Cole called the meeting to order with the following members present: Bach, Cecil, Conway, Curry, Fathepure, Finchum, Gardner, Hoff, Khojasteh, Knapp, Krishnan, Lawson, Lovern, Ma, Montgomery, Neurohr, Noden, Parveen, Perkins, Pranger, Shan, Slevitch, Warren and Yates.

Also present: Bansal, A., Boileau, M., Carrion, A., Crick, C., Francisco, C., Hallenbeck, D., Hildebrand, D., Horton, M., Jones, C., Knutson, D., Latham, L., Mendez, J, Miller, B., Olsen, J., Peaster, R., Pritzlaff, R., Ringsmuth, S., Sewell, K., Sheehan, R., Sun, M., Weiser, M., and Wray, K.

Absent: Hardy, Hiney, Jaroni, Jadeja, and Reichard.

**HIGHLIGHTS**

Special Reports:

Lance Walker – Human Performance and Nutrition Research Institute…………………...

Doug Knutson – Faculty and Staff Community Special Committee………………………

Brandt Gardner – General Education Advisory Council (GEAC) Annual Report…..…….

President’s Report and Comments on matters of interest to the faculty – Kyle Wray for President Shrum....…………………………………………………………………………………

Provost’s report on Recommendations made by the Faculty Council and Comments on matters of

interest to the Faculty-Provost Mendez……………………………………………………

Vice-Presidents’ Reports and Comments on matters of interest to the faculty……………………

Faculty Council Chair’s Report……………………………………………………………………

Reports of Liaison Representatives

Emeriti…………………………………………………………………………………….

Women’s Faculty Council…………………………………………………………………

Staff Advisory Council……………………………………………………………………

Graduate Council.…………………………………………………………………………

Student Government Association…………………………………………………………

Graduate and Professional Student Government Association…………………………….

Reports of Standing and Special Committees

Academic Standards and Policies ……………………………………….………………...

Athletics ………………………………………………………………….………………..

Budget …………………………………………………………………….…………….....

Campus Facilities, Safety and Security ………………………………….……………...…

Diversity………………………………………………………………….…………………

Faculty ………………………………………………………………….…………………..

Long-Range Planning and Information Technology ………………….……………...……

Research ……………………………………………………………….………………...…

Retirement and Fringe Benefits ……………………………………….……………...……

Rules and Procedures ………………………………………………….……………...……

Student Affairs and Learning Resources …………………………….………………….....

Cole asked everyone to please sign the sign-in sheet that is being passed around. Cole established that a quorum was present and called the meeting to order. Cole asked those attending via Zoom to please put their name in the chat so their attendance can be recorded. Cole let those attending via Zoom know if they have a question they could privately message Gardner who is watching the chat. He will then communicate the question(s) to the group. Cole stated the first item of business was the approval of the April 11, 2023 minutes. These were electronically distributed and are available on the Faculty Council website. Cole asked for corrections or objections to the approval of the minutes. Seeing none, stated the minutes are approved. Cole stated the second item of business is adoption of the agenda which was also electronically distributed and is also available on the Faculty Council website. Everyone received a modified agenda earlier today. Cole asked if there were any other corrections to the agenda. Seeing none, Cole asked for a motion to adopt the agenda with the modification. Lawson moved and Yates seconded the motion. Cole stated that it had been moved and seconded to adopt the agenda. Cole asked those in favor to say “Aye”, those on Zoom to enter their vote in the chat. Motion passed and the agenda was adopted.

Cole stated that we have three special reports today. Our first special report is from Lance Walker with the Human Performance & Nutrition Research Institute (HPNRI).

**Special Reports:**

**A. Lance Walker – Human Performance and Nutrition Research Institute (HPNRI)**

Walker thanked the Council for the time today to provide information about the HPNRI. Walker presented the following PowerPoint to the Council members:



Walker stated that Human Performance has many different meanings based on the person who is asked to define it. The HPRNI is focusing on all humans through nutrition and research. It is not a specific department, college, not a campus – it encompasses all of these. The vision/mission of the HPNRI is to eradicate disease. The HRNRI’s unique approach to eradicating disease is affecting health outcomes through the science of optimum performance using research. Preventable risk factors do not get as much of the research emphasis as they should/could. HRNRI will discover new knowledge, develop health solutions, collaborate with existing service providers, and deliver resources to the eyes and ears of the key stakeholders in the state of Oklahoma to empower their optimum performance. Work is already being done. Council member Aric Warren is leading a hub team that is creating the nation’s first Project ECHO Athletic Training and Spots Medicine line, an extension for community health outcomes. This is targeting athletic trainers in the state of Oklahoma. These athletic trainers have all the same expertise and are surrounded by expertise that is already here at OSU – nutrition, strength and conditioning, sports medicine, behavior health, etc. We have received funding through a grant from TSET to launch the HPNRI Athletic Training Project Echo line that will launch in May. Two additional HPNRI lines (Pediatric Obesity and Building Healthy School Communities) will also launch later this year to begin the process of extending the expertise that already exists.

$50 million has been given to HPNRI from the state of Oklahoma to help build the facility. Walker discussed the timeline slide (slide #14). Walker stated that OSU is uniquely positioned to create this institute because we are nimble, we are resourceful, and we are a tremendous community. You can email any questions or ideas to [lance.walker@okstate.edu](mailto:lance.walker@okstate.edu). Walker opened the floor to questions.

