FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, October 13, 2020**

# Zoom meeting

**AGENDA:**

1. Roll Call

2. Approval of the September 8, 2020 Minutes

3. Approval of Agenda

4. Special Reports:

1. Chris Ormsbee: ITLE Student Survey of Instruction
2. Leon McClinton: Residential Life Update

5. President Hargis – Remarks and Comments

6. Report of Status of Faculty Council Recommendations:

President Hargis, Provost Sandefur and/or Vice Presidents

7. Reports of Liaison Representatives –

1. Wellness Center – Kim Beard



1. Women’s Faculty Council – Liz McCullagh

Our Zoom meeting of the WFC on October 5th, 2020 had 32 participants.

We have a new email address: [wfc@okstate.edu](mailto:wfc@okstate.edu) and our past meeting videos are on the website: womensfacultycouncil.okstate.edu/past-events.html.

We had a successful applicant pool of 26 applicants for our outstanding achievement and mentorship of women awards.

Our guest speaker was Dr. Lex Smith Washington from the Spears School of Business. Dr. Smith Washington presented her work on executive Black women’s life in the “Borderland” and managing (in)visibility. The meeting was recorded and will be posted on the website.

**Upcoming meetings and announcements:**

**November meeting:**

“The not so soft skills: Creating diverse academic networks through professional

communities”

Dr. Hendratta Ali, Fort Hays State University

Monday Nov. 2nd 2:00-3:00 pm over Zoom

Seeking reviewers for the Student Research Awards please email wfc@okstate.edu if interested in volunteering

Canvas page created to help volunteers become organized to offer social groups, book

clubs, etc. Email wfc@okstate.edu to join this page.

Anyone interested in the WFC can visit our website at womensfacultycouncil.okstate.edu and sign up to be put on our email list.



1. Graduate Council – Rebecca Sheehan

*Academic Program Committee.* The following programs were approved:

Graduate Certificate in Applied approved.

PhD in Curriculum at OSU-Tulsa approved.

*GTA/GRAs Returning after Thanksgiving.* Dean Tucker explained that an email would be sent out specifying the rights and responsibilities of GTA/GRAs to honor their employment contracts after the Thanksgiving break in response to concerns being raised.

*Application Fee Waiver for OSU Alums and Students.* Dr. Smith explained that the fee waiver was a one-time-only waiver for OSU Alums and students receiving their undergraduate degree at OSU. The Graduate College is extending the program another year.

*Graduate College Webpage.* The webpage for the Graduate College is now on a new platform.

*Fall 2020 Commencement.* Though commencement will be virtual, the Graduate College will individually recognize students. This virtual ceremony will include Spring & Summer 2020 as well as DVM graduates. Following CDC guidelines for social distancing, the College is exploring in-person photo opportunity for Ph.D. hooding.

*Academic Care Team.* Dr. Smith reported that the Academic Care Team works with students in quarantine. Each college has an Academic Case Manager. Thus far, 20 graduate students have been reported as testing positive for COVD-19.

*Dual M.S. Degrees*. Dean Tucker provided information about updates related to sharing credit hours between dual M.S. degrees. Dual master’s degree programs reduce the time to earn the master’s degrees by sharing up to 30 percent of the coursework required for two stand-alone master’s degrees. Typically, these are non-thesis, professional MS degrees.

*Theses and Dissertations Templates*. Council discussed having an explicit policy that does not allow changes to theses and dissertations templates.

*Changes to Theses and Dissertations after Approval*. Council discussed clarifying that changes to theses or dissertations after they have been approved by the Graduate College are not allowed.

*Graduate Faculty without a Graduate Program Home*. Council discussed how to include people with faculty appointments who are not affiliated with a graduate program home. Dr. Van Delinder will speak with the Academic Programs Committee about possible procedures to review and reappoint these faculty.

*Fall 2020 Graduate Faculty Meeting*. The meeting will held on Wednesday, October 14th from 1:30 to 3:00 p.m. via Zoom. Subject Matter Groups are scheduled by Group Chairs and will be held before the end of October. Most Groups schedule their meetings directly after the Graduate Faculty Meeting.

