FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, May 9, 2023**

**Room 412 Student Union**

**AGENDA**

1. Roll call
2. Approval of the April 11, 2023 minutes
3. Approval of agenda
4. Special reports
   1. Lance Walker – Human Performance and Nutrition Research Institute
   2. Douglas Knutson – Faculty and Staff Community Special Committee
   3. Brandt Gardner – General Education Advisory Council (GEAC) Annual Report
5. President’s report and comments on matters of interest to the faculty
6. Provost’s report on recommendations made by the Faculty Council and comments on matters of interest to the faculty
7. Vice Presidents’ reports and comments on matters of interest to the faculty
8. Faculty Council Chair’s report
9. Reports of liaison representatives
   1. Emeriti – Barbara Miller

On May first the Emeriti Council and OLLI co-hosted their annual partnership dinner, this year held to a capacity crowd at legacy Village.  The program speaker was Dr. Alyce Webb, who gave an interesting talk on Public History of Wild West Shows. This discussion included discussion of the interaction and sometimes co-production of Wild West shows by Pawnee Bill and Pistol Pete. She also gave an interesting history on how women in the shows had to learn to ride side saddle at high speeds and brought with her an historic side saddle from the shows, which now resides at the Pawnee Bill Ranch.

President Gary Sheerer thanked everyone for their work this year, and especially thanked Kent Sampson for his work on the Special Olympics at OSU.

We also hosted Faculty Council President Ki Cole and Secretary Karen Neurohr at the dinner, thanked the Emeriti Representatives to Council Committees.  Professor Neurohr also read several complementary notes from Committee Chairs who mentioned their appreciation of the Emeriti Reps, who often presented historical knowledge of events,

and offered interesting solutions to problems.  Hopefully hearing these complements will encourage more Emeriti to offer their services to future committees.  Ki and Karen also presented me with a small gift for my work as Emeriti liaison, thank you!

At the April Emeriti Council meeting the discussion continued on the 35th Anniversary Dinner coming up in September. The Committee for this project was asked to present a proposed budget at the May meeting on May 22nd. Former President Michael Lorenz reported that the membership continues to grow each month.  Several new tours to New York and Washington DC are scheduled for later this year.  Gary Shearer thanked Barbara Miller for the Faculty Council reports, as they help our group consider where we might offer our expertise and volunteer work for upcoming projects and/or committee work.

President Sheerer again mentioned, during this time of many retirements, the invitation to all OSU retirees to join our Council.  We would love to have you!

* 1. Women’s Faculty Council – Morgan Pfeiffer – No Report
  2. Staff Advisory Council – Michelle Stewart

Staff Advisory Council is working on Staff Celebration Day. Please encourage all staff in your area to attend May 24th from 11 – 1. The catering is provided by Smokin’ Joes Stilly again this year and we will have several vendor booths to visit.

We are making an effort to get information out to all staff by attending fairs and gatherings. We had a table at the recent Mental Health Fair and have had several people reach out afterward saying they had never heard of SAC before.

We have one more regular monthly meeting before I final fiscal year meeting where officer elections will be held. Have a terrific summer!

* 1. Graduate Council – Rebecca Sheehan

Graduate Council Informal Report for 21 April 2023 meeting

*English Requirement for Admission and Employment.* The English proficiency requirement by the Graduate College for admission and employment are the same. To be considered for admission, international applicants are expected to submit evidence of English proficiency in the form of official scores of the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or PTE Academic examinations. A waiver of this requirement can be obtained for students who have completed a baccalaureate or graduate degree from an accredited institution of higher learning, at which English is the primary language of instruction, located in a country in which English is a recognized primary language. Note, that additional testing on-campus may be still necessary if employment as a graduate teaching assistant is desired. Graduate programs may have additional requirements.

*Spring 2023 Commencement:* Dean Tucker reported there are 1128 applications to graduate for Spring and Summer 2023.

*Graduate Council Election Results.* Dr. Veronique Lacombe has been elected as new Vice Chair.

*Publication Requirements for Degree Completion.* A motion was made by Dr. Foss and seconded by Dr. Lin that publication is not a requirement for degree completion.

*Best Practices Advisory Committees and Defenses*. Virtual defense are public defenses. The option of a virtual defense does not imply that students should avoid in-person, public presentations, especially if they lack this experience. In addition, no recordings/transcription should be made of defenses without the expressed consent of all persons present, including audience members.

