will be a great place for us to work in the petroleum and aerospace areas. Baker Hughes will stay in the building on the fifth floor and in the lab which we will share with them. Students will be able to attend class in the morning and work as an intern in the afternoon for a number of businesses.

Hargis stated he’s spending a lot of time right now on fall sports. He has a Big 12 call right after this meeting. The Big 10 announced today that they voted to cancel fall sports. We hear the Pac 12 is poised to do this as well. The ACC and SEC are moving forward with fall sports. Hargis stated that we are planning on having a football season. How fans in the stands will look is not established yet. There will be no tailgating. There are still a lot of moving parts. In the end it will be up to the medical staff. The Big 12 is being advised by a prominent medical staff which is the same group advising the NFL. We announced we would play just conference games plus one non-conference game. This year we have Tulsa which is convenient since they are an hour away. Hargis also serves on the NCAA Board. We have a very detailed medical protocol that you have to go through for testing during the week, testing 24 hours before the contest by an independent third party. There are a lot of protocols and protections in place. Hargis doesn’t feel that this is something we need to decide right now. We won’t play our first game until mid to late September. We’ll have all our students back and hope that it all goes smoothly.

Hargis will be doing a video tomorrow emphasizing how important it is to wear a mask at all times unless you are in your personal/private space. If we want to get this semester in it will require all hands-on deck. Everyone needs to comply. It’s no fun, it’s a mess but we have to do it.

Hargis thanked everyone for their patience. This is a work in progress for all of us. We will be adjusting as we go. In the case of football, my attitude is we stop and try to restart it will take weeks, but we can pivot in 24 hours. We have to be aware and keep our eyes open and move as judiciously and prudently as we can.

**Report of Status of Council Recommendations:**

**Provost Sandefur and Vice Presidents**

Dr. Sandefur gave the Council members an update on recommendations.

The following recommendation remains pending:

18-05-02-Faculty: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”

We are waiting on legal for this one. It’s been on the sheet for a while.

Sandefur stated that they will hosting a town hall tomorrow afternoon to answer questions from faculty and staff. Provost Sandefur will be at the town hall along with Christa Louthan from Human Resources, Doug Hallenbeck and Chris Barlow. The town hall will begin at 3:30 tomorrow. Sandefur believes that most of the colleges have had their own town halls but there is a lot of information and a lot going on right now.

Peek asked for questions. Desilva asked what time can questions be submitted for the town hall? Sandefur believes the deadline was today but if there are questions you would like addressed please send them to him.

Sandefur stated that new faculty orientation was held Monday via Zoom which was a bit strange. He stated it was nice to see all our new colleagues who have arrived, and he had a chance to talk to them.

**Other Vice Presidents:**

**Gary Clark Senior VP & General Counsel.** Clark is looking forward to this year. He does want to say how much the administration appreciates the faculty and staff here who have been pitching in to find solutions and solve problems compared to other institutions that perhaps may have taken some steps that may have been somewhat embarrassing to their institution. We all want what is best for our students, faculty, staff and institution. There are a lot of challenges, but he is confident we have the people that can solve them.

**Jason Kirksey VP Diversity**. No updates.

**Joe Weaver VP Finance.**  Wants to give a shout out to the Academic Affairs facilities side trying to figure out how to schedule classes in this environment and space things out carefully. It looks like we have been able to get the distancing necessary and we came up with some really unique and interesting places to hold some classes. He’s hearing some feedback from students who are excited to be taking classes in Boone Pickens Stadium on the suite level. Athletics is working with us as well as Student Affairs, the Student Union and other venues. This is working well and with enrollment where we are today we’ve been able to seat the classes. Students are poised to arrive so today the budget looks pretty decent. He doesn’t know what will happen tomorrow, but we planned for a much more significant downturn than what we are experiencing. We are very hopeful that as we move forward with this uncertainty that as weird expenses arise we will be able to respond appropriately.

**Kyle Wray VP Enrollment and Brand Management.**

Wray wants to reiterate what President Hargis and VP Weaver stated about enrollment. He feels that we are very fortunate from just a freshman perspective where we are especially when you look at some of the other Big 12 institutions. We are hearing that their enrollment is down, and their freshman numbers are down significantly. Wray also feels very fortunate on the retention side. There are a lot of people across campus that have worked very hard on retention. Wray especially wants to thank VP Weaver. A lot of strategy changes were made over the past few months based on what the market was telling us. Cares Act money was great for returning students. Financial Aid did an outstanding job distributing these funds which helped with retention. We had to do some things for freshmen. We were able to pivot on some strategies and resources that were given to us by VP Weaver. We feel very fortunate to have the numbers that we have. We’ve had students not show up due to Covid over the last two or three days. We’ve had students not show up due to financial issues at home. We feel blessed where we are today.

**Report of Liaison Representatives:**

1. WFC – Liz McCullagh

The OSU Women’s Faculty Council’s new Executive Committee consists of:

Tracy Quan, *Boone Pickens School of Geology*, Chair

Erin Dyke, *College of Education, Health, and Aviation*, Vice-Chair

Madison Chartier, *Edmon Low Library’s Digital Resources and Discovery Services Department*, Secretary

Jennifer Glenn, *School of Industrial Engineering and Management*, Treasurer

Kim Loeffert, *Michael and Anne Greenwood School of Music*, Immediate Past-Chair

Elizabeth McCullagh, *Department of Integrative Biology*, Liaison to the General Faculty Council

The WFC, along with the Staff Advisory Council, the Graduate and Professional Student Government Association, and the College of Arts and Sciences Equity Advocates, have proposed a set of best practices for supervisors to support students, staff, and faculty who are caregivers during the COVID-19 pandemic ([click here to view](https://womensfacultycouncil.okstate.edu/site-files/images/best-practices-covid19.pdf)).