1. Staff Advisory Council – Tashia Cheves

Distinguished Service Awards – November 17 at 2:30-3:30 pm

* Virtual Event will be broadcasted on OSTATE TV
* Nominators will receive a Zoom Invite to participate and attend in support of the Staff members they have nominated.
* Thank you to all who nominated and/or wrote recommendation letters for Staff Members in their areas. We have received 18 completed packets and the Awards and Recognition Committee is conducting interviews and will be making final selections in the next few weeks.

Next SAC Meeting – Wednesday, October 14th at 1:15 pm

* Meetings are open and you (and others in your areas faculty or staff) are encouraged to join. You can do so by visiting SAC.okstate.edu and filling out the request form. The Zoom link will be sent to you directly. You can also contact me at [tashia.cheves@okstate.edu](mailto:tashia.cheves@okstate.edu) or [staff.advisory.council@okstate.edu](mailto:staff.advisory.council@okstate.edu) prior to the meeting.

1. GPSGA – Maegan Berg

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| **Graduate & Professional Student Government Association Announcements** |
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|  | **Upcoming Deadlines**   * [**Travel Awards application**](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmx.technolutions.net%2Fss%2Fc%2FBQM-IylQKwVhFDmSUz94JKH4ndfIobk2IHGq96wH54LLmKEK9g7fOMmw1xDgSvHOLdhGbJEv8Q4QeNlFVttN8b2iSe06XbMeuNBGvLt-EB8%2F35r%2F7RCXSxVCQ5OdG1dFXB6zFg%2Fh31%2FQ-RRmkkyCoNa6p-nBZzIBvAIFFsp_sBttgi8Z4PlZq4&data=02%7C01%7Ctricia.white%40okstate.edu%7Cbaef019504774e2d707108d86c6e22bf%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637378567566692128&sdata=txclBBiVWG2SROcSap7wEr4a8S2X%2FJY4A3S%2B5mW7pAE%3D&reserved=0) – October 20 * [**Co-Sponsorship fund application**](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmx.technolutions.net%2Fss%2Fc%2FBQM-IylQKwVhFDmSUz94JKH4ndfIobk2IHGq96wH54LLmKEK9g7fOMmw1xDgSvHOxMKB6tenpSsUtxrQXEFlB1v7bapPgxUv8bw4g5rSpns%2F35r%2F7RCXSxVCQ5OdG1dFXB6zFg%2Fh32%2FVac48zR8IEogkVv9d7ppsKUNtvq5NoL_bgpjwxyGPmY&data=02%7C01%7Ctricia.white%40okstate.edu%7Cbaef019504774e2d707108d86c6e22bf%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637378567566702125&sdata=Qifzc%2BkOamSZi7RsUoqPNECHcIwpmjfSkMgGxfSQr%2FA%3D&reserved=0) – extended to October 31 * [**Research Materials grant application**](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmx.technolutions.net%2Fss%2Fc%2FBQM-IylQKwVhFDmSUz94JKH4ndfIobk2IHGq96wH54LLmKEK9g7fOMmw1xDgSvHOLdhGbJEv8Q4QeNlFVttN8dbS0awiQTPPSKxJCXML0J4%2F35r%2F7RCXSxVCQ5OdG1dFXB6zFg%2Fh33%2FE3CLVKyI7tF_heibG6IUkZGR5XJ-M7Y3IiwBznIdZXs&data=02%7C01%7Ctricia.white%40okstate.edu%7Cbaef019504774e2d707108d86c6e22bf%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637378567566712121&sdata=AdFB7uYmZtxyc7cPUYGIFHjFbzrqV562fnkWbpLC1Vc%3D&reserved=0) - extended to October 31 |

