Peek called the meeting to order with the following members present: Cole, Conway, Crick, DeSilva, Dunn, Hall, Finchum, Frazier, Gardner, Gonzalez, Kaipa, Kakani, Kazianga, Khojasteh, Brown for Liu, M. Lovern, P. Lovern, Melancon, Nelson, Neurohr, Noden, Reichard, Smith and Talley.

Also present: Bach, C., Bayles, M., Cheves, T., Davis, R., Eck, T., Habiger, J., Hargis, B., Hightower, D., Kirksey, J., Kluver, R., Ma, L., Mariott, A., McCann, M., McCullagh, L., Mendez, J., Miller, B., Ormsbee, C., Peaster, R., Parveen, S., Roberts, M., Sheehan, R, Stansberry, S., Sun, M., Tucker, S., Weaver, D., Weaver, J., and Wray, K.

Absent:, Bulut, Jaroni, Shreffler, Slevitch and Yates.

 **HIGHLIGHTS**

Special Reports:

 Robbin Davis – OLLI.………………………………………………………………..

 Mindy McCann – GEAC, General Education Advisory Council rep. year-end report.

 Aleigha Mariott – Director Student Support/Dep. Title IX Coordinator……………..

Remarks and Comments – President Hargis………………………..……………………..….

Report of Status of Faculty Council Recommendations and other Vice Presidents…….…….

Reports of Liaison Representatives …………………………………………………….……..

Emeriti…………………………………………………………………………………

SAC……………………………………………………………………………………

Graduate Council………………………………………………………………………

WFC …………………………………………………………………………………..

SGA……………………………………………………………………………………

GPSGA ………………………………………………………………………………..

Reports of Standing Committees ………………………………………………….…………..

 Academic Standards and Policies ……………………………………….…………….

Athletics ………………………………………………………………….……………

 Budget …………………………………………………………………….…………...

 Campus Facilities, Safety and Security ………………………………….……………

 Diversity………………………………………………………………….……………

Faculty ………………………………………………………………….……………..

Long-Range Planning and Information Technology ………………….………………

 Research ……………………………………………………………….………………

 Retirement and Fringe Benefits ……………………………………….………………

Rules and Procedures ………………………………………………….………………

Student Affairs and Learning Resources …………………………….………………..

Peek welcomed everyone to the May Faculty Council meeting. The chair has determined that a quorum is present, and the meeting will come to order. Peek stated that next was approval of the April 13, 2021 minutes. The minutes were distributed electronically and are available on the website. Peek asked if there were any corrections. Seeing none, the minutes were approved. Point of order from Peek, according to Robert’s Rules of Order, approval of the minutes does not require a vote. Peek asked for a motion to approve today’s agenda which was also electronically distributed and available on the website. Peek asked for corrections to the agenda. Conway stated he would like to make a typographical error correction later in the meeting. Peek asked for a motion to approve. Smith moved, Neurohr second. Peek asked everyone to type their response in the Chat. Motion passed and the agenda is adopted. Peek introduced Robbin Davis.

**Special Reports:**

1. **Robbin Davis – OLLI**

Davis stated that OLLI has been on the OSU campus, starting out as the Stillwater Academy of Lifelong Learning, since 2005. It is now an endowed education program in the College of Education and Human Sciences within the EECE Unit with Dr. Peek at the helm. We are one of 125 other OLLI’s across the United States. The OSU OLLI consists primarily of those who are 65-75 years old, very educated or retired professionals. Our members are looking to take classes to continue their learning, explore topics they may have always had an interest in or something new that sparks their interest. OLLI offers classes, hands on experiences, social interactions of like-minded people and also offer travel excursions. Beginning this summer we will be offering face-to-face classes as well as online classes. The last three session of OLLI have been online only and we are all eager to return back to face-to-face interaction. Davis stated that Barbara Miller has spoken to Faculty Council about OLLI before and asked faculty members to participate as instructors. Davis thanked those who have volunteered in the past and hopes they will provide great testimonials on being an instructor for OLLI.

Davis provided the following document to be added to the minutes of this meeting. This is a call for class proposals for fall 2021 and spring 2022. Davis stated that no is topic off the table for OLLI. Davis stated that everyone has an interest in something and OLLI tries to have options for all interests. OLLI does offer an online course proposal now. The link to this form is included in the document below. Davis announced that OLLI has partnered with the McKnight Center and the School of Music on a very exciting program that will be starting the week of July 26th. Right now it is called the Sister Helen Project. Sister Helen Prejean is a nun who started spiritual counseling with those on death row. She wrote *“Dead Man Walking”* which has been made into a movie and has a new book, *“River of Fire”.* Davis said for 5 weeks OLLI is planning a series of classes that will involve the book discussion, watch the movie and are planning a panel discussion on criminal reform. There will also be a final performance by OSU faculty member April Golliver. Davis stated the highlight of this series is that Sister Helen will be joining us three different times during the 5-week series. She will do an introduction to the book, to the movie and then to the final performance by Golliver. This final performance is based on music that comes from Sister Helen’s experiences with those on death row. Davis said there is a lot to look forward to hopefully some of you are interested in participating as an instructor and/or participant in OLLI.

Peek opened the floor to questions. Seeing none, Peek thanked Davis for her time and the information. She looks forward to looking at the handout.





1. **Mindy McCann – GEAC, General Education Advisory Council Representative, year-end report**

McCann said in addition to the approval of regular normal business items that GEAC has been working on they have been trying very diligently over the past few years to make the guidelines very clear as to what a course needs to accomplish so that it can be granted General Education Credit. This has been much more clearly defined in the documentation. There are changes that the group have discussed that McCann believes will be coming up through AS&P today as a recommendation. This is part of the committee’s yearly work. McCann stated that the committee has been diligent about trying to make sure that the courses that they are approving for general education credit meet the requirements stated in the new documentation. McCann stated that it is very important that we need the syllabus to clearly state how the course is meeting the general education requirements. McCann said that members of the GEAC committee are not all discipline specific experts so it becomes very important that it is very clearly specified in the syllabus as to how the course is meeting the general education requirements. The more clearly this can be stated the better. First, the committee members have a lot of syllabi to look through and they do not want to have to search for the information. It would be nice if it could be highlighted. Second, they need it to be in the syllabus because the students should also know how this course is meeting their gen. ed. requirements and what the learning objectives are that they should be taking out of the course.