Khojasteh understands how the data will be collected from the institute and various partners, but wonders how we will get data from people in the community? Walker said we need to come up with some solutions. Are there opportunities for industry partnerships to gather this information. Walker stated it’s a challenge and opportunity to find solutions. Knapp asked what role mental and emotional health will play in this effort. Walker stated that we surround people with the best resources – three of these being mental health (mind, body, spirit). One of the fastest growing practitioner spaces in athletics is behavioral medicine. It’s not strength and conditioning or nutrition. There is a link between these three that becomes the opportunistic place for HPRNI to be. Miller asked once the information is available, how will it be communicated to the state government to make improvements? Walker stated Extension is a big part of this equation. We need to work through and with Extension. We need to shape the information in a palatable form for the younger audiences. Krishnan asked if there were plans for the interdisciplinary portion of the plan with objectives that align with funding opportunities. Walker stated that they will be doing some pilot/seed funding for the transdisciplinary space. Walker stated that some of this is already happening. Cole stated that she was a part of the symposium, and it was a really cool experience to sit in a room with people from such a wide variety of areas. It really worked. Cole encouraged people to get involved if they are given the opportunity.

**B**. **Douglas Knutson – Faculty and Staff Community Special Committee**

Knutson presented the following PowerPoint to the council members:



Knutson stated that as a part of this committee, he realized that there are a lot of things that Stillwater has to offer that he didn’t know about. The survey showed that faculty and staff would like dedicated spaces for young adults/professionals to bond that are free from students. Knutson opened the floor to questions. Cole stated that she would be happy to share the full report with the Faculty Council. Cole stated that the report was shared with the President, Provost and Kyle Wray with good feedback and discussion.

**C. Brandt Gardner – General Education Advisory Council (GEAC) Annual Report**

Dr. Chris Francisco chairs the Council, and most of GEAC’s work these past two semesters has been the renewal of General Education designations for existing courses and granting those designations to new courses. Efforts have been made to streamline the process, and while we were able to finish the Council’s business in one less meeting this year, much of our time is spent deliberating over course syllabi that are simply not addressing expected criteria to qualify for the sought after designations.

The issues that seem to be more frequent tend to involve a) feedback on written assignments; b) the required length of writing assignments; c) how “current” or “historic” the course material actually is; and d) specifics about how the course will address theoretical/conceptual knowledge, particularly when it’s a study abroad course. Gardner stated that there are too many that the council receives that they review 3 or 4 times before it meets criteria. Gardner believes that the quality of these syllabi submitted could be done better especially when seeking special designation for the course. The syllabi should reflect the effort that is expected from both students and the faculty member to achieve the designation.

We look forward to the possibility of working alongside faculty fellows and committees who are charged with revising OSU’s undergraduate general education. Cole asked for questions.

**President’s Report and Comments on matters of interest to the faculty – Kyle Wray for President Shrum**

Wray stated that President Shrum is in Oklahoma City this afternoon. Wray thanked everyone for their hard work this year. Wray stated that the “Into the Streets” program sponsored by the Student Government Association (SGA) was outstanding. Wray thanked Joe Weaver for his guidance and stated that OSU is now the largest university system in the state. We also have the strongest financial standings. The news release can be found here: <https://news.okstate.edu/articles/communications/2023/national_credit_rating_agencies_recognize_osus_strong_financial_standing.html>.

Wray appreciates the effort of all those who attended the HPRNI symposium a few weeks ago.

Wray stated that Capitol Cowboys provided a strong orange presence at the State Capitol.

Wray stated that this year’s commencement speaker is a proud OSU graduate, and you can read more about his at the following link:

<https://news.okstate.edu/articles/communications/2023/bills_athletic_trainer_returns_to_oklahoma_state_university_to_deliver_commencement_address.html>.

Cole opened the floor to questions.

**Provost’s report on recommendations made by the Faculty Council and comments on matters of interest to the Faculty:**

Mendez updated the Council members on the current recommendation:

23-04-01-LRPIT: P&P 3-0601 Appropriate Use Policy. Pending. The Provost presented the modifications recommended by Legal Counsel and approved by Faculty Council to the Council of Deans in April. Policy modifications were discussed and approved by the Deans on 4/13/23 and will be transmitted to the Leadership Team for consideration.

23-02-01-DIV: Land Acknowledgement Statement for the OSU Stillwater Campus.

21-12-01-DIV: Pending. The proposed statement originally drafted in 2019 and reviewed and modified by multiple campus organizations and administrative groups was recommended by the FC Diversity Committee and was approved by the Council of Deans on 4-13-23. The proposed statement has been transmitted to the President for Leadership Team review.

Mendez stated that the two recommendations have already been approved by Deans Council. The last step is to go to the Executive Team, which she anticipates will happen in the next few weeks.

Mendez stated that Human Resources (HR) had recently sent out an email to faculty and staff requesting that they contact Brand Management if they are asked a question by the media outside of the scope of their normal duties. Faculty and staff were concerned that they needed to contact Brand Management right away. Mendez explained that if a faculty or staff member is contacted by the media and are asked a question within your expertise, please feel free to do the media interview. Mendez stated that Brand Management has helped her with numerous responses in the past. Mendez stated that the email was intended for questions outside the scope of a faculty or staff member’s normal duties. OSU has had pending litigation and other instances where things flare up on social media then faculty or staff members get looped into or cc’d on emails or threatened lawsuits, etc. The media then contacts anyone who may have been involved or might have been in a department that is involved for a response. For these types of situations, OSU does have a holding statement for these instances.

Mendez stated that it has been a successful year. We have made tremendous progress on the Strategy that was launched in October. All Faculty Fellows are in place. We have an update coming out this week since we have added two more Faculty Fellows. We will be updating throughout the summer on their activities/progress. Cole opened the floor for questions.

**Vice Presidents’ Reports and Comments on matters of interest to the faculty:**

**Dr. Doug Hallenbeck – VP Student Affairs**

Hallenbeck stated that it’s been a great year and thanked everyone for their cooperation and help.

Hallenbeck mentioned that his office sends notes to students who have been affected by any type of tragedy in their hometowns. Hallenbeck stated the students really appreciate the support. Hallenbeck asked faculty members to reach out to his office if they hear of anything that might affect any of our students.