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| **Announcements** |
| * The [second GPSGA General Assembly meeting minutes](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmx.technolutions.net%2Fss%2Fc%2FBQM-IylQKwVhFDmSUz94JKH4ndfIobk2IHGq96wH54LLmKEK9g7fOMmw1xDgSvHO_NxHZZmKASJNlrqvMS_g32JpIrYm_glhLibgljkoUjnkChvEvKWeyO3dW15sA2Ha%2F35r%2F7RCXSxVCQ5OdG1dFXB6zFg%2Fh34%2FXSm-HMbi_vAsqONpZGWQN21cdtffehHrRMgljz-Ubk0&data=02%7C01%7Ctricia.white%40okstate.edu%7Cbaef019504774e2d707108d86c6e22bf%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637378567566712121&sdata=j7PagA8pK8J9FVWpZHzWN36vlATwHQr2bXP4K9MQyxQ%3D&reserved=0) are now available on the GPSGA canvas page. * Nominations for Parliamentarian positions are now being accepted. If you're interested, please send your statement of interest, a brief bio, and your picture to [gpsga@okstate.edu](mailto:gpsga@okstate.edu) * The third GPSGA General Assembly (virtual) meeting is on October 21, 2020 – 5:30 PM * Be a part of GPSGA Networking group – Sign in and provide details here * GPSGA Open Forum – Next session on “Mental Health at Risk” will be held virtually on Oct 8, 5:30 PM. [Email us to receive meeting information.](mailto:gpsga@okstate.edu?subject=GPSGA%20Listening%20Session%20-%20Mental%20Health) * [Send us your event details for promotions](mailto:gpsga@okstate.edu?subject=Event%20Promotion) through GPSGA Social media. |

1. SGA – Hadley Griffith
2. Senate is all on Zoom and going great!
3. Senate elections are gearing up
4. We have been working towards more voter registration!

8. Reports of Standing Committees:

a. Academic Standards and Policies: Cristina Gonzalez – Update

b. Athletics: Justin Talley – No Report

c. Budget: Tyrrell Conway – No Report

d. Campus Facilities, Safety, and Security: Tieming Liu – Update

e. Diversity: Divya Jaroni for Ki Cole – No Report

f. Faculty: Matt Lovern – No Report

g. Long-Range Planning and Information Technology: Christopher Crick – No Report

h. Research: Bruce Dunn - Update

Modifying the Conflict of Interest in Sponsored Research Policy 4-0130\*

i. Retirement & Fringe Benefits: Sarah Hall – No Report

j. Rules and Procedures: Karen Neurohr – No Report

k. Student Affairs and Learning Resources: Toby Nelson – No Report

9. Old Business –

10. New Business –

11. Adjournment

*\*Attached*

**Amended by Passed Failed**

**Recommendation No.** 20/10/01/Research 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**  Research Committee  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**    Modifying the Conflict of Interest in Sponsored Research Policy 4-0130

**The Faculty Council Recommends to President Hargis that:**

Accept the revisions in the Conflict of Interest in Sponsored Research Policy 4-0130 as presented.

**Rationale:**

In March 2020, faculty council approved revisions to policy 4-0130 that simplified the policy and moved the review of conflicts to a central, standing committee. Subsequent review of the 4-page “Checklist for Policy Development” from PHS/NIH resulted in additional changes needed to align with federal requirements. Additional changes and a revised Sponsored Research Policy 4-0130 are provided below.

Additional Changes:

* 1. In**Intro 1.2** “assure” changed to “ensure”
  2. In **Intro 1.3** added references to Uniform Guidance, Department of Education and Food and Drug Administration as basis of policy.
  3. In **2.3 Disclose/Disclosure** “assure” changed to “ensure”
  4. Section**2.4 External Entity** definition deleted, since the term is not used in the revised document.
  5. **2.7 Investigator(s)**revised to allow inclusion of others (eg: consultants) rather than only those listed in key personnel. This change aligns with the federal definition.
  6. Capitalized POLICY AND PROCEDURES and added: “No proposed, awarded, or ongoing research project at the university shall be biased by a significant financial interest of any investigator responsible for the design, conduct or reporting of the research. The University and investigators have a responsibility to manage, reduce, or eliminate any actual or potential conflicts of interest of an investigator.”
  7. **2.8 Significant Financial Interest (SFI)** definition edited to align with federal language (specifically, U.S. institution). Also, in Item 4, a reference to August 2012 effective date of PHS requirement was removed.
  8. **3.1 Responsibilities of Investigators** expanded to describe disclosure and training requirements (per PHS policy development checklist).
  9. **3.2 Management of Financial Conflicts of Interest** added the sentence “The RCIO will make any necessary reports to funding agencies in accordance with federal regulations.”
  10. **3.4 Maintenance of Records** added reference to 45 CFR 75.361 retention requirements.
  11. **References** – expanded.