

**COUNCIL OF
DIRECTORS OF STUDENT ACADEMIC SERVICES**

MINUTES

February 15, 2023

Zoom - <https://zoom.us/j/99545430954>

Passcode - 321037

10:30 a.m. – 12:00 p.m.

In attendance: Laurie Beets, Lindsey Brownlow, Larry Burns, Kyndal Campbell, Brenda Dawes, Kathryn Gage, Jeff Hartman, Ebonie Hill, Nick Holmes, Diane Jones, Kelly Kavalier, James Knecht, Amy Martindale, Marissa McIntyre, Marilyn Middlebrook, Lance Millis, Linda Millis, Jeremy Minyard, Beverly Morris, Rita Peaster, Sky Rogers, Kristi Seuhs, Richard Shepard, Candace Thrasher, Betsy Weaver, and Chris Francisco, Chair.

1. Common Application – Jeff Hartman

Starting with the Fall 2024 application, Oklahoma State University will be accepting the Common Application (Common App). At that time, OSU will be offering both the Common App and the Slate application. The Common App will be used for degree seeking domestic and international freshmen only. Transfer, non-degree seeking, and concurrent students will continue to use the Slate application. Currently, OSU is the only Big 12 school not using the Common App. Accepting the Common App will give us national exposure, which will blend well with the fact that we are a national land grant university.

The end user should not see any difference in Slate or Banner, but they will see data that is available to us with Common App. Information sessions regarding Common App will be offered. Since OSU has access to the customizable Common App we are allowed to offer a supplemental application.

The Common App is not only an application but a marketing tool as well. With the Common App there is a way that high school counselors can upload transcripts and recommendations into the student information. David Mariott and J. Hartman will attend the Common App training offered for onboarding of new clients. Once there is a better understanding of the processes, we can help new students navigate the process. Currently, OSU's standard practice has been to open the Slate application on July 1, and the Common App will open August 1. Typically, most students who want to attend OSU will apply between July and August (with Slate). Our goal with Common App is that on August 1 we will have access to students in parts of the country in which we currently do not recruit and will have access the students who are not aware of the programs we offer.

2. Retention Group Reporting – Larry Burns

Institutional Research and Analytics (IRA) created a new retention group report in Eprint for each college – OSU BB “College Code” 512 – that includes the last 6 years of retention cohorts. The report displays students by their current cohort. Freshmen class includes the students who started this term but who are not part of the cohort i.e. part time students, along with the regular cohort, and the transfer cohort. The report also includes college, department and concentration. The report also includes student’s last enrollment date, program, college major, GPA, gender, email address and street address for contact purposes. Academic status and phone number will be added to the information on the report. Information will be updated two weeks after census, approximately one month after classes start. This information will be moved to Slate as well. Clarification – until this year, there have been no freshmen in online programs, so there was no need to report an online cohort. Fall report will also include any other universities the student attended. More data will be added as we proceed.

3. Other

- COVID update – the campus has experienced a very small uptick immediately following winter break. The Pandemic Response Team still meets once per month and will re-evaluate protocols around spring break. FYI - President Biden is ending the emergency declaration in May.

- Enrollment holds will be placed by week 6 of the current semester. The reminder submitted by the Registrar's office to students about enrollment was very helpful.
- Strategy Plan update – announcement has been made regarding all faculty fellows. The Office of Academic Affairs will possibly place two more fellows by the end of the semester.
 - Faculty Fellow for General Education is Dr. Tammy Mix. Working Group expectations are as follows:
 - Populating a working group to assist with the General Education transformation
 - Processing the large group of general education courses to a narrower set
 - Thinking about new courses we might want to include as we go through this process
 - Developing trails of courses to group general education courses
 - Formulating details within the working group
 - Working through Spring 2024 to develop this plan. The goal is for course actions and degree modifications to be submitted during the 2024 – 2025 school year for full implementation in Fall 2025
 - OSRHE – State general education policy meeting will be held in mid-April. The State plan should be finalized sometime this summer. (Note: In the weeks after the DSAS meeting, the state event was postponed.)
 - All discussions at the State level have fit very nicely within the framework of what OSU is planning regarding strategy and general education
 - Faculty Fellow for the Arts is Dr. Rebecca Brien
 - R. Brien will be on leave from her associate dean role as she transitions to her faculty fellow position
 - Her main goal is to find opportunities for people to have meaningful arts experiences on campus
 - She will be interfacing with Dr. Mix as they work with the General Education group to obtain ideas from the strategic priority areas integrated into the General Education curriculum

Meeting was adjourned at 10:53am

Minutes were recorded by K. Campbell