McCann called the meeting to order with the following members present: Belmonte, Borland, Champlin, Collins, Depperschmidt, Doust, Ekman, Emerson, Hurst, Johnson, O’Hara for Kak, Khojasteh, Moss, Lewis, Lovern, Lacombe for McFarlane, Oberhelman, Pivateau, Peek, Ramsey, Royer for Rebek, Richards, Sheehan, Tenorio, Royer for Walker, Wanger and Zhang.

Also present: Atiyeh, H., Bird, L., Bolliger, J., Crenshaw, C., Lacy, J., Miller, B., Moody, J., Payne, J., Peaster, R., Scott, A., Sewell, K., Shutt, G., Taber, C., Tucker, S., Weaver, J., Wilson, L. and Zhu, L.

Absent: Grubgeld, Jones and Ware.

**HIGHLIGHTS**

Special Report – Dr. Kenneth Sewell – VP Research…………………………………….…..

Remarks and Comments – Gary Clark for President Hargis…………………………….........

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Women’s Faculty Council……………………………………………………………..

Wellness………………………………………………………………………………..

Reports of Standing Committees ………………………………………………….…………..

Academic Standards and Policies ……………………………………….…………….

Athletics ………………………………………………………………….……………

Budget …………………………………………………………………….…………...

Campus Facilities, Safety and Security ………………………………….……………

Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

Research ……………………………………………………………….………………

Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. McCann asked if there was any discussion regarding the December 12th minutes that were sent out to everyone. Seeing none, asked for a motion to approve. Wanger moved, Richards second. Motion passed. McCann asked for approval of the January meeting agenda. Jones moved, Richards second. Motion passed.

**Special Report – Dr. Kenneth Sewell, VP Research – Research Week**

Dr. Sewell introduced himself and let the council know about some of the upcoming Research Week events. Sewell stated that there have been some changes to Research Week based on feedback from faculty members. Research Week begins February 19th. Sewell stated that his office will be focusing on signature events even though more events will be taking place during the week:

1. Monday – OSU Research at the Movies. Will host a video focusing on research facilities all around campus. The video will be presented at Gallahger/IBA arena. Booths of research groups will be set up in the concourse.
2. Tuesday – By Faculty For Faculty panel discussions.
3. Wednesday – BPR topic. They will be talking about water engineering.
4. Thursday – Research reception.

Sewell presented the following flyer to the council about the new Research app that will be rolling out soon:



Sewell opened the floor to questions. Oberhelman asked if they will have a graduate symposium. Sewell stated they will revisit this but support has been low. Miller asked about undergraduate research as part of Research Week. Sewell stated that as part of the week there is no particular program specifically for undergraduate research.

**Remarks and Comments – President Hargis:**

Hargis stated that they are continuing to work with the legislature on the budget.

Hargis stated that Cordell Hall is coming down. The new business building is open for students.

Hargis hopes all the construction cranes will be down soon.

**Report of Status of Council Recommendations:**

**President Hargis, Provost Sandefur, and/or Vice Presidents**

**VP Joe Weaver for Dr. Sandefur:**

Reviewed the pending recommendations:

17-03-01-FAC/ASP: Revisions to P&P 2-0905 “Nomination & Appointment Process for Regents

Professors”.

17-03-02-FAC-ASP: Guidelines for Search & Screen Committee Best Practices.

17-11-01-Exec Comm: Background checks for all new faculty members and Graduate

Assistants (teaching and research).

Weaver stated that administration looks at potential bad weather and makes appropriate recommendations to either close campus or hold classes.

Weaver stated that the old Business building will now be known as the General Academic Building. They are allocating space in this building that will be vacated by faculty moving to the new Business building, so if anyone needs more space, they should have their department head work with their dean to make a request.

McCann let the councilors know that they will be receiving an email soon regarding training that has been put in place by Dr. Lee Bird’s office. The first hour of this training will be on managing medical and psychological emergencies in the classroom. McCann stated that the second hour of the training session will be active shooter training. McCann encouraged everyone to take this information back to their colleagues so everyone is aware of these opportunities. Belmonte asked if this training is for faculty only or can GRA/GTAs attend as well? Dr. Bird stated if there is room they would be happy to have the GRA/GTAs attend.

Dr. Celeste Taber stated that she will be taking annual leave prior to her retirement. Taber introduced Rita Peaster who will be the liaison until her retirement.