**Dr. Kenneth Sewell – Vice President of Research**

Sewell stated that his office is in the middle of rolling out their electronic research administration system. So far it’s all going well on an overall level. Training has happened, a lot of people are on board. It may take some adjusting but it will hopefully make faculty’s lives better. From a department head, administrative perspective the routing of research proposals and awards will be streamlined with this new system. Sewell stated that by the end of the week four of the colleges will be fully rolled out. Training for the other colleges will begin soon.

Sewell stated that the data-use survey is out. This is a collaboration with the Library and his office. Sewell asked everyone to complete the survey. His office has also collaborated with the Library for the Experts Directory for the past several years. Sewell stated that all faculty have a profile. His office is working to develop a mechanism to show affiliation with the new institutes. This will allow expertise searches from outside OSU to identify faculty in a rapid way.

Sewell announced the summer undergraduate expo is scheduled. It will be August 2nd. Most of the activities will be between 10 a.m. and noon in the Nancey Randolph Davis Great Hall. Sewell announced for the fall the Niblack Research Scholars Day on Friday, October 13th. This will be an all-day event. More information can be found at this link: <https://research.okstate.edu/student-research/niblack/>.

Sewell opened the floor to questions. Bach asked if the Niblack Scholars Days is just for specific sponsors? Sewell stated the way the event is structured is a full day of just Niblack Scholars. Sewell said they are looking at ways to do some combinations.

**Faculty Council Chair’s report:**

Cole stated that the Faculty Council officers met with Brand Management and several others to discuss how we can elevate Faculty Council events. How can we get more awareness out to people - what we are working on, things we are discussing and issues we are working on. It was a great discussion, and you should see some changes in the “branding” of Faculty Council in the coming semester.

Cole and Neurohr attended the Emeriti dinner last week where they recognized the Emeriti faculty who serve on our committees. It was a great time, a great dinner and great to meet so many people.

Cole stated the Nominating Committee will be meeting next week. She thanked everyone for completing the Committee Preference survey.

Cole thanked everyone for the opportunity to serve as Faculty Council Chair this past year. It’s been an amazing experience. Her goal has been to support faculty concerns and listen to suggestions and to support the wonderful work that the committee members have done this year. Their reports are in the agenda. Cole thanked administrators for their support.

Cole asked for questions. Seeing none moved to Liaison Representative Reports.

**Report of Liaison Representatives:**

* 1. **Emeriti – Barbara Miller**

On May first the Emeriti Council and OLLI co-hosted their annual partnership dinner, this year held to a capacity crowd at Legacy Village.  The program speaker was Dr. Alyce Webb, who gave an interesting talk on Public History of Wild West Shows. This discussion included discussion of the interaction and sometimes co-production of Wild West shows by Pawnee Bill and Pistol Pete. She also gave an interesting history on how women in the shows had to learn to ride side saddle at high speeds and brought with her an historic side saddle from the shows, which now resides at the Pawnee Bill Ranch.

President Gary Sheerer thanked everyone for their work this year, and especially thanked Kent Sampson for his work on the Special Olympics at OSU.

We also hosted Faculty Council President Ki Cole and Secretary Karen Neurohr to dinner who thanked the Emeriti Representatives to Council Committees.  Professor Neurohr also read several complimentary notes from Committee Chairs who mentioned their appreciation of the Emeriti Reps, who often presented historical knowledge of events,

and offered interesting solutions to problems.  Hopefully hearing these compliments will encourage more Emeriti to offer their services to future committees.  Ki and Karen also presented me with a small gift for my work as Emeriti liaison, thank you!

At the April Emeriti Council meeting the discussion continued on the 35th Anniversary Dinner coming up in September. The Committee for this project was asked to present a proposed budget at the May meeting on May 22nd. Former President Michael Lorenz reported that the membership continues to grow each month.  Several new tours to New York and Washington DC are scheduled for later this year.  Gary Sherrer thanked Barbara Miller for the Faculty Council reports, as they help our group consider where we might offer our expertise and volunteer work for upcoming projects and/or committee work.

President Sheerer again mentioned, during this time of many retirements, the invitation to all OSU retirees to join our Council.  We would love to have you!

* 1. **Women’s Faculty Council – Morgan Pfeiffer – No Report**
  2. **Staff Advisory Council – Michelle Stewart**

Staff Advisory Council is working on Staff Celebration Day. Please encourage all staff in your area to attend May 24th from 11 – 1. The catering is provided by Smokin’ Joes Stilly again this year and we will have several vendor booths to visit.

We are making an effort to get information out to all staff by attending fairs and gatherings. We had a table at the recent Mental Health Fair and have had several people reach out afterward saying they had never heard of SAC before.

We have one more regular monthly meeting before I final fiscal year meeting where officer elections will be held. Have a terrific summer!

* 1. **Graduate Council – Rebecca Sheehan**

Graduate Council Informal Report for 21 April 2023 meeting

*English Requirement for Admission and Employment.* The English proficiency requirement by the Graduate College for admission and employment are the same. To be considered for admission, international applicants are expected to submit evidence of English proficiency in the form of official scores of the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or PTE Academic examinations. A waiver of this requirement can be obtained for students who have completed a baccalaureate or graduate degree from an accredited institution of higher learning, at which English is the primary language of instruction, located in a country in which English is a recognized primary language. Note that additional testing on-campus may still be necessary if employment as a graduate teaching assistant is desired. Graduate programs may have additional requirements.

*Spring 2023 Commencement:* Dean Tucker reported there are 1128 applications to graduate for Spring and Summer 2023.

*Graduate Council Election Results.* Dr. Veronique Lacombe has been elected as the new Vice Chair.

*Publication Requirements for Degree Completion.* Council approved a motion that publication is not a requirement for degree completion.

*Best Practices Advisory Committees and Defenses*. Virtual defenses are public defenses. The option of a virtual defense does not imply that students should avoid in-person, public presentations, especially if they lack this experience. In addition, no recordings/transcription should be made of defenses without the expressed consent of all persons present, including audience members.

