P. Lovern called the meeting to order with the following members present: Cole, Conway, Curry, Dimotakis, Dunn, Fathepure, Finchum, Gardner, Hall, Hiney, Jaroni, Khojasteh, Liu, M. Lovern, Ma, Nelson, Neurohr, DeSilva for Noden, Parveen, Peek, Pranger, J. Thomas for Reichard, Shan, Slevitch, Smith and Stansberry.

Also present: Barker, C., Bayles, M., Brandon, M., Chen, K., Clark, G., Essmiller, K., Francisco, C., Griffith, T., Grover, A., Hallenbeck, D., Hoff, W., Horton, M., Knapp, J., Lawson, B., Miller, B., Payne, E., Peaster, R., Ruby, M., Sanders, S., Sewell, K., Sheehan, R., Shrum, K., Sun, M., Tucker, S., Vasquez, Y., Warren, A., Weaver, J., Wray, K., Yates, H. and Yough, M.

Absent: Bach, Krishnan, Melancon and Perkins.

**HIGHLIGHTS**

Special Reports:

Elizabeth Payne and Students – OSU Center for Sovereign Nations…………………………

Brandt Gardner – General Education Advisory Council (GEAC) year-end report.…………..

President’s Report and Comments on matters of interest to the faculty-President Shrum....……..

Provost’s report on recommendations made by the Faculty Council and comments on matters of

interest to the Faculty………………………………………………………………………

Vice Presidents Reports and Comments on matters of interest to the faculty……………………..

Faculty Council Chair’s Report……………………………………………………………………

Reports of Liaison Representatives

Emeriti……………………………………………………………………………………..

Wellness…………………………………………………………………………………..

Graduate and Professional Student Government Association…………………………….

Women’s Faculty Council ………………………………………………………………...

Staff Advisory Council…………………………………………………………………….

Graduate Council………………………………………………………………………….

Reports of Standing and Special Committees

Academic Standards and Policies ……………………………………….………………...

Athletics ………………………………………………………………….………………..

Budget …………………………………………………………………….…………….....

Campus Facilities, Safety and Security ………………………………….……………...…

Diversity………………………………………………………………….…………………

Faculty ………………………………………………………………….…………………..

Long-Range Planning and Information Technology ………………….……………...……

Research ……………………………………………………………….………………...…

Retirement and Fringe Benefits ……………………………………….……………...……

Rules and Procedures ………………………………………………….……………...……

Student Affairs and Learning Resources …………………………….………………….....

P. Lovern established that a quorum was present and welcomed everyone to the last meeting of spring 2022. P. Lovern thanked everyone for adjusting their schedules to accommodate the new meeting time due to interviews for the new Provost which are on campus today. P. Lovern hopes to keep the meeting short so everyone can start enjoying the end of the semester. P. Lovern stated that we will be taking the zoom attendance based on the name displayed on the screen. P. Lovern asked everyone to make sure their name appears on the screen. If you are calling in, please put your name in the chat so we can make sure to count your attendance. P. Lovern asked everyone to mute themselves if they are not speaking to help keep the background noise to a minimum. P. Lovern passed around the sign-in sheet and asked those present to write their name and if they are attending for another member to write their name as well. P. Lovern stated the first item of business was the approval of the April 12, 2022 minutes. These were electronically distributed and are available on the Faculty Council website. P. Lovern asked for corrections or objections to the minutes. Seeing none, stated the minutes are approved. P. Lovern stated the second item of business is approval of the agenda which was also electronically distributed and is also available on the Faculty Council website. P. Lovern asked if there were any corrections to the agenda. Seeing none, P. Lovern asked for a motion to adopt the agenda. Stansberry moved and Gardner seconded the motion. P. Lovern asked for a vote. P. Lovern asked those attending to say “Aye”; those on zoom to enter “Aye” in the chat. Motion passed and the agenda is adopted.

P. Lovern stated that today we have two special reports. The first is Elizabeth Payne – OSU Center for Sovereign Nations.