*Graduate College Representative*. The Outside Committee Member on the Advisory Committee for PhD students has been renamed as the Graduate College Representative (Grad College Rep) to better reflect that committee member’s role. The Grad College Rep serves as an advocate for the students. The Grad College Rep must be a member of the OSU faculty and Graduate Faculty. The Graduate Faculty Database is an excellent resource for identifying potential Grad College Reps.

*APC Items.* Council approved the following:

Program Modifications:

1. PhD Crop Science and PhD Soil Science to 78 hours.

*Membership Committee Items*. Richard Shepard from the Graduate College presented new Graduate Faculty nominations for all six Subject Matter Groups. Councils approved all nominations.

*Commencement*. The Graduate College commencement is Friday, May 12th at 7 p.m. in the Gallagher-Iba Arena.

* 1. Student Government Association – Ty McLaughlin – No Report
  2. Graduate & Professional Student Government Association – Marcia Sun

The 8th general assembly meeting was on Wednesday, April 26, 2023. Our invited speaker for the meeting is Professor Victor Baeza. The session was focused on library resources for research and emerging issues related to ChatGPT.

**GPSGA Phoenix Awards Recipients**

Congratulations to all GPSGA Phoenix Award Recipients!

* Graduate Teaching Assistant Award: Md Tajuddin Khan
* Doctoral Student Award: Yuxuan Li
* Master Student Award: Casey Meili
* Faculty Mentor Award: Dr. Edralin Aguinaldo Lucas

The awards recipients for the four categories of the Phoenix Awards were announced and recognized at the Graduate College and GPSGA Awards Ceremony.

**Travel Award Application Spring 2023 Exception and Post-Conference Reports**

If the applicant receives the acceptance notification to a conference after the initial due date of the travel awards, follow the instructions on the GPSGA Canvas page to submit the application via the exception category.

Post-conference/meeting report for Spring 2023 travel awards is available for Canvas submission. Follow the instructions on Canvas for the submission of the report.

**Launch, Lunch, and Learn Program**

* The session was conducted on Friday, April 28, 2023, in a hybrid format in collaboration with the Emerging Technologies and Creativity Research Lab to discuss topics revolving around technology and education.
  + The inaugural event for this program was related to emerging issues with ChatGPT. It outlined three components: 1. Identify approaches of ethical usage in academic settings within the accepted academic regulations 2. Pitfalls of ChatGPT (what to avoid in maintaining academic integrity) 3. Highlights of resources of the Emerging Technologies and Creativity Research Lab

**Other GPSGA Initiatives and Programs** **Updates**

Based on feedback and meetings with members of the general assembly in the past semester and issues that emerged from the previous semester, a list of initiatives was proposed by the GPSGA President. The advisor, the current board, and the general assembly approved the proposals.

* GPSGA Graduation Stoles
  + Stoles will be ready for checkout during the first week of May.
  + GPSGA would like to honor the contribution and service of past and current GPSGA representatives/liaisons and officers to the graduate and professional student community by offering the opportunity to check out a graduation stole for commencement. Please contact gpsga@okstate.edu for more information if you are interested in checking out a GPSGA graduation stole.
* GPSGA Ambassador Program
  + In training for identified interested positions
* GPSGA Engagement Program
  + Currently, 61 participants in the group
  + The friend’s pairs attended events in April.
  + Highlighting campus events and supporting the community at the conclusion of the semester
* Implementation of interactive activities in connection with the focused topic at the start of each general assembly meeting
  + Key objectives of the interactive activities:
    - engage the general assembly
    - provide contextual information on the focus topic
    - activate prior knowledge of the topic

**2023 - 2024 GPSGA Executive Committee**

Congratulations to the newly elected 2023 - 2024 GPSGA Executive Committee! A special thanks goes out to this year’s executive board for the hard work!

**General Assembly Meeting Minutes**

Meeting minutes from the eighth general assembly meeting are available via the GPSGA Canvas page.

**Participation in Capitol Cowboys Event and President's Celebration of Leadership**

Four GPSGA board members attended the event to represent the OSU student body. The participants were divided into groups to advocate for higher education and OSU with the respective legislators.

A group of GPSGA board members and general assembly members attended the President's Celebration of Leadership for the recognition of participation in the Lead for Success program.