*Graduate College Representative*. The Outside Committee Member on the Advisory Committee for PhD students has been renamed as the Graduate College Representative (Grad College Rep) to better reflect that committee member’s role. The Grad College Rep serves as an advocate for the students. The Grad College Rep must be a member of the OSU faculty and Graduate Faculty. The Graduate Faculty Database is an excellent resource for identifying potential Grad College Reps.

*APC Items.* Council approved the following:

Program Modifications:

1. PhD Crop Science and PhD Soil Science to 78 hours.

*Membership Committee Items*. Richard Shepard from the Graduate College presented new Graduate Faculty nominations for all six Subject Matter Groups. Councils approved all nominations.

*Commencement*. The Graduate College commencement is Friday, May 12th at 7 p.m. in the Gallagher-Iba Arena.

* 1. **Student Government Association – Riley Pritzlaff**

Pritzlaff thanked Kyle Wray and Dr. Hallenbeck for attending the Into the Streets event. They had approximately 2,200 students sign up to be a part of this event. This is a large community outreach event that is facilitated by SGA, our Into the Street leadership team as well as the student volunteer center. It was great to hear the impact of this event for both students and homeowners in the community.

Pritzlaff had lunch with Brand Management to see how the new SGA leadership can work together moving forward.

Pritzlaff thanked Cole and Neurohr for all their support professionally and personally throughout the academic year. Pritzlaff also thanked the faculty committee members for their support of the student members.

Pritzlaff stated that he has had a positive year working with everyone in the room. And he feels that everyone is committed to the idea of shared governance.

* 1. **Graduate & Professional Student Government Association – Marcia Sun**

The 8th general assembly meeting was on Wednesday, April 26, 2023. Our invited speaker for the meeting is Professor Victor Baeza. The session was focused on library resources for research and emerging issues related to ChatGPT.

**GPSGA Phoenix Awards Recipients**

Congratulations to all GPSGA Phoenix Award Recipients!

* Graduate Teaching Assistant Award: Md Tajuddin Khan
* Doctoral Student Award: Yuxuan Li
* Master Student Award: Casey Meili
* Faculty Mentor Award: Dr. Edralin Aguinaldo Lucas

The awards recipients for the four categories of the Phoenix Awards were announced and recognized at the Graduate College and GPSGA Awards Ceremony.

**Travel Award Application Spring 2023 Exception and Post-Conference Reports**

If the applicant receives the acceptance notification to a conference after the initial due date of the travel awards, follow the instructions on the GPSGA Canvas page to submit the application via the exception category.

Post-conference/meeting report for Spring 2023 travel awards is available for Canvas submission. Follow the instructions on Canvas for the submission of the report.

**Launch, Lunch, and Learn Program**

* The session was conducted on Friday, April 28, 2023, in a hybrid format in collaboration with the Emerging Technologies and Creativity Research Lab to discuss topics revolving around technology and education.
  + The inaugural event for this program was related to emerging issues with ChatGPT. It outlined three components: 1. Identify approaches of ethical usage in academic settings within the accepted academic regulations 2. Pitfalls of ChatGPT (what to avoid in maintaining academic integrity) 3. Highlights of resources of the Emerging Technologies and Creativity Research Lab

**Other GPSGA Initiatives and Programs** **Updates**

Based on feedback and meetings with members of the general assembly in the past semester and issues that emerged from the previous semester, a list of initiatives was proposed by the GPSGA President. The advisor, the current board, and the general assembly approved the proposals.

* GPSGA Graduation Stoles
  + Stoles will be ready for checkout during the first week of May.
  + GPSGA would like to honor the contribution and service of past and current GPSGA representatives/liaisons and officers to the graduate and professional student community by offering the opportunity to check out a graduation stole for commencement. Please contact gpsga@okstate.edu for more information if you are interested in checking out a GPSGA graduation stole.
* GPSGA Ambassador Program
  + In training for identified interested positions
* GPSGA Engagement Program
  + Currently, 61 participants in the group
  + The friend’s pairs attended events in April.
  + Highlighting campus events and supporting the community at the conclusion of the semester
* Implementation of interactive activities in connection with the focused topic at the start of each general assembly meeting
  + Key objectives of the interactive activities:
    - engage the general assembly
    - provide contextual information on the focus topic
    - activate prior knowledge of the topic

**2023 - 2024 GPSGA Executive Committee**

Congratulations to the newly elected 2023 - 2024 GPSGA Executive Committee! A special thanks goes out to this year’s executive board for the hard work!

**General Assembly Meeting Minutes**

Meeting minutes from the eighth general assembly meeting are available via the GPSGA Canvas page.

**Participation in Capitol Cowboys Event and President's Celebration of Leadership**

Four GPSGA board members attended the event to represent the OSU student body. The participants were divided into groups to advocate for higher education and OSU with the respective legislators.

A group of GPSGA board members and general assembly members attended the President's Celebration of Leadership for the recognition of participation in the Lead for Success program.

**REPORTS OF STANDING AND SPECIAL COMMITTEES:**

**a. Academic Standards and Policies: Kathy Curry – Year-end Report/Update**

**Members:**

Chair: Dr. Katherine Curry, School of Educational Foundations, Leadership and Aviation

**Faculty Council Members**

Tyrell Conway (Microbiology and Molecular Genetics)

Mike Yough (School of Educational Foundations, Leadership and Aviation)

**General Faculty Members**

Mwarumba Mwavita (School of Educational Foundations, Leadership and Aviation)

Aimee Parkinson (English)

Jimmie Weaver (Chemistry)

**Faculty Council Past Chair (Ex Officio)**

Pam Lovern (Physiological Sciences)

**Emeritus Faculty Member**

Kathryn Castle

**Student Members**

Kenzlee Camp

Xin mei Teng

**Meetings:**

The Academic Standards and Policies Committee met as needed during the Fall 2022 and Spring 2023 semesters. Meetings averaged approximately once per month.