Peek opened the floor to questions. Seeing none, thanked McCann for her time.

1. **Aleigha Mariott – Director Student Support/Dep. Title IX Coordinator**

Mariott shared a new resource with those attending the meeting. As we continue to develop our culture of care in our community for our students, faculty and staff we have developed a new resource that provides guidance on supporting each other. This is a supporting students in distress document which also has a corresponding webpage. This is to assist OSU faculty, staff and students in supporting each other. Requests for hard copies can be submitted through [this form](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2FPages%2FResponsePage.aspx%3Fid%3DHclpKknoNE6iMM34sn4ZZPUZqrPuxv9PlvjTn8Ty7vVUN1hYNERHWFhFNkZEUlZWUVRNODJHWkZVRi4u&data=04%7C01%7Ctricia.white%40okstate.edu%7Ca8ef4574edaa435fe7b908d910a15892%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637559107728817660%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=tFR6MB90uCYCOjUvyL2wNFXySH2e%2B6Kb25nGRd6o9tM%3D&reserved=0).

Mariott stated that the document defines 4 steps in supporting someone in distress. These are:

1. Recognize the concerns.
2. Respond.
3. Refer.
4. Resources. Directly related resources for those in crisis.

Mariott stated that there is a reporting mechanism on campus through a care report. Anyone can share concerns they have about a student or employee. These reports are addressed through a few different avenues depending on the situation and the individual. The guided document supports this effort to support our students more in crisis. Mariott wanted to make everyone aware of this document. They are available in her office and ready to send out to whoever needs or would like them. Mariott shared her screen and walked the meeting attendees through the website. The electronic version can be found on the Student Support & Conduct page: <https://ssc.okstate.edu/>. Click the link to Supporting Students in Distress.









Peek thanked Mariott for the information she shared. Peek asked her to come visit today and she wants to be helpful in promoting these types of things across campus. Peek opened the floor to questions.

Chat note: Fantastic resources for students/faculty. Everyone now knows where to find these resources.

**Remarks and Comments – President Hargis**

Hargis stated we had a successful commencement. A little weather issues but we made it through all four ceremonies. He believes there were approximately 4,000 students. OSU-Tulsa commencement was last night and it went well. The Vet School is all that’s left. Hargis stated we exceeded his expectations in the fall for getting these two semesters in as successfully as we did. Hargis stated that the faculty, students and staff did a great job and we got across the finish line.

Hargis believes the enrollment is looking ok. We are up a little bit. Hopefully it will be a little stronger as we move forward. OSU received three installments of stimulus funds. Hargis is not sure if we have exhausted the first amount and are still working on the second amount. He does not believe that we have touched the third installment yet. These funds have helped us provide resources to students who have been negatively impacted by the pandemic.

Hargis stated that the final match for the endowed chairs for OSU is $90 million.

Hargis stated that Interim Provost Mendez may like to comment on the DEI (Diversity, Equity and Inclusion) task force. They have completed their work. Hargis appreciates all the hard work the committee has done to provide a very strong path forward for OSU.

Hargis just had a meeting with Dr. Shrum. She is getting settled in. She is meeting with various groups and we are looking forward to her leadership.

Hargis stated that we are trying to have a more robust/full menu of majors at OSU-Tulsa for typically non-traditional students. Back in the UCAT days (University Center days) it was allocated what everyone could do and put into law/statute that certain programs at certain places could not be duplicated. We finally made a deal with the Office of Civil Rights and Langston University so we are on the same page. Hargis said there was also a provision regarding NSU (Northeastern State) stating we could not duplicate their programs (they have a campus in Broken Arrow). They objected to our proposal to offer accounting which is in high demand in Tulsa. The State Regents had a hearing on this issue. They approved our request to move forward with our accounting program and stated that it did not duplicate their programs. Ours is primarily ACSB accredited and not many schools have this accreditation. Beyond this, there is more demand than either school could fill. NSU filed a rehearing request scheduled for May 28th. Meanwhile, there is legislation to do away with the duplication language. The bill to eliminate the duplication language was passed unanimously out of the house. It ran into problems in the senate because the senate bill from which the language was stripped to insert the no duplication language went back and the senate author is an NSU grad. It makes no sense to have these kinds of monopolies because we are basically denying the city of Tulsa a full public research university curriculum. Hargis believes, at the end of the day, we will get this all straightened out and be able to offer many more courses. We have proposals for Sociology, History, Psychology and more. Hargis will defer to Mendez on this.

Peek opened the floor to questions/comments. Khojasteh thanked President Hargis. He said at OSU-Tulsa faculty members always discuss the issue of duplicate courses and for the layman it doesn’t make a lot of sense because of the history of the legislature but he believes it will take a choke hold off OSU-Tulsa and grow for these types of majors that Tulsa can easily support.

Peek stated this is President Hargis’s last Faculty Council meeting and asked for a round of applause.

**Report of Status of Council Recommendations:**

**Interim Provost Mendez and Vice Presidents**

Mendez followed up on the curriculum with the State Regents that President Hargis just spoke about. The Sociology, History and Psychology proposal protests are due Thursday of this week. We will know where we are on Friday. We will be watching and working our way through this issue and other protests.

Mendez wanted to thank everyone. It’s been a very difficult year and she appreciates everything that everyone has done – pivoting courses, research, services, extension, etc. Mendez hopes that this spring felt a little better. It was not normal but we were hearing that it was better. Academic Affairs appreciates all your hard work.

Mendez updated the meeting attendees on the DEI task force. Leon McClinton and Mendez co-chaired this task force. Mendez believes that pulling off a comprehensive DEI plan in 7 months should be a record. This plan has many implementation items and the task force scaled back the original plan from 35/39 pages to 15 pages which includes a mission statement and 4 broad themes. They closed this out with committee, dean and VP feedback. The final draft was sent to the President last week. They sent some of the implementation plans as well. Mendez stated that we have already started working on many of these items. Mendez and McClinton will meet with President Hargis next week and she’s hoping afterwards it will be sent out to the campus community to request feedback. The task force has a handful of items they would like to begin working on or highlighting right away to be under President Hargis’s leadership since he called this task force into existence. The rest of the plan will move forward with Dr. Shrum’s leadership. More information will be out in the next few weeks.

