

**COUNCIL OF  
DIRECTORS OF STUDENT ACADEMIC SERVICES**

**MINUTES**

**August 17, 2022**

**Zoom - <https://zoom.us/j/99545430954>**

**10:30 a.m. – 12:00 p.m.**

In attendance: Laurie Beets, Larry Burns, Aaron Christensen, Brenda Dawes, Kathy Essmiller, Kathryn Gage, Ebonie Hill, Nick Holmes, Diane Jones, Kelly Kavalier, Cheryl Kleeman, James Knecht, Caitlin Laughlin, Amy Martindale, Marissa McIntyre, Lance Millis, Linda Millis, Beverly Morris, Rita Peaster, Jessica Priddy Bullock, Libby Reigh, Kyndal Roark, Sky Rogers, Richard Shepard, Candace Thrasher, Nate Todd, Deb VanOverbeke, and Chris Francisco, Chair.

**1. OER Presentation – Kathy Essmiller**

OER (open educational resources) are research, teaching and learning materials created and licensed to be used and modified at no additional cost. Students can search the course catalog and browse for classes that are marked OER – by going to Advanced Search, Attribute, then selecting OER. The system will display the courses that are marked as using materials and textbooks that do not cost the students extra money, which will include OER courses or courses that only use library materials and textbooks included as part of the students' fees. All English Composition 1 and Composition 2 classes are designated as OER, as well as Introduction to Speech courses and select graduate programs. The link will provide a list of all OER courses offered at OSU:

<https://info.library.okstate.edu/c.php?g=151951&p=9138046>

K. Essmiller asked DSAS members to share this information with students and faculty. The semester deadlines for courses to be marked as OER are as follows:

- Spring 2023 semester - September 13
- Summer and Fall 2023 semesters - February, 2023.

On August 4, 2022, the following email was sent to DSAS members. The message was also sent to Instruction Council members with a request to distribute to faculty.

***OER Course Marking***

***Deadline for Spring 2023 Courses – Tuesday, September 13***

*In response to student requests, the Library have partnered with the Registrar to identify courses which do not require students to purchase commercial materials. If you would like your course added to the list, please complete the Individual Course Marking form. If you would like to request multiple sections of a course be marked as not requiring students to purchase commercial materials, please complete the Multiple Sections Course Marking form. For more information visit Open Textbooks/Open Educational Resources: Find a Class Please contact Dr. Kathy Essmiller with questions - [kathy.essmiller@okstate.edu](mailto:kathy.essmiller@okstate.edu)*

K. Essmiller will provide a list of the OER courses broken down by attributes to advisors. C. Laughlin expressed her concern that **adjunct** faculty may not be made aware of the deadlines because of their teaching schedules during any given semester. There will need to be ways to work with this population. Messaging for the student enrolling in these courses is still in process but currently it states, "This class does not require a textbook." For additional information, please contact [Kathy.essmiller@okstate.edu](mailto:Kathy.essmiller@okstate.edu).

**2. Transfer Student Success – Cheryl Kleeman**

- Transfer Mentorship Program, which just launched, allows transfer students to be connects with a student mentor. This connection is provided digitally with a QR code that students can scan to be connected to a mentor. C.

Kleeman is excited to see how we can move this program forward. She would like to partner with advisors to present this as an opportunity for students if they are feeling disconnected. Additional materials will be distributed soon.

- The Oklahoma Statewide Transfer Student Success Conference will be held on October 18, 2022. Registration will open in early September, and registration forms will be available in Slate. For additional questions about the conference, please contact C. Kleeman.
- Calendar of Transfer Specific Events and Transfer Information will be included in the Transfer Student Success monthly newsletter. Mentor Collective and the OSU Transfer Office will be distributing information to our transfer students. C. Kleeman asked that she be included on all transfer information across the campus so that each college is not doubling their efforts.