**Recommendations/Resolutions presented to Faculty Council:**

1. Non-Tenure Track Faculty Awards
   1. Status: A special committee was formed in February 2023 to discuss issues related to NTT. No recommendations were forwarded to Faculty Council.
2. Resolution regarding House Bill 1775 and how it relates to Academic Freedom at OSU. This resolution originated in the College of Arts and Sciences and was brought to the Academic Standards and Policies Committee in Fall 2022.
   1. Status: The committee voted 4-2 in favor of not continuing the discussion about the resolution addressing HB 1775. The vote was taken after OSU legal counsel visited with the committee and clarified that HB 1775 has very little application to institutions of higher education.
3. Rita Peaster, OSU Registrar, visited the AS&P committee on 4/5/23 and presented a Proposed Long-Term OSU Academic Calendar, 2025-2035
   1. Status: There was no action taken. The information was for review only.
4. Rita Peaster explained proposed changes to UAR 7.1 and UAR 7.8. Graduate Council has approved these changes.
   1. Status: The committee approved these changes. The proposal will now go to Faculty Council
5. Committee Charge Review
6. Status: The committee recommends a change in the committee charge in the third bulleted item. We recommend changing the language from "incentives and academic awards to encourage scholarship" to "incentives and academic awards to encourage excellence in teaching."
7. Further, the committee recommends that the FC Research Committee consider whether or not the charge "incentives and academic awards to encourage scholarship" should be included in their committee charges.

**Ongoing Efforts:** Presentation of approved changes to UAR 7.1 and UAR 7.8 to Faculty Council, May 2023

Due to zoom/computer issues, Cole presented and reviewed the ASP recommendation. Proposed changes to UAR 7.1 Graduation Requirements and 7.8 Graduation Application which was included with the agenda. Cole asked if there were any questions. Registrar Peaster is in attendance today to answer any questions. Seeing none, called for a motion to accept the recommendation. Neurohr moved; Conway seconded the motion. Cole called for a vote. Motion passed.

**b. Athletics: Aric Warren – Year-end Report**

**Members:**

Chair: Aric Warren (Athletic Training)

Nathan Hardy (Human Development & Family Science)

McKale Montgomery (Nutritional Sciences)

BobbiKay Lewis (A&S Outreach)

Jennifer Volberding (Athletic Training)

John Holden (Management)

Doug Aichele (Emeritus member)

Student member (vacant)

Student member (vacant)

Kevin Fite (Athletics Liaison member)

Marilyn Middlebrook (Athletics Liaison member)

Stephen Clarke (Nutritional Sciences - University NCAA Faculty Representative)

**Meetings:**

9/27/22

4/13/23

**Recommendations/Resolutions presented to Faculty Council:**

1. Discussed the idea that this committee exists to support the academic, physical, and mental health resources for all student athletes (varsity, club, intramural, independent)

2. Consideration for student members who are non-varsity athletes as members (or additional representatives)

* 1. Status: to be reviewed by Faculty Council Executive Committee and Faculty Council members in May 2023.

**Additional Activities:**

1. Revised the official committee charge providing a new direction in the scope and functions of this committee to be centralized around the themes of physical and mental health and wellness.
   1. To be reviewed by Faculty Council Executive Committee, and Faculty Council in May

**Additional Topics:**

1. This committee recommends the securing of an Athletic Trainer on campus (or athletic training services) to be available for all non-varsity athletes (club, recreational) as well as active individuals on campus (faculty, staff, students).
   1. Discussion was had with the Department of Wellness.
   2. No formal motion has been made to the Faculty Council for action.

**Ongoing Efforts:**

* Efforts made to include input from all entities on campus that address health and wellness concerns of faculty and students. (Department of Athletics; Department of Wellness; University Health Services)

**Budget: Maria Ma - Year-end Report**

**Members:**

Chair: Li Maria Ma (Entomology and Plant Pathology)

Tyrrell Conway (Microbiology & Molecular Genetics)

Jam Khojasteh (School of Ed Foundations, Leadership & Aviation)

Dingbo Lin (Nutritional Services)

Joshua Butcher (Physiological Sciences)

Hanna Shear (Ag Economics)

Andrea Arquitt (Emeritus Faculty Member)

Brandt Gardner (Ex Officio Member)

**Meetings:**

Monthly

**Recommendations/Resolutions presented to Faculty Council:**

1. Faculty salary compression issue

2. Additional Charges to Faulty Council Budget Committee

* 1. Attend the annual college/division presentation of the budget by the Deans.
  2. Obtain an update from Senior Vice President of Finance regarding the university proposal for subsequent years’ budget to the legislators.

**Additional Activities:**

1. Met with Senior Vice President Joe Weaver to discuss faculty salary compression issue. It was recognized by the Committee that faculty salary compression has been a long-standing issue and has gotten worse in recent years. The committee brought the issue to the Faculty Council and has been exploring potential solutions such as student fees, standardizing and increasing the number of Regent Professors, and OSU Foundation.

September 12, 2022, and October 3, 2022.

1. Overview and discussion on OSU’s telephone services and telecommunication policy with Guest Speakers Raj Murthy (Chief Information Office), Jay Lively (Manager of Network & Telecommunication Services), and David Howey (Manager of IT Business Office)

November 7, 2022.

1. Reviewed Budget Committee charges by the committee members. To fulfill the current Budget Committee charges “shall formulate and recommend policies and long-term plans pertaining to the division of funds in the University,” the Budget committee should first be familiar with the division of funds at the levels of college/division/university. Therefore, an annual briefing of the university budget (presented by Senior Vice President of Finance) should be a standard practice of this committee.

February 7, 2023.