Mendez updated everyone on House Bill 1775. She has been fielding a lot of questions regarding this bill. OSU did provide a statement to the media on Friday about our commitment to diversity, equity and inclusion here on campus, as well as our priority on inclusive culture. Mendez recognizes that we will need to work within the confines of this law. Mendez wants everyone to know that we actively and aggressively worked with our legislative liaison to oppose the bill all year. We were not passive. For some immediate actions, we had implemented mandatory bias training for faculty and staff already. We had also implemented a diversity training module for students that was required in order to enroll for fall 2021. In light of this bill, today we removed all holds that were existing for students and we are communicating directly with these students as to why. A large percentage of students had already completed the module, but until we can a little deeper into what the bill/law means, we thought this was the best step. We are also working with Legal Counsel, Division of Institutional Diversity, ITLE and some faculty members to develop guidance for faculty and staff on what the law means and how it will and won’t impact our current practices, courses and research. Mendez stated that the language of the bill gives us a lot more flexibility than we first thought. This guidance will be out and we will work closely with Legal Counsel because we want to provide this information to everyone in the next few weeks. We are evaluating all other approaches and responses. We are aware of what’s going on and we are working through things.

Mendez gave the Council members an update on current recommendations:

21-04-01-ASP: Proposed clarification is recommended by OSU Board Legal Counsel and has been reviewed and approved by the Directors of Students Academic Services on 2/17/2021 and by Instruction Council in 2/182021. The Council of Deans will consider the modification at the May meeting.

21-03-01-ASP/ Modify P&P 2-0217, Attendance Policy for Students. Pending. Proposed

21-02-01-ATH: revisions have been reviewed by the Office of Transfer and Veteran Student Support Services. Additionally, proposed revisions from both recommendations have been incorporated into one document that was approved on 4/15/2021 by Instruction Council. The Council of Deans will consider the modification at their May meeting.

21-02-01-FAC: Modify P&P 2-0109, Cumulative Review of Tenured Faculty. Pending. Revisions discussed and tabled. Proposed revisions were discussed with the Council of Deans during their April meeting and a decision tabled until a working group of Deans and Faculty Council representatives have an opportunity to discuss the policy in more detail.

21-12-01-RES: Modify P&P 1-0505, The Care and Use of Animals in Research, Testing and Teaching. Pending. Revisions have been reviewed and approved by the Office of Research and by the Council of Deans on 3/11/2021. The draft has been approved by the OSU-OKC campus reps and has been shared with the OSU Board Legal Counsel for review prior to Executive Team for final approval.

18-05-02-FAC: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU”. Proposed policy modifications are under review by the OSU Board of Regents Legal Counsel, along with potential modifications to existing P&P documents affected by the proposed changes.

Peek opened the floor to questions/comments. Seeing none, Peek invited the other Vice Presidents to make comments.

**Other Vice Presidents:**

**Joe Weaver – VP Administration & Finance**

Weaver had nothing specific to report but stated he would be happy to answer any questions.

Peek asked if there were any questions for Vice President Weaver? Seeing none asked if any other Vice Presidents have any comments.

**Kyle Wray – VP Enrollment & Brand Management**

Wray updated the council members on enrollment. We are approaching 16,000 students who have applied for admission for fall 2021. Wray stated that our admit numbers are up as are our transfer numbers. Things are looking good. Any scholarships that have not been claimed by first time freshman after May 1st go back in the bucket to be redistributed. We are going through this process now. Wray said that freshman orientation begins May 25th. We will be doing all these sessions in person with the exception of two which will be virtual. A lot of excitement around hopefully normalcy as we point to the fall of ’21.

Peek thanked Wray and asked if there were any other reports from Vice Presidents. Seeing none moved to liaison reports.

**Report of Liaison Representatives:**

1. **Emeriti: Barb Miller**

The Emeriti Association has begun planning for fall. The monthly dinners will resume after a year off for COVID. Dates for fall are Sept 20, October 18, November 8 and December 6. The executive board will meet with the new president of the Alumni Assn., Rob McInturf, on May 24.  Things are getting back to normal!

1. **Staff Advisory Council: Tashia Cheves**

Nominations are now being accepted for the inaugural *Dr. Howard J. Shipp, Jr. Inclusive Excellence Staff Award*. This award is presented annually to a staff member *who exemplifies* extraordinary service and outstanding achievements in advancing the culture of diversity, equity, and inclusion at Oklahoma State University.

This award is in honor and recognition of the 34-year legacy of Dr. Howard J. Shipp, Jr. at OSU. Throughout his OSU career, Dr. Shipp exhibited an unwavering commitment of service towards advancing the culture of diversity, equity, and inclusion at the University. He supported, encouraged, and inspired countless individuals, most notably several generations of underrepresented, underserved, and marginalized OSU students. He facilitated the creation of new multicultural offices, including staff positions, and established innovative opportunities for underrepresented students, especially African Americans, Native Americans, Hispanic/Latinx and Asian Americans. He earned a doctorate in Student Personnel and Guidance from OSU. In 2005, Dr. Shipp retired as the Director of the Multicultural Student Center, now known as the Office of Multicultural Affairs.

The award is funded by private donors and the Office of the Vice President of Institutional Diversity. Members of the OSU community, including students, staff, and faculty are encouraged to nominate meritorious candidates. The recipient receives a plaque, a one-time $1,500 award, and is recognized at the 2021 Staff Advisory Council Distinguished Service Awards Ceremony.

Eligibility

1. Nominees must have five years of continuous service to the Oklahoma State University system and be a current full-time staff member in good standing.

2. Faculty, part-time hourly staff, Inclusive Excellence Advisory Board, or members of the Division of Institutional Diversity are ***NOT*** eligible for this award.

3. Members of the Inclusive Excellence Advisory Board are prohibited from submitting letters of support for award nominees.