1. Reports of standing and special committees

**a. Academic Standards and Policies: Kathy Curry – Year-end Report/Update**

**Members:**

Chair: Dr. Katherine Curry, School of Educational Foundations, Leadership and Aviation

**Faculty Council Members**

Tyrell Conway (Microbiology and Molecular Genetics)

Mike Yough (School of Educational Foundations, Leadership and Aviation)

**General Faculty Members**

Mwarumba Mwavita (School of Educational Foundations, Leadership and Aviation)

Aimee Parkinson (English)

Jimmie Weaver (Chemistry)

**Faculty Council Past Chair (Ex Officio)**

Pam Lovern (Physiological Sciences)

**Emeritus Faculty Member**

Katheryn Castle

**Student Members**

Kenzlee Camp

Xin mei Teng

**Meetings:**

The Academic Standards and Policies Committee met as needed during the Fall 2022 and Spring 2023 semesters. Meetings averaged approximately once per month.

**Recommendations/Resolutions presented to Faculty Council:**

1. Non-Tenure Track Faculty Awards
   1. Status: A special committee was formed in February 2023 to discuss issues related to NTT. No recommendations were forwarded to Faculty Council.
2. Resolution regarding House Bill 1775 and how it relates to Academic Freedom at OSU. This resolution originated in the College of Arts and Sciences and was brought to the Academic Standards and Policies Committee in Fall 2022.
   1. Status: The committee voted 4-2 in favor of not continuing the discussion about the resolution addressing HB 1775. The vote was taken after OSU legal counsel visited with the committee and clarified that HB 1775 has very little application to institutions of higher education.
3. Rita Peaster, OSU Registrar, visited the AS&P committee on 4/5/23 and presented a Proposed Long-Term OSU Academic Calendar, 2025-2035
   1. Status: There was no action taken. The information was for review only.
4. Rita Peaster explained proposed changes to UAR 7.1 and UAR 7.8. Graduate Council has approved these changes.
   1. Status: The committee approved these changes. The proposal will now go to Faculty Council
5. Committee Charge Review
6. Status: The committee recommends a change in the committee charge in the third bulleted item. We recommend changing the language from "incentives and academic awards to encourage scholarship" to "incentives and academic awards to encourage excellence in teaching."
7. Further, the committee recommends that the FC research committee consider whether or not the charge "incentives and academic awards to encourage scholarship" should be included in their committee charges.

**Ongoing Efforts:** Presentation of approved changes to UAR 7.1 and UAR 7.8 to Faculty Council, May 2023

Recommendation: Proposed changes to UAR 7.1 Graduation Requirements and 7.8 Graduation Application\*

**b. Athletics: Aric Warren – Year-end Report**

**Members:**

Chair: Aric Warren (Athletic Training)

Other Faculty/Students

Nathan Hardy (Human Development & Family Science)

McKale Montgomery (Nutritional Sciences)

BobbiKay Lewis (A&S Outreach)

Jennifer Volberding (Athletic Training)

John Holden (Management)

Doug Aichele (Emeritus member)

Student member (vacant)

Student member (vacant)

Kevin Fite (Athletics Liaison member)

Marilyn Middlebrook (Athletics Liaison member)

Stephen Clarke (Nutritional Sciences - University NCAA Faculty Representative)

**Meetings:**

9/27/22

4/13/23

**Recommendations/Resolutions presented to Faculty Council:**

1. Discussed the idea that this committee exists to support the academic, physical, and mental health resources for all student athletes (varsity, club, intramural, independent)

2. Consideration for student members who are non-varsity athletes as members (or additional representatives)

* 1. Status: to be reviewed by Faculty Council Executive Committee and Faculty Council members in May 2023.

**Additional Activities:**

1. Revised the official committee charge providing a new direction in the scope and functions of this committee to be centralized around the themes of physical and mental health and wellness.
   1. To be reviewed by Faculty Council Executive Committee, and Faculty Council in May

**Additional Topics:**

1. This committee recommends the securing of an Athletic Trainer on campus (or athletic training services) to be available for all non-varsity athletes (club, recreational) as well as active individuals on campus (faculty, staff, students).
   1. Discussion was had with the Department of Wellness.
   2. No formal motion has been made to the Faculty Council for action.