1. Met with Sr. VP Joe Weaver for a brief update on university budget planning and BCBS negotiation. He reiterated the President’s desire to avoid raising tuition and fees. Another raise program (3% or fixed) is going to be attempted this fall.

April 4, 2023.

**Additional Topics:**

a. Telephone billing system and possible phone choices to reduce costs. This could be turned into a UG senior project in Eco or Ag Eco.

**Ongoing Efforts:**

* Faculty salary survey update by Christie Hawkins, Assoc VP A&F/Director of Institutional Research and Analytics, scheduled for May 2, 2023

**d. Campus Facilities, Safety, and Security: Bruce Noden – Year-end Report**

**Members:**

Chair: Bruce Noden (Entomology and Plant Pathology)

Ravi Jadeja (Animal & Food Science)

Babu Fathepure (Microbiology)

Whitney Vitale (Library)

Paulette Hebert (Design, Housing & Merchandise)

Jeffrey Callicoat (CEAT Academic Affairs)

Ron Thrasher (Emeritus)

Abiola Samson (Student)

Ty McLaughlin (Student)

Ron Tarbutton (Chief Facilities Officer)

Phil Thomas (Director, Long Range Facilities Planning)

**Meetings:** Once per semester

The Committee met during the fall and spring semesters to discuss a variety of issues.

In the fall 2022, the CFSS committee met with representatives for the campus and city security

teams to discuss the security and safety needs expressed by faculty and staff involved in

classroom teaching. The outcome from the meeting was the development of an online survey

which was subsequently sent to all faculty and staff on the Stillwater campus (April 2023) to

assess their concerns for classroom safety on campus and monitored how prepared they felt for a

security situation.

In the spring 2023, the CFSS committee received an update regarding the decisions taken to

improve the safety of pedestrians in the area close to Engineering North and the stadium. In

addition to adding crosshatch across the road and trimming the tree, that area will become a 3-

way Stop intersection that should reduce the speeds in the area. The committee was also

informed about the reactivation of the campus night tours to identify dark places on campus

needing safety and security upgrades. The committee also discussed student concerns regarding

the lack of Wi-Fi access, intermittent air-conditioning, cost, and schedule on the BOB, the bus

service between OSU and Tulsa. It appeared to the committee that the concerns were being

adequately addressed by Transportation Services. The FCSS committee greatly appreciates the

campus administrators who attended our meetings and gave of their time to provide information

and discuss issues.

**Ongoing Efforts:**

* The security survey will be completed by the end of April 2023 and the data will be collated and discussed by another meeting with the security teams involved and distributed as soon as it is processed.

**e. Diversity: Divya Jaroni – Year-end Report**

**Members:**

Chair: Divya Jaroni (Animal and Food Sciences)

Faculty Council Members:

Stephen Perkins (Sociology)

Babu Fathepure (Microbiology)

General Faculty Members

Rebecca Sheehan (Geography)

Shelia Kennison (Psychology)

Marshan Oliver-Marick (School of Community Health Sciences, Counseling and Counseling Psychology)

EMERITUS FACULTY MEMBER

Mimi Ward

STUDENT MEMBERS

Olivia Fleming (Social Sciences and Humanities)

Andre Abit (Biochemistry and Molecular Biology)

**Meetings:**

Once every semester, depending on the needs or if any matter needs discussion.

The committee met (by zoom) twice this past year to discuss the change in OSU Land Acknowledgement Statement.

**Recommendations/Resolutions presented to Faculty Council:**

1. OSU Land Acknowledgement Statement
   1. Status: Approved by the FC. Pending a decision from the administration

**Additional Activities:**

No report

**Additional Topics:**

The FC Rules & Procedures Committee is considering the following changes for improvement to the Faculty Council Bylaws:

Name change of the Diversity Committee to Diversity, Equity, and Inclusion Committee:

Three members from the Faculty Council, three members from the General Faculty, one emeritus faculty member, one undergraduate student and one graduate student. The composition of this committee should reflect the diverse population of the campus. A representative from the Division of Institutional Diversity will be appointed by the Vice President of Institutional Diversity to serve as a non-voting liaison between the Diversity, Equity, and Inclusion Committee and the Division of Institutional Diversity. This committee will work with Faculty Council Officers in reviewing committee structure and membership to ensure that the committee appropriately addresses diversity related issues. The Diversity, Equity, and Inclusion Committee shall review existing policies and processes related to the recruitment, retention, and inclusion of diverse faculty, particularly from underrepresented groups, on campus; and if needed, develop new guidelines, processes, or policy recommendations to enhance and/or promote diversity and inclusiveness on campus.

Other functions of this committee shall include the following:

(1) Annually review diversity data reports and summaries from the Vice President of Institutional Diversity or designee,

(2) Work collaboratively with the Division of Institutional Diversity and/or other members of the administration, to assess the inclusion of diversity-related issues in both curricular and non-curricular programming on campus.

(3) Annually review the online Diversity, Equity, and Inclusion Directory for currency.

**f. Faculty: James Knapp – Year-end Report/Update**

**Members:**

Chair: James H. Knapp (Boone Pickens School of Geology)

**Faculty Councilors:**

Christian Bach (Mechanical and Aerospace Engineering)

Brad Lawson (Accounting)

**General Faculty:**

Kerri Kearney (Educational Foundations, Leadership, and Aviation) (Fall 2022)

Imad Abouzahr (Engineering Technology) (Spring 2023)

Mindy McCann (Statistics)

MaryJo Self (Educational Foundations, Leadership, and Aviation)

**Faculty Council Secretary:**

Karen Neurohr (Library)

**Emerita Faculty:**

Barbara Miller (Emeriti Association)

**Meetings:**

There was a delay in finalizing the committee membership at the start of the Fall 2022 semester, so the first meeting was held on 12 September 2022. Monthly meetings were scheduled for the first Monday of the month to facilitate reporting at the Executive Committee meeting the following Tuesday. The committee met for one hour every month (September – May) with both an in-person (PIO 313) and zoom option. Committee materials, meeting agendas, and minutes are archived on a Canvas course entitled “OSU Faculty Council Faculty Committee”.