Criteria

Award nominees are evaluated based on their accomplishments and impact in any or all of the following areas:

1. Leadership: An individual who demonstrates innovative and effective leadership that substantially enhances the university’s diversity, inclusion, equity, engagement, and trust efforts.

2. Performance: An individual who reflects and achieves an exceptional level of service, dedication, compassion, and applied skills advancing OSU’s commitment to diversity and inclusion.

3. Program: Activities and initiatives that promote awareness and understanding or provide new knowledge in diversity and inclusion in the United States.

4. Outreach/Service: Internal or external community engagement activities that promote the professional and/or academic advancement of diversity and inclusion in the U.S. These efforts could include activities such as: recruiting and mentoring of staff and students, university programs, professional development, community-focused workshops, and other related initiatives.

The application deadline for the 2021 award is ***Friday, May 14, 2021.*** Supporting materials outlined below should be forwarded as an ***electronic file (PDF)*** to diversity@okstate.edu with the subject line as ***Inclusive*** ***Excellence Staff Award Committee***.

1. Nominee’s personal statement of commitment to inclusive excellence, including specific contributions to the impact, performance, and awareness of diversity and inclusion at OSU (not to exceed 750 words)

2. Resume of the nominee (maximum of five pages)

3. Two letters of support (each not to exceed 750 words)

a. One from the nominee’s direct supervisor

b. One from an OSU student, staff, faculty, or alumni

4. Additional staff materials (optional) i.e., journal article abstract(s), professional report summary (maximum of two pages), news articles, or other relevant materials

***NOTE:*** *Supporting materials should be arranged in the order listed above.*

The *Dr. Howard J. Shipp, Jr. Inclusive Excellence Staff Award* Committee will be appointed by the Vice President of Institutional Diversity or his designee to review applications. The committee will consist of four OSU Inclusive Excellence Advisory Board members, a representative from the OSU Foundation, one OSU undergraduate student, and one OSU graduate student. The finalists recommended by the committee will be forwarded to the Vice President of Institutional Diversity by Friday, August 28, 2021. The recipient will be publicly announced and recognized at the 2021 Staff Advisory Council Distinguished Service Awards Ceremony (schedule to be determined).

Thank you for your assistance in bringing the *Dr. Howard J. Shipp, Jr. Inclusive Excellence Staff Award* to the attention of your OSU staff members. Please email the Division of Institutional Diversity at diversity@okstate.edu with questions regarding this award.

1. **Graduate Council: Rebecca Sheehan**

***Graduation*.** Dr. Van Delinder reported that over one thousand students have applied to graduate thus far for spring and summer.

***Graduate Faculty Development Needs Research*.** Dr. Self reported that 8 focus groups have met with 19 people participating. Preliminary findings include wanting additional resources for:

1. Mental health of faculty and students

2. Mentoring for new Graduate Faculty

***Graduate Faculty By-Law Edits.*** Council voted to endorse a change in the by-laws where new faculty must be affiliated with a graduate program in order to be a graduate faculty member.

***Graduate Student Wellbeing Taskforce*.** Dr. Smith reported that the Wellbeing Taskforce has been meeting all semester and has divided into 3 Working Groups. They will meeting again on May 14th to compile all of the information that has been gathered.

***Leave of Absence Policy*.** Dr. Van Delinder reported that she met with the Late Drop Committee and clarified the Graduate College process for approval of leave of absences for graduate students. The committee later approved to expedite leave of absences approved by the Graduate College.

***APC Items***. The following program was approved by Council:

* MS in Peace, Conflict, and Security Studies in the Department of Political Science

The following program modification was approved by Council:

* MS in Statistics

***Graduate Faculty Subject Matter Voting Results.***

* Group 1: Vice Chair: Dr. Lin; Secretary: Dr. Deng.
* Group 3: Election to be held the week of May 3.
* Group 5: Vice Chair: Dr. Manning Oullette; Secretary: Dr. Self.

***Graduate Faculty Membership***. Council approved all graduate faculty membership applications.

***OSU CHS MS Physician Assistant Studies Maximum Enrollments.*** Council approved revisions to maximum enrollment hours, essentially allowing for higher enrollments for the Physician’s Assistant Program due to the nature of the program. Students in this program may not enroll in more than 24 credit hours in the fall or spring semester without permission of the dean of the Graduate College. During the summer session, a student may not enroll in more than 15 credit hours taken in any session during the eight-week summer period. No more than three credit hours can be taken during the first summer session (intersession).

1. **Women’s Faculty Council: Liz McCullagh**

Anyone interested in the WFC can visit our website at <http://womensfacultycouncil.okstate.edu> and email wfc@okstate.edu to sign up to be put on our email list.

Announcements:

**Elections:** Vice Chair and Secretary positions available, voting will occur over the next two weeks (deadline May 19th) followed by announcement of the 2021-2022 academic year Women’s Faculty Council executive leadership.

**Ann Ryder and Clara Smith Scholarship:** Congratulations to Mattie Wood, Biosystems and Agriculture Engineering major.

**Student Research Award Winners:**

<https://womensfacultycouncil.okstate.edu/research-awards/research-award-winners/2021->research-award-winners.html

We are looking for long-term sponsorship and support of our faculty awards. Any ideas or opportunities, please forward to the executive leadership, wfc@okstate.edu

1. **SGA: Hadley Griffith**

The 2020-21 SGA Session has concluded until the fall school semester. Over the summer, the newly elected Student Cabinet Members and Senate Leadership will continue working on programming, planning, and recruitment for the next academic year activities.

1. **GPSGA: Maegan Berg**

Congratulations to the winners of the 2021 GPSGA Awards!

* Doctoral Phoenix Award: Samantha Addante
* Masters Phoenix Award: Kushal Shah
* Faculty Phoenix Award: Adel Pezeshki
* Outstanding Graduate Teaching Assistant: Ryan Koch

Career conference available on demand:

Beyond the Professoriate’s 8th annual Online Career Conference for Graduate Students and PhD’s is live on May 8th at 10:00 a.m. Recordings will be made available after the events so you can attend Saturday live or catch it after on the Aurora website.