**Special Reports:**

**A. Elizabeth Payne, Sky Rogers and Students – OSU Center for Sovereign Nations**

Payne stated that Sky is unavailable today. Payne introduced herself and the student presenters, Miko Brandon, Gage Clark and Tylie Griffith. Payne asked those attending the meeting if anyone has visited the center, attended an event or collaborated with the group? Those who did not raise their hands are the priority of the Center. Payne stated they try to collaborate and support the university’s vision and support President Shrum’s vision both on and off campus. The student speakers are Miko Brandon, a citizen of the Chickasaw Nation and a student leader at the Center for Sovereign Nations and Gage Clark, a citizen of the Choctaw Nation and a student leader at the Center for Sovereign Nations. They presented the following PowerPoint:



Map slide does a really good job showing the history of the Indian removal and reservation era, which moved tribal nations from all over the country into what was Indian Territory at the time which is now Oklahoma. The Tribal Jurisdiction map shows where the boundary lines of the nations recognized by the Federal Government are present day. These nations have a huge economic impact on the state of Oklahoma, over $12 billion directly to the state. Payne said the Center does a lot of collaboration across campus. Payne stated that the Center does a significant amount of collaboration with the Vice President of Research office. They are currently working on a grant with the Cherokee Nation which involves a department on campus and with another university. From this collaboration, they found several programs which provide undergraduate research experiences. Payne stated that she advocates for two things every day: 1. Undergraduate research experience; 2. Undergraduate internship experience. Payne stated that they have found that a student who has been able to plug into research or an internship helps make college make sense and prepares them for what’s next. If the Center has not yet lobbied your department for either of these, we will be in touch. Payne said they did important work on USDA grants with the Department of Entomology. They have also done some work with NASA in the In-Space and other programs.

Payne stated besides collaborating on a grant, they also advise on engagement protocols. Some faculty have a grant or want to pursue one with a tribal nation as a partner, but they do not know how to go about getting this done. Those working at the Center try to understand as much as possible about the culture and protocol of the nation that the faculty member would like to collaborate with then leverage that protocol to make a truly meaningful introduction.

Payne stated there are times people wonder how can we recruit undergraduate Native Americans into programs/grants. Payne said to stop by the Center and visit. There are students, as part of their employment with the Center, who understand that the obligation of the Center is to not represent all students but to make a real warm welcome to people who have questions including faculty who may want to know how to build bridges with a Native American tribe.

The Center for Sovereign Nations has 92 students employed with a 98% graduation rate. They also have several outstanding scholars. If anyone is interested or has any questions, please contact them. They are very active on social media and their office is 105 Life Sciences East.

P. Lovern opened the floor to questions. P. Lovern has a project she would like to talk to the Center about. P. Lovern asked if there were any major events scheduled for the Fall that they would like to tell the group about. Payne stated they will be celebrating their 7th birthday the first week back to school. All events will be published on their social media. Miller stated that there are a lot of things going on in the state government currently and wondered if the Center had any information on their website that could help answer questions from the Native American point of view that faculty or community members ask. Payne stated the Center works with the university, so their point of view is the university’s point of view. They do have a list of resources they have been cultivating since 2015. They are always happy to have a conversation. What you will hear from them 100% of the time is: “We support the university’s vision and are eager to help in any way we can.”

**B. Brandt Gardner – General Education Advisory Council (GEAC) year-end report**

Dr. Chris Francisco chairs the Council, and the bulk of GEAC’s work these past two semesters has been the renewal of General Education designations for existing courses and granting those designations to new courses. There have been previous efforts to streamline the process, and I think we are seeing those efforts start to bear fruit. However, there is still a “more-than-necessary” number of course syllabi that we review that are not consistent with the requirements to merit the designation.

The issues that seem to be more frequent tend to revolve around details like making sure students know that they will receive feedback on a written assignment, the required length of writing assignments, and specifics about how the course will address theoretical/conceptual knowledge, particularly when it’s a study abroad course.

The goal is to eventually work through the renewals and approvals more quickly and allow the council more time to address other matters related to general education.