**Recommendations/Resolutions presented to Faculty Council:**

1. Non-Tenure Track Special Committee (Recommendation No. 23-02-01-FC Chair)

* 1. Status: Approved 14 February 2023 by Faculty Council
  2. The Faculty Committee developed a recommendation for establishing this NTT Special Committee, which was approved unanimously by the Faculty Council Executive Committee and presented as a recommendation from Faculty Council Chair Cole per her authority as Chair.

1. Creation of a Faculty Council Non-Tenure Track Standing Committee (Recommendation No. 23-04-01-NTTSpC)
   1. Status: Approved 11 April 2023 by Faculty Council
   2. The Faculty Committee developed a recommendation for establishing an NTT Standing Committee of the Faculty Council, which was subsequently modified by and presented as a recommendation from the NTT Special Committee, on which Chair Knapp served as a representative of the Faculty Committee.

**Additional Activities:**

1. Review of referral from Research Committee concerning consideration of social media activities in RPT metrics

* 1. 06 March 2023 – tabled by Faculty Committee – existing university policy defers to individual units for specifying RPT criteria – communicated back to Research Committee Chair Shan

2. Initiatives / Incentives for mid-career faculty

* 1. 17 April 2023 – Discussion with Vice Provost Francisco
  2. Revive Academic Leadership Training Program?
  3. Improve training for new department heads

3. Review of RPT files for Provost - TBD

**Ongoing Efforts:**

* Liaison with new NTT Standing Committee to facilitate representation on Faculty Council
* Identification of and proposed revisions to university policies involving NTT faculty
* Revision of Faculty Committee charge within the Faculty Council Bylaws

Knapp thanked the members of the Faculty and all other committees for all their hard work over the course of the year. Knapp stated that one of the Faculty committee’s signature achievements over the past year is the establishment of a Non-Tenure Track (NTT) standing committee of the Faculty Council. This committee will be populated in the coming days and will be a representative of the NTT faculty on Faculty Council going forward. Knapp looks forward to working with this new committee in bringing a significant portion of our faculty a voice in the way the university is run.

**g. Long-Range Planning and Information Technology: Kris Hiney – Year-end Report**

**Members:**

Chair: Kris Hiney (Animal and Food Science)

Gopan Krishnan (Chemistry)

Mark Pranger (Information Technology, Okmulgee)

Juliana Nykolaiszyn (Digital Resources and Discovery)

Rachel Mosier (Engineering)

Brandt Gardner (Human Development and Family Science)

**Meetings:**

As needed

**Recommendations/Resolutions presented to Faculty Council:**

1. Add a member of the Information Technology Center as non-voting member to the LRPIT committee

a. Status: Pending approval

2. Asked to review the appropriate use Policy in regards to student use of email as a result of the lawsuit brought forward by Speech First regarding student free speech and harassment

b. Status: approved

**Additional Activities:**

1. Reviewed an updated Information Security Program Plan required by the Uniform Information Security Governance policy of OSU/Board of Regents

a. December 1 2022

b. approved

**Additional Topics:**

1. Asked a member of Information Technology Center to address the ban on TikTok and other impacts of legislation/restriction of social media usage on faculty

* 1. Report given at March Faculty Council meeting
  2. Discussed a policy on how best to include or create awareness in faculty in changes in policies relative to IT and IT Security

**h. Research: Yongwei Shan - Year-end Report**

**Members:**

Chair: Yongwei Shan (Civil Engineering)

Kenneth Bartels (Emeritus)

Amanda Harrist (Human Development & Family Science)

Wouter Hoff (Microbiology and Molecular Genetics)

Liz Mccullagh (Integrative Biology)

Rolf Prade (Microbiology and Molecular Genetics)

Mason Reichard (Veterinary Pathobiology)

**Meetings:**

Monthly Meeting

**Recommendations/Resolutions presented to Faculty Council:**

None

**Additional Activities:**

1. Chair activities:

a. Served on the search committee for Vice Provost for Student Success from late February to early April.

2. Committee activities

a. The committee met with the VP of Research, Dr. Kenneth Sewell on January 23, 2023, seeking clarifications on how the indirect cost rate for a research budget is derived.

b. The committee met with Associate Dean of Library, Matt Upson on February 27, 2023, to discuss OSU’s current partnership with some open-access journals as well as the financial model – subscription to open, which is the trend of other research universities that are trying to push toward.

c. The committee discussed the idea of giving social media publication credits in the RPT process. The topic was handed over to the Faculty committee for discussion since it fell under the purview of the Faculty committee. The Faculty committee had a comprehensive discussion based on the OSU Policy 2-0902) and determined that social media publication consideration for RPT should be handled at the department level since it is discipline specific.

**Additional Topics:**

None.

**Ongoing Efforts:**

* Raise the awareness of equity in research resources access for researchers from low-income countries. Work with the Library and faculty council to gain upper administrative support for moving toward the financial model of subscription-to-open.
* Try to schedule another meeting with the VP of Research, Dr. Kenneth Sewell to discuss the following potential topics:
  + How IDC funds animal care facilities
  + IDC on Animal Use vs VP Research vs Vets school. Who pays what.
  + Strategic planning on investing major facility infrastructure on campus.
  + After the grant award, under what circumstances, the university can potentially change the PI of a grant.
  + Ways to make collaboration easier across the campus.
  + Create flexibility for visiting scholars, in terms of how they get paid through the payroll system, benefits, campus resources access, housing, etc.