The topics include:

* Networking and staying socially connected
* Hiring and negotiating in a nonacademic job
* How to transition into a nonacademic job
* Job searching during Covid-19

[Register here](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmx.technolutions.net%2Fss%2Fc%2FT8s7CIfb8uNRoQSsGMFRAx1tenIFiBEA8-qUHyLkk2L3C1lMZA21p748dUHc2NGkJj4qbvywCEDp9o_jdxkyPA%2F3bl%2FqSl1AMMBT26HxthlCA9DZA%2Fh20%2FocAsfzTmpSiLnMHQcRnkT_O3yf9-OAH5AJCU9oCbJy4&data=04%7C01%7Ctricia.white%40okstate.edu%7C5ffc50d539ef4813743808d90f1c267c%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637557435838488941%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=YbARdjCU%2FjpMqswlsYjC3in9Zz%2BznGZmaiK0d81g52Q%3D&reserved=0)

 GPSGA wishes you all the best for your finals!

**REPORTS OF STANDING COMMITTEES:**

 Peek stated that all the committee chairs submitted year-end reports which were included with the agenda. As apposed to reading each report Peek asked everyone to read over them.

* 1. **Academic Standards and Policies: Cristina Gonzalez – Year-end Report/Update**

21-05-01-ASP – Approval of Changes to 2-0212, “Approval of General Education Courses”\*

Gonzalez reviewed the recommendation that was attached to the agenda. Peek stated as a reminder since the recommendation is coming from a committee, there is an implied second for it. Therefore; the floor is open for discussion. Peek asked if there was discussion. Seeing no discussion, Peek asked Council members to please use the poll to record their votes. Peek asked that only Faculty Council members vote. Motion passed.

 2020-2021 Annual Report ~ May 7, 2021

 **Members:**

 Mario Borunda, Physics

 Kathryn Castle (Emeritus Faculty Member), Education

 Tyrrell Conway, Microbiology

 Rifat Bulut, Civil Engineering

 Udaya DeSilva (Ex Officio, Faculty Council Past Chair), Animal and Food Sciences

 Dominic Egure (GPSGA)

 Cristina C. González (Committee Chair), Art, Graphic Design, Art History

 Logan Hutto (SGA)

 Andrew Kimbrough, Theatre

 Mwarumba Mwavita, Education

 Ranjith Ramanathan, Animal and Food Sciences

 Lisa Slevitch, Business

 **AS&P presented the following recommendations to Faculty Council:**

 03.09.2021 Policy changes to 2-0217, “Attendance Policy for Students”/“Absence Due to Military Service” (Passed)

 04.13.2021 Policy changes to 2-0701, “Family Educational Rights and Privacy Act” (Passed)

 05.11.2021 Policy changes to 2-0212, “Approval of General Education Courses” (TBD)

 b. **Athletics: Justin Talley – Year-end Report**

 Year-end Report 2020-2021 ~ May 7, 2020

Faculty Council members: Justin Talley (Chair, Entomology and Plant Pathology), Divya Jaroni (Animal and Food Science, Faculty Council), and Aaron Ware (School of Culinary Arts, OSU-Institute of Technology – Faculty Council)

Members: Mckale Montgomery (Nutritional Sciences), Blake Wilson (Animal and Food Science), Bobbi Kay Lewis (A&S Outreach), Marilyn Middlebrook (Associate Athletics Director, Academic Affairs), Doug Aichele (Emeritus, Mathematics), Kevin Fite (Senior Associate Athletic Director) and Stephen Clarke (Big 12 Faculty Athletics Representative)

**Ongoing effort:**

1. The Athletics Committee finalized OSU policy 2-0217 regarding Attendance Policy for Students. After receiving recommendations from the Academic Policies and Procedures Committee (AS&P) those were discussed and incorporated into the modified Attendance Policy. The Athletics Committee modified policy 2-0217 was then sent it on to Faculty Council for approval and it was approved. It is currently being reviewed by the Provosts office.

**Other activities:**

1. Student athlete mental health was discussed but no action items for this item were addressed.

 c. **Budget: Tyrrell Conway – Year-end Report**

Committee members

*Faculty Council Members*

Tyrrell Conway, Chair

Cindy Melancon

Ramesh Kaipa

Jam Khojasteh

*General Faculty Members*

Rob Agnew

Daniel Lin

Sandeep Nabar

Michele Seikel

*Emeritus Faculty Member*

Andrea Arquitt

*Ex-Officio Member*

Pam Lovern

Year-End Summary

The budget committee received briefings from Vice Presidents and Directors of programs with large budgets and/or large impacts on the university. A major focus of those meetings was to discuss financial impacts COVID. Relevant details are summarized below.

*Joe Weaver, Vice President for Administration and Finance*, October 5, 2020 meeting: Mr. Weaver said that the cumulative review salary increment program ended after five years, as intended, with input from Deans. CARES Act funding came directly to OSU from the federal government, and much of it went to students; about half was used to reimburse Residential Life and Parking and Transit for issued refunds due to shortened spring and summer semesters. The remainder of the funding was used to purchase PPE, disinfection supplies etc. Mr. Weaver received daily COVID reports from the City of Stillwater during this time period.

*Dr. Kyle Wray,* *Vice President for Enrollment and Brand Management,* November 2, 2020 meeting: Dr. Wray said that support from the CARES Act was distributed among students last spring, and this led to high retention despite the pandemic. Overall enrollment for fall 2020 was up 348 from the previous year. Applications have slowed for 2021, as expected, obviously because of the pandemic. Also, there are fewer international students this year. Dr. Wray is thinking about out-of-state waivers as a means of growing OSU’s student body if the administration wants that. More waivers would be a calculated risk. When asked about the value of ACT/SAT scores as indicators of success, Dr. Wray replied that high school GPA is the best indicator. He complimented the faculty on what they have done to help keep COVID infections down.

*Dr. Kenneth Sewell,* *Vice President for Research,* February 1, 2021 meeting: Dr. Sewell was asked how F&A funds from external grants are distributed at Oklahoma State University. He said, at OSU, F&A funds go into the general budget, and the VPR’s office receives an allocation. He also said that this funding mechanism is advantageous because research is more richly supported than would be by a formulaic distribution, as is common at other institutions. The committee and Dr. Sewell also discussed “jumpstarting” faculty research after COVID. During the pandemic, the State Public Health Laboratory moved to Stillwater and the Oklahoma Pandemic Center of Innovation & Excellence was established in partnership with the Oklahoma State Department of Health. Both programs are very ably directed by Dr. Amy Brown.