**Ongoing Efforts:**

* Efforts made to include input from all entities on campus that address health and wellness concerns of faculty and students. (Department of Athletics; Department of Wellness; University Health Services)

**c. Budget: Maria Ma - Year-end Report**

**Members:**

Chair: Li Maria Ma (Entomology and Plant Pathology)

Tyrrell Conway (Microbiology & Molecular Genetics)

Jam Khojasteh (School of Ed Foundations, Leadership & Aviation)

Dingbo Lin (Nutritional Services)

Joshua Butcher (Physiological Sciences)

Hanna Shear (Ag Economics)

Andrea Arquitt (Emeritus Faculty Member)

Brandt Gardner (Ex Officio Member)

**Meetings:**

Monthly

**Recommendations/Resolutions presented to Faculty Council:**

1. Faculty salary compression issue
2. Additional Charges to Faulty Council Budget Committee
   1. Attend the annual college/division presentation of the budget by the Deans.
   2. Obtain an update from Senior Vice President of Finance regarding the university proposal for subsequent years’ budget to the legislators.

**Additional Activities:**

1. Met with Senior Vice President Joe Weaver to discuss faculty salary compression issue. It was recognized by the Committee that faculty salary compression has been a long-standing issue and has gotten worse in recent years. The committee brought the issue to the Faculty Council and has been exploring potential solutions such as student fees, standardizing and increasing the number of Regent Professors, and OSU foundation.

September 12, 2022, and October 3, 2022.

1. Overview and discussion on OSU’s telephone services and telecommunication policy with Guest Speakers Raj Murthy (Chief Information Office), Jay Lively (Manager of Network & Telecommunication Services), and David Howey (Manager of IT Business Office)

November 7, 2022.

1. Reviewed Budget Committee charges by the committee members. To fulfill the current Budget Committee charges “shall formulate and recommend policies and long-term plans pertaining to the division of funds in the University,” the Budget committee should first be familiar with the division of funds at the levels of college/division/university. Therefore, an annual briefing of the university budget (presented by Senior Vice President of Finance) should be a standard practice of this committee.

February 7, 2023.

1. Met with Sr. VP Joe Weaver for a brief update on university budget planning and BCBS negotiation. He reiterated the President’s desire to avoid raising tuition and fees. Another raise program (3% or fixed) is going to be attempted this fall.

April 4, 2023.

**Additional Topics:**

* 1. Telephone billing system and possible phone choices to reduce costs. This could be turned into a UG senior project in Eco or Ag Eco.

**Ongoing Efforts:**

* Faculty salary survey update by Christie Hawkins, Assoc VP A&F/Director of Institutional Research and Analytics, scheduled for May 2, 2023

**d. Campus Facilities, Safety, and Security: Bruce Noden – Year-end Report**

**Members:**

Chair: Bruce Noden (Entomology and Plant Pathology)

List other members as:

Name (Department)

Ravi Jadeja (Animal & Food Science)

Babu Fathepure (Microbiology)

Whitney Vitale (Library)

Paulette Hebert (Design, Housing & Merchandise)

Jeffrey Callicoat (CEAT Academic Affairs)

Ron Thrasher (Emeritus)

Abiola Samson (Student)

Ty McLaughlin (Student)

Ron Tarbutton (Chief Facilities Officer)

Phil Thomas (Director, Long Range Facilities Planning)

**Meetings:** Once per semester

The Committee met during the fall and spring semesters to discuss a variety of issues.

In the fall 2022, the CFSS committee met with representatives for the campus and city security

teams to discuss the security and safety needs expressed by faculty and staff involved in

classroom teaching. The outcome from the meeting was the development of an online survey

which was subsequently sent to all faculty and staff on the Stillwater campus (April 2023) to

assess their concerns for classroom safety on campus and monitored how prepared they felt for a

security situation.

In the spring 2023, the CFSS committee received an update regarding the decisions taken to

improve the safety of pedestrians in the area close to Engineering North and the stadium. In

addition to adding crosshatch across the road and trimming the tree, that area will become a 3-

way Stop intersection that should reduce the speeds in the area. The committee was also

informed about the reactivation of the campus night tours to identify dark places on campus

needing safety and security upgrades. The committee also discussed student concerns regarding

the lack of Wi-Fi access, intermittent air-conditioning, cost, and schedule on the BOB, the bus

service between OSU and Tulsa. It appeared to the committee that the concerns were being

adequately addressed by Transportation Services. The FCSS committee greatly appreciates the

campus administrators who attended our meetings and gave of their time to provide information

and discuss issues.

