

**COUNCIL OF
DIRECTORS OF STUDENT ACADEMIC SERVICES**

MINUTES

**February 19, 2020
126 ITLE
10:30 a.m. – 12:00 p.m.**

In attendance: Laurie Beets, Chris Bingham, Jessica Priddy Bullock, Aaron Christensen, Kathryn Gage, Linda Good, Ebonie Hill, Colton Holmes, Nick Holms, Lauren Jardot, Diane Jones, Cheryl Kleeman, James Knecht, Rae Ann Kruse, Amy Martindale, Marissa McIntyre, Marilyn Middlebrook, Bridget Miller, Lance Millis, Robyn Moore, Beverly Morris, Rita Peaster, Libby Reigh, Kyndal Roark, Sky Rogers, Kristi Seuhs, Richard Shepard, Deb VanOverbeke, Robin Wilson and Jeanette Mendez, Chair.

1. Tulsa Community College to OSU Transfer Maps – Beverly Morris

B. Morris has been working with a TCC representative to coordinate transfer maps between TCC and OSU. As each transfer map is complete, B. Morris is forwarding them to the OSU-Stillwater campus and copying the DSAS representative of that college in an effort to keep them apprised of the progress. Currently, there are 10 transfer maps signed from the Spears School of Business (SSB) and several in progress with the College of Arts and Sciences (CAS).

TCC has a plan to implement these maps within their advisor training. Their goal is to program DegreeWorks with the exact requirements that students need. They are anticipating extensive use of these transfer maps.

2. Update on Advisor Emails for Academic Alerts – James Knecht

Students will be receiving the same academic alerts as usual. Advisors, however, have two options from which to choose. First option: inform the advisor that they have an active case. Second option: (which alert was turned off) inform the advisor of the at-risk alert emails. One or both options can be selected. J. Knecht demonstrated the use of both alerts. Information added is as follows:

- Student's name
- Advisor's name
- All other advisors
- All categories
- All majors
- Comments

DSAS members indicated their preference to receive the one alert with more detailed information. J. Knecht will prepare communication to advisors regarding the slightly altered system.

3. Expedited Degree Award Update and Next Steps – Rita Peaster

The expedited degree award process first implemented in spring 2019 for undergraduates continues to see improvement. Registrar's Office (RO) awarded 1,034 fall undergraduate degrees on Friday, December 20 – the first day the fall term was in history and before the University closed for winter break. As of the next business day (Jan. 2) RO had awarded degrees for 82% of all undergraduates who had applied to graduate in December.

The expedited degree award process begins with a combination of Degree Works degree completion data with other degree candidate data from Banner to quickly identify degree candidates who have met 100% of all degree requirements. After college verification, the Registrar's Office uses automated processes that enable awarding degrees for large groups of students at one time.

RO also as the ability to combine Degree Works and Banner data for purposes beyond final degree clearance to possibly shorten the time to degree, increase graduation rates, and potentially have other positive impacts on student success.

Possible Scenarios to Use Combination of Degree Works and Banner Data for Student Success

Scenario	Degree Requirements 100% Complete	On Track to Graduate End of Term (Upon Successful Completion of Enrolled Coursework) 98% or more	Applied to Graduate for Current Term	Other Degree Completion Milestone (e.g. 50% complete)	When to Identify?	Purpose of Communication
1	Y	-	N	-	Before degree posting deadline	Encourage students to apply for graduation
2	N	Y	N	-	Early in term	Encourage students to apply for graduation
3	N	N	Y	-	Before drop/add deadline	Encourage student to consult adviser and modify current term enrollment; shorten student path to graduate
4	N	N	N	Y	Early in term	Encourage & congratulate students on their academic success; increase persistence

The Registrar's Office is proposing the formation of a working group to examine the data, identify actionable scenarios to address, consider ideal timing, and propose next steps for developing a comprehensive student completion communications plan.

Individuals who indicated their interest in volunteering to serve on the working group are as follows: M. Middlebrook, C. Kleeman, M. McIntyre, J. Priddy Bullock, L. Good, L. Millis, E. Hill and A. Martindale volunteered Sandra Mehan from CAS.

- 4. Financial Aid and Non-Graduated Students Who Have Earned Enough Credits for a Degree – Linda Good**
 We are always looking a Degree Works as a way to strengthen OSU's Federal Aid compliance – Title 4 Federal Aid Regulation says students are only eligible for their first bachelor's degree. They cannot receive their Pell grant if they have receive a bachelor's degree or gone thru graduation. As long as students are degree seeking, they are eligible for student loans if they are enrolled in 6 or more hours.

Registrar developed a new non-degree curriculum last fall, students who are enrolled in the non-degree curriculum will not receive federal aid.

5. Other

- C. Kleeman introduced her new assistant, Lauren Jardot, to the DSAS members.
- J. Mendez informed the DSAS members that Diana Watkins, NOC-Stillwater Director, recently attended Council of Deans and spoke about the 1+3 agreements. The idea is to encourage their students to be on the 1+3 plan. NOC-Stillwater is very open to having their students moving to OSU-Stillwater after their first 24-30 hours and then reverse transfer back to NOC. The deans indicated that they would make it a priority to emphasize the 1+3 agreements among their colleges. J. Mendez wanted to make sure that the 1+3 students realize that if they are transferring with 24 hours, they are not necessarily on track to finish in four years. Communication will need to be transparent regarding the number of hours transferred relating to finishing a degree in four years.
- J. Knecht announced that ACT submitted communication this morning stating that by September 2020 they will begin retesting by section on national testing dates only. Students will be allowed to choose the mode of testing – paper or online. After September 2020 the ACT scores will contain individual sections as well as super score (taking the highest score from each section and combining them for the super score). L. Reigh announced that Admissions is waiting on guidance from the Regents regarding the super score. At this point Oklahoma State Regents for Higher Education is not allowing the super score. ACT Residual will be renamed ACT On Campus and is currently not available online.
- M. Middlebrook expressed her concern with the proctored online testing systems ProctorU and Examity. The proctors are leaving the site, leaving the students not knowing what to do. Students are having to pay for exams multiple times thru these sites. There was discussion about one outreach office providing a proctored site. J. Mendez will discuss the matter with Chris Ormsbee.
- Reminder - Women Veterans Symposium March 7, 2020, at the Wes Watkins Center.
- Reminder - Veterans' Luncheon, sponsored by Valero February 26, 2020, in the Veterans Student Success Center.
- K. Gage announced that Student Affairs is sponsoring the Assesstivus Conference (finding resources to practice open curricular assessment) March 26, 2020. Registration is free. Go to <https://studentaffairs.okstate.edu/>. Student Affairs is seeking proposals for the conference currently. All are welcome.
- J. Priddy Bullock informed DSAS members that Stillwater Medical Center may be creating an opportunity for OSU students to shadow at SMC. This type of shadowing could apply to any particular majors across campus that usually see trends in health-related internship courses. DSAS members expressed their support and encouragement for pursuing any type of shadowing / internship between SMC and OSU students.

Meeting was adjourned at 11:18am

Minutes were recorded by K. Roark