*Joe Weaver, Vice President for Administration and Finance, and Kelly Murphy, Budget Director,* April 5, 2021 meeting: Director Murphy said only a small number people met for college budget briefings owing to the pandemic. Mr. Weaver said that the student credit hour model, which was tried in 2019, was suspended last spring to remove further uncertainty from the budgeting process. He added that he thinks the student credit hour (SCH) budget model will be suspended indefinitely. Budget cuts resulting from reduced State allocations are permanent as of this year. Some colleges used one-time monies to meet those cuts, but they will now have to incorporate the cuts into their regular budgeting processes. Mr. Weaver said about 12% of the OSU general budget comes from State allocations. He mentioned that all of the presidential candidates talked about updating our strategic plan, so he expects a new strategic planning effort in the coming year. He proposed a modest tuition increase for the fall and plans to run it by incoming President Shrum.

*Dr. Leon McClinton, Director of Housing and Residential Life,* May 3, 2021 meeting: Dr. McClinton outlined the challenges Housing has endured over the past 14 months. Students were sent home when the university closed in spring 2020 and reimbursed mostly from CARES act funds. The number of students returning for fall 2020 and currently living in residence halls is down by several hundred from before the pandemic, and this caused a financial deficit. The decline in returning students is primarily due to elimination of incentives because of budget cuts. Emergency repairs of the fire suppression system were necessary when the pipes froze during the cold snap of February 2021. Dr. McClinton expressed pride in the renovations of some older residence halls. The Housing staff have some creative ideas for renting unoccupied dorm space to offset the student decline and increase revenues.

College Budget Report Summaries

In previous (non-COVID) years, each of the college budget briefings was attended by a budget committee member to provide updates to Faculty Council. However, college budget briefings were not held as usual during the 2020-21 academic year. Instead, Vice President Joe Weaver met with each Dean and a few others, via Zoom, and budget committee members were not present. The budget committee members assume that the tradition of faculty inclusion in budget briefings will be renewed in the future.

 d. **Campus Facilities, Safety, and Security: Tieming Liu – Year-end Report**

 Members:

Tieming Liu, Committee Chair, Industrial Engineering and Management

Bruce Noden, Entomology & Plant Pathology

Harounan Kazianga, Economics

Lixia Lambert, Ag Economics

Isabel Alvarez-Sancho, Languages and Literatures

Whitney Vitale, Library

Jennifer Craven, Psychology

Chris Hamm, GPSGA

Audrey Ochsner, SGA

Ron Tarbutton, Facilities Management (ex officio)

Mike Buchert, Long Range Facilities Planning (ex officio)

Daryl Nord, Emeritus Faculty

The Committee met virtually during the fall and spring semesters to discuss a variety of issues. In the fall 2020, the issues discussed were focused on preparations and protocols for opening campus under pandemic. In spring 2021, we discussed issues including the construction of the new Agriculture Hall, staff parking space, gates in the Monroe and Hester Streets, walkability around campus, and campus beautification projects. The Committee received a report on Current and Future Facilities Projects in each meeting. The CFFS committee chair serves as a liaison for the Infrastructure Accessibility Advisory Committee. The Committee also facilitate the communication between the OSU Athletics Department and the residents in the Washington Heights Neighborhood regarding the complaints about the new 8-foot chain link fence surrounding the cross-county field.

The Committee greatly appreciates the campus administrators who attended our meetings and gave of their time to provide information and discuss issues. For 2021-2022, the CFSS Committee should recommend discussion of the health and safety protocols to fully open the campus in fall 2021.

 e. **Diversity: Ki Cole – Year-end Report/Update**

Cole updated the council members on a directory website that the committee created this year with the help of Dr. Mendez. Cole shared her screen with the following directory page information:

<https://go.okstate.edu/about-osu/leadership/president/dei-directory.html>

Most of these links are listed to a website if they had one. If not, it was linked to the person who would be the contact. The committee created this website so everything is in one place if you are looking for something related to DEI and a website with information. Peek asked Cole to provide the link in the chat. Peek thanked Cole and the committee for this resource.

 2020-2021 Annual Report ~ April 16, 2021

**Members:**

Ki Cole, Committee Chair (Research, Evaluation, Measurement and Statistics)

Divya Jaroni (Animal Science, Food Microbiologist)

Gopal Kakani (Crops, Energy, and Climate)

Michael Criss (Human Development and Family Science)

Rebecca Sheehan (Geography)

Shelia Kennison (Experimental Psychology)

Mimi Ward (Emeriti Association)

Jadyn Powell (Student Government Association)

Erin Ratliff (Graduate and Professional Student Government Association)

**Diversity Committee presented the following recommendations to Faculty Council:**

20-09-01-Diversity: Modify the Oklahoma State University Syllabus Attachment

* Passed September 2020

**Other activities:**

OSU Land Acknowledgement Statement. The Diversity Committee received a letter from the Native American Faculty and Staff Association (NAFSA) containing a proposed Land Acknowledgement Statement for the OSU-Stillwater Campus on May 4, 2021. The committee reviewed the proposed draft electronically and has tabled document for formal review in the fall 2021 semester.