**Ongoing Efforts:**

* The security survey will be completed by the end of April 2023 and the data will be collated and discussed by another meeting with the security teams involved and distributed as soon as it is processed.

**e. Diversity: Divya Jaroni – Year-end Report**

**Members:**

Chair: Divya Jaroni (Animal and Food Sciences)

Other members:

Faculty Council Members:

Stephen Perkins (Sociology)

Babu Fathepure (Microbiology)

General Faculty Members

Rebecca Sheehan (Geography)

Shelia Kennison (Psychology)

Marshan Oliver-Marick (School of Community Health Sciences, Counseling and Counseling Psychology)

EMERITUS FACULTY MEMBER

Mimi Ward

STUDENT MEMBERS

Olivia Fleming (Social Sciences and Humanities)

Andre Abit (Biochemistry and Molecular Biology

**Meetings:**

Once every semester, depending on the needs or if any matter needs discussion.

The committee met (by zoom) twice this past year to discuss the change in OSU Land Acknowledgement Statement.

**Recommendations/Resolutions presented to Faculty Council:**

1. OSU Land Acknowledgement Statement
   1. Status: Approved by the FC. Pending a decision from the administration

**Additional Activities:**

No report

**Additional Topics:**

The FC Rules & Procedures Committee is considering the following changes for improvement to the Faculty Council Bylaws:

Name change of the Diversity Committee to Diversity, Equity, and Inclusion Committee:

Three members from the Faculty Council, three members from the General Faculty, one emeritus faculty member, one undergraduate student and one graduate student. The composition of this committee should reflect the diverse population of the campus. A representative from the Division of Institutional Diversity will be appointed by the Vice President of Institutional Diversity to serve as a non-voting liaison between the Diversity, Equity, and Inclusion Committee and the Division of Institutional Diversity. This committee will work with Faculty Council Officers in reviewing committee structure and membership to ensure that the committee appropriately addresses diversity related issues. The Diversity, Equity, and Inclusion Committee shall review existing policies and processes related to the recruitment, retention, and inclusion of diverse faculty, particularly from underrepresented groups, on campus; and if needed, develop new guidelines, processes, or policy recommendations to enhance and/or promote diversity and inclusiveness on campus.

Other functions of this committee shall include the following:

(1) Annually review diversity data reports and summaries from the Vice President of Institutional Diversity or designee,

(2) Work collaboratively with the Division of Institutional Diversity and/or other members of the administration, to assess the inclusion of diversity-related issues in both curricular and non-curricular programming on campus.

(3) Annually review the online Diversity, Equity, and Inclusion Directory for currency.

**f. Faculty: James Knapp – Year-end Report**

**Members:**

Chair: James H. Knapp (Boone Pickens School of Geology)

**Faculty Councilors:**

Christian Bach (Mechanical and Aerospace Engineering)

Brad Lawson (Accounting)

**General Faculty:**

Kerri Kearney (Educational Foundations, Leadership, and Aviation) (Fall 2022)

Imad Abouzahr (Engineering Technology) (Spring 2023)

Mindy McCann (Statistics)

MaryJo Self (Educational Foundations, Leadership, and Aviation)

**Faculty Council Secretary:**

Karen Neurohr (Library)

**Emerita Faculty:**

Barbara Miller (Emeriti Association)

**Meetings:**

There was a delay in finalizing the committee membership at the start of the Fall 2022 semester, so the first meeting was held on 12 September 2022. Monthly meetings were scheduled for the first Monday of the month to facilitate reporting at the Executive Committee meeting the following Tuesday. The committee met for one hour every month (September – May) with both an in-person (PIO 313) and zoom option. Committee materials, meeting agendas, and minutes are archived on a Canvas course entitled “OSU Faculty Council Faculty Committee”.

**Recommendations/Resolutions presented to Faculty Council:**

1. Non-Tenure Track Special Committee (Recommendation No. 23-02-01-FC Chair)
   1. Status: Approved 14 February 2023 by Faculty Council
   2. The Faculty Committee developed a recommendation for establishing this NTT Special Committee, which was approved unanimously by the Faculty Council Executive Committee and presented as a recommendation from Faculty Council Chair Cole per her authority as Chair.
2. Creation of a Faculty Council Non-Tenure Track Standing Committee (Recommendation No. 23-04-01-NTTSpC)
   1. Status: Approved 11 April 2023 by Faculty Council
   2. The Faculty Committee developed a recommendation for establishing an NTT Standing Committee of the Faculty Council, which was subsequently modified by and presented as a recommendation from the NTT Special Committee, on which Chair Knapp served as a representative of the Faculty Committee.