**President’s Report and Comments on matters of interest to the faculty – President Shrum**

Shrum has the opportunity to reflect on the past year, how fast it’s gone by as well as several challenges we’ve faced this past year: conference realignment, the pandemic and surges in COVID cases. Due to these things, Shrum was not able to engage with faculty as much as she would have liked and hoped in her first year. Shrum stated over the next year we will be working on some ways she can engage with faculty in smaller settings. She asked the group to let her know ways this could occur. Shrum thanked everyone for their patience and perseverance this year and how hard everyone has worked.

This was Shrum’s first spring commencement as President. She has experienced commencement ceremonies at the Center for Health Sciences but not six ceremonies. It’s always a highlight of the year to go through graduation not only to see how our Cowboy Family comes together but also the pride from the families as well as the excitement from student, faculty and staff. She did not shake hands due to COVID procedures. What Shrum has enjoyed in her 20+ years in the OSU system is the sense of family. Part of this is how we encompass our mission of which students are the core. The Cowboy Family binds us all together. She thinks of the Cowboy Family as she thinks of her own. She has a diverse family (different nationalities, different opinions, different politics, different religions) but the one thing that we do is love, respect and value each other because we are a family. Shrum sees the OSU family in this way as well. Shrum stated that she is committed to OSU having an environment where everyone feels welcome, respected and valued. Diversity has made her grow as a person. Having to see and live through other peoples’ eyes and experiences which she will never experience. Shrum believes we are all stronger when we come together and embrace diversity which fulfills our Land Grant Mission.

Shrum wants this year to be about engaging together. One of the things she met with the Executive Committee about was to think of ways we can improve engagement on campus, quality of life. A few ideas:

1.Do we need a Faculty House or University Club? This would be a space where people can get together and spend time.

2. A daycare.

3. Looking at faculty awards.

4. Community – Shrum is working hard to get a Charleston’s in Stillwater.

Whatever is on the minds of faculty members, please share them with her office. She is willing to work with the community to see what we can do to create an environment that helps us with recruitment and retention of faculty and staff.

President’s/University House. Not along as far as she would like but they are making great progress. There will be tours of the construction this Friday. Please check your email. If you have an interest in touring the house it will be Friday. Shrum cannot wait to start hosting events at the house once it’s complete.

We have increased our partnership with Our Daily Bread and will be creating gardens at the old Swine Barn on Sixth Street. There will be two 4-acre gardens created. The Horticulture department will be helping with this endeavor. Shrum stated that the fruits and vegetables grown here will help provide items for the food pantry on campus as well as the community location. At some point, we would like to have a farmers’ market at the location which would create revenue to help support these types of programs on campus. Shrum is excited about utilizing this location that can serve both the community and our campus.

Shrum stated the legislature is working on the budget today. She is hearing that higher education should get $60-$70 million increase to our funding. OSU has also asked for targeted funding for programs and they are waiting to see how these come out in the budget process. Shrum feels we are in a good place, but we will monitor them. Shrum stated they will be working towards another raise program for next year and how it would be implemented. Shrum has stated previously that she would like this to be a part of the annual appraisal and she is committed to this.

Today is the last of the Provost candidate interviews on campus. She hopes to have an announcement next week. Thank you for moving the time of your meeting to accommodate these campus visits. Links will be provided for feedback on the Provost candidates, and she welcomes all comments.

P. Lovern asked for questions. Sheehan appreciates her remarks today covering the year in review. Sheehan particularly appreciates how she talked about value and respect for diversity. She appreciates her sharing her thoughts with the group today. Sheehan is wondering if there were plans to address OSU faculty, staff and students broadly concerning issues/opportunities regarding diversity particularly after the concerns that were brought up over the drag queen story hour. Sheehan stated that she and some of her colleagues have been hearing a lot about this event and she thought it would be helpful if the entire OSU community could hear from the President regarding this event. Shrum stated she is happy to engage in conversations with the community. Shrum stated that when you put something in writing there is always an element of people bringing their views and their past history into what was written. She is happy to meet with small groups and have conversations, but she does not anticipate putting out any type of formal letter of any kind. That particular event and the comments that went to the Oklahoma Council of Public Affairs (OCPA) were responses to very particular questions and were only pertaining to that event. Shrum stated that OSU will continue to move forward with a strategy process with diversity. Shrum does not anticipate anything to change. Shrum is willing to have conversations with anyone who wants to have them but at this point, Shrum does not intend to put out any written statement. Sheehan is on the Faculty Council Diversity Committee and has been receiving emails and wanted to address them. Shrum would be happy to meet with the committee or anyone who would like to have a conversation.