Diversity, Equity, and Inclusion Directory. The Diversity Committee is in the process of creating the ‘Diversity, Equity, and Inclusion Directory,’ a website listing all Diversity, Equity, and Inclusion Committees, Councils, Working Groups, Taskforces, Associations, etc. for Faculty, Staff, and Students at OSU.

 f. **Faculty: Matt Lovern – Year-end Report**

2020-21 Annual Report ~ May 11, 2021

**Members:**

Matthew Lovern, Faculty Committee Chair (Integrative Biology)

Kami Gallus (Human Development & Family Sciences)

Holly Karibo, fall 2020 (History)

Harounin Kazianga (Economics)

Edralin Lucas (Nutritional Sciences)

Cindy Melancon (Psychology)

Barbara Miller (Emeriti Association)

Bridget Miller, spring 2021 (School of Community Health Sciences, Counseling and Counseling Psychology

Justin Talley (Entomology & Plant Pathology)

Karen Neurohr, Faculty Council Secretary, Ex Officio (Library)

**Recommendations/resolutions:**

1. 20-09-01-Faculty: Approval of a new section to the OSU Faculty Handbook, 1.16.3.1, “Dismissal Procedures for Title IX Hearing Cases”
	* Passed September 8th, 2020
2. 21-02-01-Faculty: Approval of changes to 2-0109, “Cumulative Review of Tenured Faculty”
	* Passed March 9th, 2021

**Other Activities:**

* As in previous years, if asked by the Provost, Faculty Committee will review dossiers for reappointment, promotion and tenure and submit recommendations in May 2021.
1. **Long-Range Planning and Information Technology: Christopher Crick – Year-end Report/Update**

 21/04/01/LRPIT - Policy Adoptions: Information Security Governance Board and Digital Accessibility\*. Recommendation was tabled at the April meeting.

 Crick reviewed the policy that was tabled from the April meeting. Two policies were introduced at the April meeting: Digital Accessibility Policy and a Governance Policy. The Governance Policy needs a different routing, which was discovered by Darlene Hightower’s office, so it cannot be up for a vote today. We will only be voting on the Digital Accessibility Policy today. Peek asked for the exact name of the policy. Crick stated it is: Digital Accessibility Policy, which was presented at the April meeting. Peek stated since this is coming from a committee there is an implied second. Peek asked for discussion/questions. Seeing none, asked the Council members to record their vote in the poll. Motion passed.

 Members:

 Chris Crick, committee chair (Computer Science)

 Benjamin Bindewald (Educational Foundations, Leadership and Aviation)

 Scott Frazier (Biosystems and Agricultural Engineering)

 Brandt Gardner (Human Development and Family Science)

 Juliana Nykolaiszyn (Library)

 Ryan Reuter (Animal and Food Sciences)

 Kevin Dyke (Library)

 Kris Hiney (Animal and Food Sciences)

 20-12-01-LRPIT: Amendment to OSU P&P 3-0601 "Appropriate Use Policy": added language to prohibit impersonation or identity spoofing.

 Earlier this semester, an office in the Division of Academic Affairs enlisted Institutional Research to send surveys to students in several lower-division courses fulfilling general education requirements. In an effort to increase the response rate, the office made the e-mails look as though they were coming from the faculty instructors of the various courses, without notifying them or obtaining their permission. Many of the faculty involved were surprised and dismayed that such a thing was possible. The LRPIT Committee promulgated a policy amendment to make it clear that spoofing someone else’s identity, regardless of intent, is never appropriate or permissible. The change was approved by the Council, and the change was accepted by the university and incorporated into policy on 2021-03-08.

 21-04-01-LRPIT: Policy Adoptions: Information Security Governance Board and Digital Accessibility: added policies to create an information security governance board and to adopt a list of accessibility best practices.

 At the behest of Darlene Hightower and her office, the committee took up a pair of policy proposals on information security and data accessibility. In order to oversee university security policy in a fair, responsive and representative way, a governing body composed of stakeholders from across the university should be established. In addition, the university does not currently have codified expectations with regards to equal access to digital information. The pandemic year has given this problem greater salience, but establishing accessible digital systems is important regardless. The Faculty Council has had the opportunity to comment on the policies and will vote on them at the final spring 2021 meeting.

 Respectfully submitted,

 Christopher Crick, Long-range Planning and Information Technology Committee Chair

 h. **Research: Bruce Dunn – Year-end Report**

2020-21 Annual Report May 7, 2021

**Members:**

Bruce Dunn (Committee Chair, Horticulture and Landscape Architecture), Edralin Lucas (Nutritional Sciences), Erika Lutter (Microbiology and Molecular Genetics), Tracy Quan (Geology), Arvind Santhanakrishnan (Mechanical & Aero-Space Engineering), Rolf Prade (Microbiology & Molecular Genetics), Mason, Reichard (Veterinary Pathobiology), Karina Shreffler (Human Development & Family Science), and Ken Bartels (Emeriti Association)

**Research Committee presented the following recommendations to Faculty Council:**

Oklahoma Policy and Procedure, 4-0130, Modifying Research Conflict of Interest Policy. Outcome: Passed Faculty Council, October 13, 2020

Oklahoma Policy and Procedure, 4-0120, Modifying the Publishing Results of Sponsored Research Projects or Programs Policy. Outcome: Passed Faculty Council, December 8, 2020

Oklahoma Policy and Procedure, 1-0505, Modifying the Care and Use of Animals in Research, Testing, and Teaching Policy. Outcome: Passed Faculty Council, February 9, 2021

 **Chair activities:**

Served on the Research Compliance Advisory Committee (RCAC).

Worked with the Office of Undergraduate Research to help with promoting and implementing the Undergraduate in Research Transcript Designation.

 **Committee activities:**

The committee discussed iThenticate to help researchers check for plagiarism in manuscripts and grants.

The committee met with Matt Upson (Associate Dean Research and Learning) to discuss journal subscriptions.

i. **Retirement & Fringe Benefits: Sarah Hall – Year-end Report**

2020-21 Annual Report ~ May 7, 2021

**Members:**

Sarah Hall, D.O. (chair)

Sam Emerson

Scott Frazier

Bob Wetteman

Jon Ellis

Kelley Sittner

Tanya Finchum

**Retirement Fringe Benefits Committee presented the following recommendations to Faculty Council:**

N/A

**Retirement Fringe Benefits Committee revised the following documents:**

N/A

**Other activities:**

The committee members have requested a liaison be appointed to the HR committees that have overlap with the RFB committee charge (Retirement Investment Committee and the Healthcare and Wellness Taskforce) in order to allow for collaboration, dissemination of information and to avoid unnecessary duplication of work. Pending approval by the chairs of those committee.

j. **Rules and Procedures: Karen Neurohr – Year-end Report/Update**

2020-2021 Annual Report ~ May 11, 2021

**Members:**

Karen Neurohr. Committee Chair. Faculty Council Secretary (Library)

Gina Peek. Faculty Council Chair (Design, Housing & Merchandising)

Pamela Lovern. Faculty Council Vice-Chair (Physiological Sciences))

Udaya DeSilva. Faculty Council Past-Chair (Animal Sciences)

The Rules & Procedures Committee oversaw the election of new Faculty Council representatives and a new Faculty Council Vice-Chair. Due to a vacancy, Jam Khojasteh accepted an interim appointment for the CEHS position until the election was held. Due to a procedural error, the election for Multicultural Representative was re-opened as a special election.