**Additional Activities:**

1. Review of referral from Research Committee concerning consideration of social media activities in RPT metrics
   1. 06 March 2023 – tabled by Faculty Committee – existing university policy defers to individual units for specifying RPT criteria – communicated back to Research Committee Chair Shan
2. Initiatives / Incentives for mid-career faculty
   1. 17 April 2023 – Discussion with Vice Provost Francisco
   2. Revive Academic Leadership Training Program?
   3. Improve training for new department heads
3. Review of RPT files for Provost - TBD

**Ongoing Efforts:**

* Liaison with new NTT Standing Committee to facilitate representation on Faculty Council
* Identification of and proposed revisions to university policies involving NTT faculty
* Revision of Faculty Committee charge within the Faculty Council Bylaws

**g. Long-Range Planning and Information Technology: Kris Hiney – Year-end Report**

**Members:**

Chair: Kris Hiney (Animal and Food Science)

List other members as:

Gopan Krishnan (Chemistry)

Mark Pranger (Information Technology, Okmulgee)

Juliana Nykolaiszyn (Digital Resources and Discovery)

Rachel Mosier (Engineering)

Brandt Gardner (Human Development and Family Science)

**Meetings:**

As needed

**Recommendations/Resolutions presented to Faculty Council:**

1. Add a member of the Information Technology Center as non-voting member to the LRPIT committee
   1. Status: Pending approval
2. Asked to review the appropriate use Policy in regards to student use of email as a result of the lawsuit brought forward by Speech First regarding student free speech and harassment
   1. Status: approved

**Additional Activities:**

1. Reviewed an updated Information Security Program Plan required by the Uniform Information Security Governance policy of OSU/Board of Regents
   1. December 1 2022
   2. approved

**Additional Topics:**

1. Asked a member of Information Technology Center to address the ban on TikTok and other impacts of legislation/restriction of social media usage on faculty
   1. Report given at March Faculty Council meeting
   2. Discussed a policy on how best to include or create awareness in faculty in changes in policies relative to IT and IT Security

**h. Research: Yongwei Shan - Year-end Report**

**Members:**

Chair: Yongwei Shan (Civil Engineering)

List other members as:

Kenneth Bartels (Emeritus)

Amanda Harrist (Human Development & Family Science)

Wouter Hoff (Microbiology and Molecular Genetics)

Liz Mccullagh (Integrative Biology)

Rolf Prade (Microbiology and Molecular Genetics)

Mason Reichard (Veterinary Pathobiology)

**Meetings:**

Monthly Meeting

**Recommendations/Resolutions presented to Faculty Council:**

None

**Additional Activities:**

1. Chair activities:
   1. Served on the search committee for Vice Provost for Student Success from late February to early April.
2. Committee activities
   1. The committee met with the VP of Research, Dr. Kenneth Sewell on January 23, 2023, seeking clarifications on how the indirect cost rate for a research budget is derived.
   2. The committee met with Associate Dean of Library, Matt Upson on February 27, 2023, to discuss OSU’s current partnership with some open-access journals as well as the financial model – subscription to open, which is the trend of other research universities that are trying to push toward.
   3. The committee discussed the idea of giving social media publication credits in the RPT process. The topic was handed over to the Faculty committee for discussion since it fell under the purview of the Faculty committee. The Faculty committee had a comprehensive discussion based on the OSU Policy 2-0902) and determined that social media publication consideration for RPT should be handled at the department level since it is discipline specific.

**Additional Topics:**

None.

**Ongoing Efforts:**

* Raise the awareness of equity in research resources access for researchers from low-income countries. Work with the Library and faculty council to gain upper administrative support for moving toward the financial model of subscription-to-open.
* Try to schedule another meeting with the VP of Research, Dr. Kenneth Sewell to discuss the following potential topics:
  + How IDC funds animal care facilities
  + IDC on Animal Use vs VP Research vs Vets school. Who pays what.
  + Strategic planning on investing major facility infrastructure on campus.
  + After the grant award, under what circumstances, the university can potentially change the PI of a grant.
  + Ways to make collaboration easier across the campus.
  + Create flexibility for visiting scholars, in terms of how they get paid through the payroll system, benefits, campus resources access, housing, etc.