**i**. **Retirement & Fringe Benefits: Lisa Slevitch – Year-end Report/Update**

**Members:**

Chair: Lisa Slevitch (HTM)

Other members:

* Joe Cecil (Computer Science Department)
* Tanya Finchum (Edmon Low Library)
* Kelley Sittner (Sociology)
* Cheryl Mihalko (Horticulture and Landscape Architecture)
* Timm Bliss (Aviation and Space)
* Mike Woods (Emeritus Faculty)

**Meetings:**

Monthly basis, excluding holidays and breaks.

**Recommendations/Resolutions presented to Faculty Council:**

1. Non-smoking credit transfer to Catapult credit

a. Approved, September 2023

2. Short-term disability voluntary benefit

a. Approved, October 2023

3. Shared-leave CAS FC proposal, not approved (decision might be revisited pending the results of the potential benefits survey), February 2023

4. R&FB committee charge revisions– pending approval, May 2023

**Additional Activities:**

1. Development of the potential benefits survey, in collaboration with HR department

a. March-April 2023

2. Distribution of the potential benefits survey and data analysis

b. May 2023

Cole gave Slevitch’s update. Cole announced that the committee is currently administering a survey on the “interest and likelihood of use for potential benefits.” An email was distributed yesterday. This survey will close next Friday, May 19th.

**j. Rules and Procedures: Karen Neurohr – Year-end Report/Update**

**Members:**

* Chair: Karen Neurohr (Faculty Council Secretary; OSU Library ̶ Oklahoma Oral History Research Program)
* Ki Cole (Faculty Council Chair; College of Education & Human Sciences ̶ Research Evaluation, Measurement & Statistics)
* Brandt Gardner (Faculty Council Vice-Chair; College of Education & Human Sciences ̶ Human Development & Family Science)
* Pamela Lovern (Faculty Council Immediate Past-Chair; College of Veterinary Medicine ̶ Physiological Sciences)
* James Knapp (Faculty Council Member; College of Arts & Sciences ̶ Boone Pickens School of Geology)

**Meetings:**

The Rules and Procedures Committee met five times.

**Activities:**

1. In consultation with Faculty Council Standing Committee Chairs, the Rules & Procedures Committee carefully reviewed and has proposed changes to the Faculty Council Bylaws. The changes were approved by the Faculty Council Executive Committee and will be presented to the Faculty Council for vote on May 9.
2. Updated Faculty Council on terms expiring and new terms to be filled. Adjusted the numbers of members within colleges/entities to proportionally represent faculty within those groups.

**Ongoing Efforts:**

* The Rules & Procedures Committee should continue discussion of changing the structure and nomenclature of “Faculty Council” to “Faculty Senate.” Considerations for this change include (1) the structure of a “Faculty Senate” will expand representation to include every department; (2) “Faculty Senate” is the prevalent form of government and nomenclature for most (eight of 10) Faculty Governance groups in the Big XII and three of four incoming Big XII members; (3) “Faculty Senate” is the prevalent form of government and nomenclature used by most OSU/A&M faculty governance groups; (4) the term “Faculty Senate” will distinguish this shared governance body from the multiple faculty groups across the OSU-Stillwater campus which use “Faculty Council” in their name.
* The Committee should also undertake a review of the Charter & Bylaws of The General Faculty of Oklahoma State University.

Neurohr welcomed the newly elected Councilors who are attending today’s meeting. She also welcomed our new Ombudsperson, Dr. Carol Jones.

Neurohr stated that proposed changes to the Faculty Council Bylaws were sent out to everyone last week. Many of the committees reviewed their charges. Some revamped those charges. Some things were cleaned up or standardized in the bylaws. The Faculty Council Executive Committee approved these changes at the May 2nd meeting. We now present them to the Faculty Council members. Neurohr did not receive any feedback on the proposed changes and asked if there were any changes before calling for a vote to approve these changes. Cole asked if there were any questions. Seeing none, asked for a motion to accept the bylaw changes. Gardner moved; Warren seconded the motion. Cole called for a vote. Motion passed.

**k. Student Affairs and Learning Resources: Heather Yates – Year-end Report**

**Members:**

Chair: Heather Yates (Engineering Technology)

Saroj Adhikari (GSGA)

Charlotte Baker (Nurse Science- OKC)

Regina Henry (Emeritus)

Roha Kaipa (Communication Sciences and Disorders)

Aiden Minton (SGA)

Sabiha Parveen (Communication Sciences and Disorders)

Simon Ringsmuth (Library)

Candace Schell (Teaching, Learning, and Educational Sciences)

**Meetings:**

Met monthly

**Recommendations/Resolutions presented to Faculty Council:**

1. None

**Additional Activities:**

1. Worked on increasing the proactive education of students on the OSU Academic Integrity Policy.

a. Increased the number of questions for the AI Modules

b. Worked on Scenarios for faculty to use as AI Activities or Discussions in classes.

2. Explored ways to include AI training in the college experience.

a. New Student Orientation

b. Intro Classes

**Additional Topics:**

1. SGA also brought to us student requests for Canvas training.

a. This is currently SGA legislation.

**Ongoing Efforts:**

* Both AI and Canvas Training discussions are ongoing.

**Unfinished Business** – None

**New Business** – Recognition of new council members/officers and distribution of retiring council members certificates of appreciation. Gardner will hand out the certificates.

Cole welcomed the new council members: Cristina Gonzalez and Aimee Parkison from CAS; Awilda Rodriquez Carron from CEAT; Deana Hildebrand from CEHS; Jentre Olsen from OSU-Tulsa; John Michael Riley for FCA; Mark Weiser from SSB, Melanie Boileau from CVM and Christopher Crick the new secretary.

Gardner presented Cole an honorary gavel as outgoing chair. Gardner thanked her for her service as the 2022-2023 Faculty Council chair.

Cole asked for a motion to adjourn. It was moved and seconded to adjourn. The meeting was adjourned at 4:22 p.m. The next regular meeting of the Faculty Council is Tuesday, **August 15, 2023** at 3:00 in room 412 Student Union.

Respectfully submitted,

Karen Neurohr, Secretary