Neurohr congratulated the new Faculty Council members who are listed below:

Vice-Chair Ki Cole (CEHS)

Multi-cultural Babu Fathepure

 A&S – Sabiha Parveen, Gopal Krishnan and Stephen Perkins

 CEAT – Christian Bach

 CEHS – Jam Khojasteh. Susan Stansberry has been appointed to fill the
 remainder of Ki Cole’s term as college representative.

 FCA – Li Ma and Kris Hiney

 Library – Tanya Finchum
 OSU-IT– (to be determined)

The Rules & Procedures committee also appoints faculty members to the Standing Committees of Faculty Council and recommends faculty members for various University-level committees. To assess faculty interest in serving on these committees, the Committee Preference Survey will be distributed to OSU faculty on May 12, 2021 with a closing date of May 28, 2021. The results of the survey will be analyzed in early June 2021 and used as a guideline for assigning members to each committee.

During the next academic year, the Committee will review the Charter & Bylaws of the General Faculty and the Bylaws of the Faculty Council for updates or revisions.

Respectfully submitted,

Karen Neurohr, Rules and Procedures Committee Chair

 k. **Student Affairs and Learning Resources: Toby Nelson – Year-end Report**

2020-2021 Annual Report ~ May 11, 2021

Members:

 Toby Nelson, Chair

 Ramesh Kaipa

 Heather Yates

 Tony Smith

 Clarke Iakovakis

 Suzii Parsons

 Kent Sampson

 Sanmi Alake

 Garrin Williams

 Yearly effort

* + - SALR discussed in-person classes for the spring 2021 semester.
			* SALR was concerned that some students were avoiding in-person classrooms in the fall 2021, either by attending virtually, dropping classes, or not attending class at all.
			* The committee began a conversation on potentially conducting a survey to get feedback from faculty and students on course delivery options for the spring 2021.
			* As the provost announced in Faculty Council on October 14, 2020, there would not be a Pass-No pass option in the fall, and flex courses were to be offered in the spring. Given that this decision was finalized, SALR did not move forward with a plan to gather and assess feedback.
		- SALR discussed the needs for more on-campus dining options.
			* SALR continued its discussion on concerns from both students and parents of students over the need for more dining options on campus, the limited hours of existing dining options, and the related issue of students not using all the money on their meal plan and losing money above the rollover maximum.
			* The committee discussed a few ideas to work with existing campus efforts to address food insecurity but has no further recommendations at this time.
		- SALR discussed issues related to automated remote proctoring, prompted by the university’s announcement of a partnership with Examity.
			* The potential issues discussed included privacy concerns (both access of student systems as well as recording student living arrangements), ableism (flagging student tics or disadvantaging students with disabilities), billing, and pedagogical effectiveness.
			* The committee invited Dr. Christine Ormsbee, Associate Provost & Director, Institute for Teaching & Learning Excellence (ITLE) & Dr. Marilyn Middlebrook, Associate Athletic Director of Academics, to the meeting to address these concerns. They provided a range of recommendations to faculty and SALR encourages faculty to read the minutes of the entire conversation. ITLE has webinars and guides for both students and faculty at https://itle.okstate.edu/online-test-proctoring.html.

Unfinished Business – None

New Business – Resolutions

Peek thanked everyone for serving on Faculty Council. Those rotating off Council and deserve a round of applause are:

Executive Committee: Udaya DeSilva (10 years of service), Cristina Gonzalez, Christopher Crick and Justin Talley.

General Faculty Council members: Scott Frazier, Ramesh Kaipa, Heather Yates, Aaron Ware and Gopal Kakani.

Peek introduced the following resolution:

“Faculty Council Thanks Administration for COVID Effort.” Peek made a motion to discuss the resolution. White shared her screen with the resolution. Peeked asked for discussion. Seeing none asked the Council members to use the poll to record their vote. Motion passed.

P. Lovern stated that everyone on Faculty Council have really enjoyed working with President and Mrs. Hargis. Since this is his last Council meeting as President, we wanted to express our thanks and appreciation to he and Mrs. Hargis for everything they have done for OSU over the years. Lovern introduced her resolution: “Faculty Council Thanks President and Mrs. Hargis for Their Service.” White shared the resolution. Peek asked everyone to read over the resolution and record their vote on the poll. Motion passed. Peek thanked President Hargis again and stated that we are truly grateful. Hargis stated that he had been warned about how toxic the relationship between senior administration and faculty was before he arrived. Hargis said that except for one hiccup he cannot say how much he has enjoyed working with the faculty and Faculty Council. He believes we’ve been a great team and got a lot of good things accomplished. He appreciates the resolution and sentiment. Peek stated that he has been a delight to work with and we will truly miss you. Hargis believes that Dr. Shrum will work as well if not better. Many congratulatory and thank you comments were in the chat.

Peek asked for any other new business. Gonzalez asked if University Health Services will be administering the vaccine to the 12-15 age group soon? Mendez stated yes when they get the Pfizer vaccine. Right now they have the Johnson & Johnson but not the Pfizer one. They put in a request to the Payne County Health Department and are hoping to acquire the Pfizer vaccine and do a clinic later this week. Any guidance on when information will come from Human Resources. They are working hard to get the Pfizer vaccine for dependents in this group. Yes we will be doing it we just do not know when but as soon as possible.

Seeing no additional new business, Peek asked for a motion to adjourn.

The meeting adjourned at 3:56 p.m. The next regular meeting of the Faculty Council is Tuesday, August 17, 2021 at 3:00 p.m. in room 412 Student Union**.**

Respectfully submitted,

Karen Neurohr, Secretary