**i**. **Retirement & Fringe Benefits: Lisa Slevitch – Year-end Report**

**Members:**

Chair: Lisa Slevitch (HTM)

Other members:

* Joe Cecil (Computer Science Departmen)
* Tanya Finchum (Edmon Low Library)
* Kelley Sittner (Sociology)
* Cheryl Mihalko (Horticulture and Landscape Architecture)
* Timm Bliss (Aviation and Space)
* Mike Woods (Emeritus Faculty)

**Meetings:**

Monthly basis, excluding holidays and breaks.

**Recommendations/Resolutions presented to Faculty Council:**

1. Non-smoking credit transfer to Catapult credit
   1. Approved, September 2023
2. Short-term disability voluntary benefit
   1. Approved, October 2023
3. Shared-leave CAS FC proposal, not approved (decision might be revisited pending the results of the potential benefits survey), February 2023
4. R&FB committee charge revisions– pending approval, May 2023

**Additional Activities:**

1. Development of the potential benefits survey, in collaboration with HR department
   1. March-April 2023
2. Distribution of the potential benefits survey and data analysis
   1. May 2023

**j. Rules and Procedures: Karen Neurohr – Year-end Report**

**Members:**

* Chair: Karen Neurohr (Faculty Council Secretary; OSU Library ̶ Oklahoma Oral History Research Program)
* Ki Cole (Faculty Council Chair; College of Education & Human Sciences ̶ Research Evaluation, Measurement & Statistics)
* Brandt Gardner (Faculty Council Vice-Chair; College of Education & Human Sciences ̶ Human Development & Family Science)
* Pamela Lovern (Faculty Council Immediate Past-Chair; College of Veterinary Medicine ̶ Physiological Sciences)
* James Knapp (Faculty Council Member; College of Arts & Sciences ̶ Boone Pickens School of Geology)

**Meetings:**

The Rules and Procedures Committee met five times.

**Activities:**

1. In consultation with Faculty Council Standing Committee Chairs, the Rules & Procedures Committee carefully reviewed and has proposed changes to the Faculty Council Bylaws. The changes were approved by the Faculty Council Executive Committee and will be presented to Faculty Council for vote on May 9.
2. Updated Faculty Council on terms expiring and new terms to be filled. Adjusted the numbers of members within colleges/entities to proportionally represent faculty within those groups.

**Ongoing Efforts:**

* The Rules & Procedures Committee should continue discussion of changing the structure and nomenclature of “Faculty Council” to “Faculty Senate.” Considerations for this change include (1) the structure of a “Faculty Senate” will expand representation to include every department; (2) “Faculty Senate” is the prevalent form of government and nomenclature for most (eight of 10) Faculty Governance groups in the Big XII and three of four incoming Big XII members; (3) “Faculty Senate” is the prevalent form of government and nomenclature used by most OSU/A&M faculty governance groups; (4) the term “Faculty Senate” will distinguish this shared governance body from the multiple faculty groups across the OSU-Stillwater campus which use “Faculty Council” in their name.
* The Committee should also undertake a review of the Charter & Bylaws of The General Faculty of Oklahoma State University.

**k. Student Affairs and Learning Resources: Heather Yates – Year-end Report**

**Members:**

Chair: Heather Yates (Engineering Technology)

Saroj Adhikari (GSGA)

Charlotte Baker (Nurse Science- OKC)

Regina Henry (Emeritus)

Roha Kaipa (Communication Sciences and Disorders)

Aiden Minton (SGA)

Sabiha Parveen (Communication Sciences and Disorders)

Simon Ringsmuth (Library)

Candace Schell (Teaching, Learning, and Educational Sciences)

**Meetings:**

Met monthly

**Recommendations/Resolutions presented to Faculty Council:**

1. None

**Additional Activities:**

1. Worked on increasing the proactive education of students on the OSU Academic Integrity Policy.

* 1. Increased the number of questions for the AI Modules
  2. Worked on Scenarios for faculty to use as AI Activities or Discussions in classes.

2. Explored ways to include AI training in the college experience.

* 1. New Student Orientation
  2. Intro Classes

**Additional Topics:**

1. SGA also brought to us student requests for Canvas training.

* 1. This is currently SGA legislation.

**Ongoing Efforts:**

* Both AI and Canvas Training discussions are ongoing.