Dr. Sewell announced that OSU Research on Tap will have its next event with Duane Gill from the Department of Sociology talking about the Exxon Valdez incident and disaster research. This event will be on Monday, January 22nd at 5:30 at Iron Monk.

Dr. Bird stated that 350 people used the wellness center over the Christmas break and she is very pleased with the turn out.

**Report of Liaison Representatives:**

1. Women’s Faculty Council – Shida Henneberry

WFC recorded a video with ITLE in December on how to submit a successful application. It will be available on our website later this month.

Research Awards: We are still seeking reviewers for the WFC undergraduate and graduate research awards. Please contact Dr. Marianna Patrauchan ([m.patrauchan@okstate.edu)](mailto:m.patrauchan@okstate.edu)) if you are interested.

WFC has sent out communication about the Research Award deadlines as well as the WFC undergraduate scholarship deadline. The deadline for 2018 WFC Student Research Awards are Thursday, March 1 and Ryder/Smith Scholarships February 15 (tentatively). Sponsorship list with pledges has been updated.

Updates on the WFC website, especially for applications for these awards, are underway. Record number of pledges have been received.

The WFC is sponsoring a session for Research Week:

**Mitigating Implicit Bias in Faculty Hiring and Evaluation Processes**

**Tuesday, February 20th, 12:30-1:30pm, 126 ITLE**

**Spring 2018 Women’s Faculty Council Events and Reminders:**

***Regular WFC meetings***

* 3rd Thursday of every month, 12:30-12:45, prior to any scheduled programming.

**Spring semester events, 12:30-1:30**

* Jan 18, SU Room 460, “Unintended Bias and Outdated Attitudes”, Dr. Jean Van Delinder
* Feb 20, 126 ITLE, Research Week, Mitigating Implicit Bias in Faculty Hiring and Evaluation Process, Dr. Bret Danilowicz
* March 15, SU Room 460, A neutral party: Getting to know your ombudsperson, Ombuds Officer Kenneth Bartels
* (April), Date/Time/Location TBD, WFC Research Awards

1. Wellness Center – Kim Beard



**REPORTS OF STANDING COMMITTEES:**

**Academic Standards and Policies: Scott Johnson – No Report**

**Athletics: Terry Collins – No Report**

**Budget: David Oberhelman – No Report**

**Campus Facilities, Safety, and Security: Erik Ekman – No Report**

**Diversity: Justin Moss – No Report**

**Faculty: Chris Richards – Update**

Richards stated that the committee has been working on the guidelines for the search and screening best practices. This was returned to the committee with changes. These changes have been evaluated and incorporated by the committee and returned to the Deans Council. Richards stated that committee has been doing a similar process with the Regents Professor recommendation. Minor edits were made and it has been forwarded back to the Deans Council.

**Long-Range Planning and Information Technology: Nathan Walker – No Report**

**Research: Andrew Doust – No Report**

**Retirement & Fringe Benefits: Bobbikay Lewis – No Report**

**Rules and Procedures: Pamela Lovern – Update**

Lovern stated that the Faculty Council elections are coming up in March. At the February meeting we will need to secure two nominees for Vice Chair position. Lovern stated that information regarding college representative vacancies will be going out after the February meeting. Lovern let the council know what vacancies there are currently:

CASNR: Two 3-year terms

CAS: three 3-year terms

One 1-year term

CoEHA: one 3-year term

CEAT: one 3-year term

Library: one 3-year term

OSU-IT: one 3-year term

Multi-Cultural:one 3-year term

Lovern asked current councilors to think about who would be a good candidate to fill their vacancy.

**Student Affairs and Learning Resources: Gina Peek – No Report**

**Old Business – Joe Weaver/Jamie Payne – Background Check Policy**

Payne and Lacy reviewed the draft background check policy and question and answer sheet that were attached to the agenda and additional copies were distributed to those present at the meeting. Payne stated that they will add GTA and GRAs to the policy.

They opened the floor to questions/discussion. After a robust discussion McCann asked for a second to the recommendation that is on the floor. Jon Ramsey second. McCann asked for further discussion. McCann asked for a vote on the friendly amendment to the recommendation (to add GTAs and GRAs to the policy). Motion passed. McCann asked for a vote on the new recommendation which includes the friendly amendment. Motion passed.

**New Business – None**

The meeting adjourned at 3:55 p.m. The next regular meeting of the Faculty Council is Tuesday, February 13, 2018 at 3:00 p.m. in **412 Student Union, Council Room.**

Respectfully submitted,

Pamela Lovern, Secretary