We recognize that the current situation severely disadvantages caregivers, and emphasize the need for flexibility, communication, and compassion during these difficult times.

The WFC submitted a letter to the Provost to support a tenure extension and the ‘opt-out’ option. ([Click here to view](https://womensfacultycouncil.okstate.edu/site-files/images/tenure-extension-letter.pdf)).

Upcoming meetings and events:

* Zoom meeting on August 31st at 2PM on accessibility and inclusivity in online teaching
* The WFC is looking for members to lead activities (book clubs, etc.) to increase engagement during the Fall semester please [email us](mailto:madison.chartier@okstate.edu) if you are interested.

Anyone interested in the WFC can visit our website at womensfacultycouncil.okstate.edu and sign up to be put on our email list.

1. Wellness Center – Kim Beard/Todd Misener



Beard deferred to Misener for the report due to technical difficulties. Misener wanted to emphasize to faculty that this has been a very stressful time for everyone on campus. Misener is providing all faculty and staff QPR training which is all online. This can provide valuable tools to help people initiate conversations with students and faculty. Up to 25,000 QPR trainings will be available everyone on campus. Peek asked if departments could take the training together? Misener stated it’s a certification/credentialing process. There is nothing to say two or three people cannot do it together, but it will generate one certificate. If people are ok without getting the certificate it would be fine.

1. GPSGA – Maegan Berg

We would like to announce our First General Assembly Meeting (flyer and registration: [https://campuslink.okstate.edu/event/6149398](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcampuslink.okstate.edu%2Fevent%2F6149398&data=02%7C01%7Ctricia.white%40okstate.edu%7C60b0b0491166484240df08d83d4c6a23%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637326745688071972&sdata=i0CCejGkFSMdvowvcku%2Fdc%2B0Ck4qksFMIHwKRjmKE8U%3D&reserved=0)).  List of meetings for Fall 2020 on our website: [https://gradcollege.okstate.edu/gpsga/meeting-information-and-attendance.html](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgradcollege.okstate.edu%2Fgpsga%2Fmeeting-information-and-attendance.html&data=02%7C01%7Ctricia.white%40okstate.edu%7C60b0b0491166484240df08d83d4c6a23%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637326745688071972&sdata=lsK1YvJzLWDvgvohsTYub31Im%2BZ7bKqldd12NxIdqTk%3D&reserved=0).

All are welcome to attend!

Maegan Berg

Campus Life

211 N. Student Union

[gpsga@okstate.edu](mailto:gpsga@okstate.edu)

**REPORTS OF STANDING COMMITTEES:**

1. Academic Standards and Policies: Cristina Gonzalez – No Report

b. Athletics: Justin Talley – No Report

c. Budget: Tyrrell Conway – No Report

d. Campus Facilities, Safety, and Security: Tieming Liu – No Report

e. Diversity: Ki Cole – No Report

f. Faculty: Matt Lovern – Update

Lovern stated that it is unusual for the August meeting to have an update from a standing committee but it has been an unusual summer for lots of reasons. Lovern shared a document with the council members regarding language that will be introduced into a recommendation for Faculty Council to consider at the September meeting. Lovern wanted to introduce this into the record now and let council members know it’s coming and will have time to review it and ask questions. Basically this is a proposed change to the OSU Faculty Handbook that is in response to required changes the university has to make because of new rules regarding Title IX from the Department of Education. Lovern reviewed the information with the council members. The committee met over the summer with legal counsel to review these changes. Gaylan Towle II is attending this meeting to answer any questions that may arise. Lovern asked for any comments or questions. Lovern asked council members to review the information and let him know if there are any questions or concerns. The information is listed below:

**Proposed Change to OSU Faculty Handbook**

**Dismissal Procedures for Title IX Hearing Cases.**  If dismissal is sought based upon the outcome of a Title IX hearing, as provided under the Title IX regulations codified at 34 CFR Part 106 (“Regulations”), the processes set forth in Appendix C will be used only to review the outcome of the Title IX Hearing and appropriateness of termination as a sanction and will not be utilized to re-investigate or hear the underlying facts resulting in the Title IX Hearing outcome.  In addition, the standard of evidence required for dismissal shall be the standard set forth in the University’s Title IX policy.  In the event the Regulations are revoked, stayed by a court of competent jurisdiction, or are substantially altered and the University no longer follows the provisions set forth therein for investigating and adjudicating Title IX cases, this provision will not apply.

g. Long-Range Planning and Information Technology: Christopher Crick – No Report

h. Research: Bruce Dunn – No Report

1. Retirement & Fringe Benefits: Bruce Dunn – No Report

j. Rules and Procedures: Karen Neurohr – No Report

k. Student Affairs and Learning Resources: Toby Nelson – No Report

Old Business – None

New Business – None

The meeting adjourned at 4:06 p.m. The next regular meeting of the Faculty Council is Tuesday, September 8, 2020 at 3:00 p.m. via Zoom**.**

Respectfully submitted,

Karen Neurohr, Secretary