1. Unfinished business
2. New business
3. Adjournment

*\*Attached*

**Amended by Passed Failed**

**Recommendation No.** 23-05-01-ASP 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:** Academic Standards & Policies  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**    Proposed changes to UAR 7.1 Graduation Requirements and 7.8 Graduation Application

**The Faculty Council Recommends to President Shrum that:**

This document outlines a proposal to modify University Academic Regulations 7.1 and 7.8 to indicate that OSU confers degrees and certificates for students after the term upon verifying all requirements have been met, change the graduation application to an expectation rather than a requirement for degree conferral, and create a mechanism for students to opt out of “automatic” degree conferral.

Submission of a graduation application would still be required by specified deadlines for students to be listed in commencement programs, facilitate full-time status overrides for qualifying students in their final graduation term, indicate preferences for diploma name and diploma mailing address, qualify for immigration eligibility, and a host of other university processes that rely upon graduation applications. An active graduation application would simply no longer be required for degree conferral.

**Rationale:**

During a discussion about graduation applications at the October 19 Directors of Student Academic Services meeting, several of the advising directors asked if we could remove the graduation application requirement for degree conferral. Perceived benefits of this change include:

* Remove an unnecessary barrier to graduation and potentially improve graduation rates.
* Reduce scenarios involving students who thought they had earned their degree and discover they haven’t after their degree plan or coursework has expired.
* Improve compliance with title IV federal aid that is limited to completion of the first baccalaureate degree.

**Graduation Application Considerations**

Many processes rely upon student completion of a graduation application prior to the end of their final semester, including:

1. Determine list of degree candidates to include in the commencement program.
2. Estimate the number of degree candidates who will attend commencement ceremonies.
3. Collect diploma name preference and diploma mailing address.
4. Trigger for full-time enrollment override/waiver for qualifying students in their final semester.
5. Trigger to identify students before semester who plan to graduate that term but are not on track, according to their degree audit.
6. Identify degree candidates for colleges to closely review before end of term to resolve issues.
7. Communicate to students who had expected to graduate but did not meet all requirements upon conclusion of degree conferral period.

Given the importance of the graduation application, we recommend retaining it with the existing deadlines and communication to students. However, it would no longer be required when performing final graduation checks after the end of each term, except for students who’ve requested a graduation hold. The Office of Scholarships and Financial Aid would need to be provided a list of students who complete all requirements but have a graduation hold to ensure compliance with title IV federal aid requirements.

**Proposed Policy Updates with Track Changes**

*UAR 7.1 Graduation Requirements*

The responsibility for satisfying all requirements for a degree rests with the student. Advisors, faculty members and administrators offer help to the student in meeting this responsibility. Degrees and certificates are conferred after the end of the term upon institutional verification that all requirements have been met. Students who wish to be notified before their credential is conferred must submit a graduation hold form to the Office of the Registrar before the end of their final term.

*UAR 7.8 Graduation Application*

All degree candidates ~~must~~ are expected to submit a graduation application (online via Self Service) ~~before or during their final semester to be eligible for graduation~~ by November 1 for their name to appear in the fall commencement program, and by April 1 to appear in the spring commencement program (for spring and summer degree candidates). Students who will complete all degree requirements in the summer should file their graduation application for the summer term and are invited to participate in the spring commencement ceremony. Undergraduates must be classified as a senior before they can submit a graduation application, and graduate students must have filed an approved Graduate Clearance Form with the Graduate College before they are eligible to submit a graduation application.

~~Students mut submit their graduation application by November 1 for their name to appear in the fall commencement program, and by April 1 for spring and summer graduate names to appear in the spring commencement program. Students who will complete all degree requirements in the summer should file their graduation application for the summer term but are invited to participate in the spring commencement ceremony.~~

Students whose graduation application has become inactive (due to not meeting degree requirements, changing a component of their degree program, or other factors) ~~will be required~~ are expected to submit a new graduation application via Self Service. Graduation applications do not automatically roll to the next term if degree requirements are not met. Contact the Registrar’s Office if assistance is needed.

**Discussion/Approval Record**

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| --- | --- |
| Committee/Council | Date Approved |
| Graduate Council | March 31, 2023 |
| Directors of Student Academic Services | January 11, 2023 |
| Instruction Council | January 19, 2023 |
| Faculty Council Academic Standards & Policies Committee |  |
| Faculty Council |  |
| Council of Deans and Provost |  |