

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

**March 22, 2023**

**Zoom - <https://zoom.us/j/99545430954>**

**Passcode - 321037**

**10:30 a.m. – 12:00 p.m.**

In attendance: Lindsey Brownlow, Larry Burns, Kyndal Campbell, Aaron Christensen, Brenda Dawes, Kathryn Gage, Amy Gazaway, Karen Hickman, Ebonie Hill, Nick Holmes, Bobby Jenkins, Diane Jones, Ashley Kervin Bobier, Cheryl Kleeman, Amy Martindale, Marissa McIntyre, Marilyn Middlebrook, Kim Miller, Lance Millis, Linda Millis, Jeremy Minyard, Beverly Morris, Blake Myers, Sky Rogers, Kristi Seuhs, Richard Shepard, Candace Thrasher, Betsy Weaver and Chris Francisco, Chair.

**1. Lower-division transfer courses in Degree Works (MATX) – Blake Myers**

Issue – when courses are articulated from community colleges and other institutions to OSU as a part of the Regents Equivalency Matrix they sometimes transfer as upper division level but do not carry upper division credit. Admissions tracks this by assigning a MATX attribute instead of the UTTR attribute. This information does not display in DegreeWorks anywhere, which can lead to confusion on the part of students and advisors who need to know how much upper division credit a student has.

The Registrar's Office has programmed a function that will look for the MATX attribute and highlight it within the audit. We have a specific university requirements audit that exists for these kinds of situations. There will appear a lower division transfer courses block that will only present itself if MATR courses are detected.

DSAS members expressed their desire to see this audit performed as a default for all students. Currently, when only a handful of courses are displayed in this way, it is out of the ordinary and many times misinterpreted. While none of the information is incorrect, interpretation can lead to mistakes. Receiving additional language about this would be helpful.

DSAS members endorsed this decision to display this MATX information on all students to whom this applies.

**2. Strategy Update – Chris Francisco**

As an update to the Associate / Vice Provost of Student Success search, C. Francisco informed DSAS members that interviews will be held the weeks of March 27 thru 31 and April 3 thru 7. The Office of Academic Affairs will be submitting announcements to directors and leadership teams. Please feel free to distribute to others as well. There will be public forums at 3pm on March 27, March 31, April 3 and April 7.

The working group for the Faculty Fellow of General Education has started meeting, with the plan of collecting recommendations and completing the process by the end of the 23-24 academic year. We plan to make changes to degree sheets during the 24-25 academic year. This update has the potential to create significant and worthwhile change to our campus. OSU can use this opportunity to demonstrate to students the importance of general education, giving them the breadth of knowledge to be an educated citizen. Updates from this working group will be provided to DSAS periodically.

The Provost recently solicited faculty fellows applications in two additional areas – Leadership and Extension. The two most recent appointees will be announced within the next few weeks.

A survey to advisors will be distributed - connected in part with the Strategy imperative - in an attempt to increase our advising capacity and improved climate. We will be reviewing the information and trying to assist with climate adjustment.

### 3. Other

- **Larry Burns** – Institutional Research and Analysis (IRA) coordinates data submission to Higher Learning Commission (HLC) multiple times per year. Any achievement data – graduation, retention, placement rates, job placements – used in advertisement must be specified on a singular website with all data detailed, how it was collected and what it means. This is a new requirement for marketing materials as of November, 2022. A student achievement website will be created, and IRA will develop a form to collect achievement data. This collection of data is a requirement from HLC.
- **Jeremy Minyard** – Undergraduate Admissions announced their first projections in terms of the Fall 2023 enrollment – initial projection for first-time full-time freshmen is somewhere between 4875 and 4925. There will be updates to this figure as this semester progresses. A. Martindale has compared those figures to general education course capacities and found that OSU is in a good position.

**Meeting adjourned 10:46 am**

**Minutes recorded by K. Campbell**