### **3. Pre-Professional Health & Law Support Services – Jessica Priddy Bullock**

- The Pre-Professional Health office has hired a new pre-health coordinator – Caitlin Laughlin. With this new position in place, the pre-professional office should be able to open more availability for students interested in the healthcare fields. C. Laughlin will be spending some time on the OSU Tulsa campus for students that prefer to meet on the OSU Tulsa campus.
- There will be pre-health/law information sessions provided during Cowboy Welcome Week. J. Priddy Bullock and C. Laughlin will be available to meet with the pre-health students, while K. Kavalier will be meeting with pre-law students. The information sessions will be held August 18 at 1pm, 4<sup>th</sup> floor of the Student Union, pre-law in room 408 and pre-health in room 416.
- With special thanks to B. Morris and to Dr. Susan Johnson, we will be able to provide pre-professional services on the OSU-Tulsa campus. There will be a new system for booking pre-professional advising appointments to be able to accommodate platforms from both campuses. The new system will be effective within 48 hours. As a reminder, the Pre-Professional website has a significant amount of helpful information for students.
- The Pre-Professional Support Services office will continue the traditions of same day appointments on specific days of the semester, on a first come, first served basis. These appointments will be offered either in person or virtually.
- New traditions:
  - First week of classes the Pre-Professional Health and Law Support Services will hold an open house for students - August 22-26 8:30am to 4pm, 040 Student Union.
  - In an effort to connect with campus advisors the Pre-Professional staff is inviting advisors for coffee and chat on Friday, August 26 from 8:30 to 11:30am, 040 Student Union.
- The Pre-Professional Support Services office is offering an opportunity for Pre-Professional QR code with business cards to be placed in each advising center. Ferguson College of Agriculture, as well as College of Arts and Sciences and Spears School of Business indicated their desire to display the Pre-Professional Support Services information in their student success centers.

### **4. Other**

- COVID protocol – information will be distributed from Brand Management later this week outlining instructional protocol for the fall semester. The guidelines are the same with three options for course delivery if there is a positive COVID case reported. The CDC is no longer advocating for quarantine. Within the COVID page of the OSU website, there is a new dashboard application, thanks to Institutional Research and Analytics. IRA is responsible for helping with all the information that the Pandemic team wanted to make available to the campus community. The dashboard will be updated on a weekly basis, every Friday. There is a greater concentration of community data on the dashboard, which is what the CDC is using to determine community transmission levels and make recommendations about what precautions should be taken. We will continue to make the CDC guidance available to the campus community.
- Monkeypox is something that is not as contagious as BA5, however there is a more plentiful supply of vaccines for COVID than there is for Monkeypox. The OSU Pandemic Team, consisting of very knowledgeable individuals who are experts at communicable diseases, is coordinating with Payne County Health Department on this effort. University health administration has been discussing the Monkeypox matter for a lengthy period of time, and they are ahead of the curve; however, we cannot control the level of state preparation and the resources made available at the state level.
- The campuswide strategy plan is close to its completion. VP Jerome Loughridge and VP/Provost Jeanette Mendez are co-chairing the process. The document will likely be finalized sometime in September or October. The revealing of the strategy plan is basically the starting point of where the real work begins. As a campus we will need to determine what we want to do as a community, what goals we need to meet, the metrics for determining success

and the steps used to achieve these goals. All DSAS members will be involved in some way as we develop an implementation process for these goals. In addition to the strategy working groups, a group of faculty members was tasked with reviewing general education, which aligns well with the strategy process. The gen-ed task force is working determine how to find some way to make general education meaningful to our students. They view general education as “high school 2.0” – just another way for the college to make money from the students. There is a significant desire to find something that students believe is more relevant, something that speaks to them in a more effective way than what our current general education does. General education affects every student on campus and is our last opportunity to give broad preparation to our students in many different areas before they go out in the world. One of the most appealing ideas about general education is that you have students from all colleges taking the same classes, providing a wide variety of perspectives in a classroom, and that interaction is crucial.

- DSAS members expressed their congratulations to Dr. Chris Francisco on his recent appointment as Vice Provost of Academic Affairs.

Meeting was adjourned at 11:12am

Minutes were recorded by K. Roark