**Interim Provost’s report on recommendations made by the Faculty Council and comments on matters of interest to the Faculty:**

Francisco gave the Council members an update on current recommendations:

22-02-01-FAC: Modifications to P&P 1-0134, Employee Travel. Pending. Proposed policy modifications will be considered by the Council of Deans on 5/12/2022.

21-12-01-DIV: Land Acknowledgement Statement for the OSU Stillwater Campus. Pending. The statement was discussed with the Council of Deans during their 4/12/2022 meeting and input will be considered as review continues.

18-05-02-FAC: Proposed changes to the Preface and Body of the “Policy Statement to

Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of OSU.” Pending. Consideration of proposed modifications to the Policy Statement and several related Policy and Procedures documents will move forward to the Council of Deans in May.

Francisco updated the council members regarding the three working groups that Academic Affairs have had going this year:

1. Pandemic/Endemic Planning Task Force. This group started in September. Dr. Stephen Clarke and Dr. Mindy McCann chaired this group. They worked throughout the fall semester and even into the spring. They provided their report about a month ago to the Deans for review and discussion. Francisco appreciates their efforts not only looking long term as to what we need to do to support faculty and run our classes successfully as the virus evolves but also having their counsel when were in the thick of things. Especially during the Delta outbreak in the fall.

2. Equity working group. This group was chaired by Dr. Karen Flaherty. The Pandemic/Endemic Planning Task Force handed off some of what they discussed regarding equity and supporting faculty to this working group. This group met in the spring semester. They finished their report roughly two weeks ago. This will go to the Deans for discussion. Francisco stated it was very useful to have a broad segment of the faculty discussing what sorts of things have been tried in their units/colleges and what we might be able to adopt more broadly across the university to try support faculty. Francisco saw several suggestions that worked very well in isolated units that were not well known across campus. One of the benefits of having working groups and Faculty Council is to share some of this knowledge across campus of what worked in other units and adapt/try them across campus.

3. General Education Task Force. This task force is working parallel with the strategy process. Francisco anticipates they will finish up in the next month or so. This group received feedback via a campus survey from both employees and students about their opinions about general education, the current system, what they would like to see changed. Francisco said they received a lot of good responses to the survey. The group is working through the results now. Their task is to re-imagine general education as it could be if we did not have a lot of the constraints that we currently have. They are not tasked with implementation or figuring out specifics. This would be done by a different group down the road. We wanted them to take a big picture look at the strategy level of what we really want to get out of general education, where do we think we are not serving students as well as we could and what changes could we make moving forward. Dr. Tammy Mix has been chairing this committee. We appreciate all the work that she and her group have been doing.

Francisco stated that on behalf of Academic Affairs we appreciate our partnerships with Faculty Council this year. It’s been a challenging year, more challenging than we had hoped but being able to talk to Faculty Council as well as these working groups really makes things better and allows us to come up with solutions. He is grateful for all the time and energy everyone has spent this past year. P. Lovern opened the floor to questions. Seeing none moved to Vice President reports.

**Vice Presidents’ Reports and Comments on matters of interest to the faculty:**

**Kenneth Sewell – Vice President for Research**

Sewell stated the recent undergraduate research symposium was a great success. The event was held in April. It is already on the books for next year. We are reviewing right now what worked best and what can be improved. Sewell asked those attending the meeting to give his office any feedback they have received from colleagues or students as they plan for next year’s event. Sewell stated that over 180 student researchers from all across campus in a variety of disciplines participated in the event.

Sewell gave the council members a heads up regarding “compliance.” Sewell stated that OSU’s research compliance efforts whether it be with human subjects, animal research, biosafety or laser/x-ray is all about keeping people, animals and the institution safe. New legislation from the National Institutes of Health (NIH) is to make certain requirements of grant recipients around any kind of findings/personnel actions associated with sexual harassment, coercion, bullying and other crimes that might involve a principal investigator (PI), co-principal investigator (Co-PI) or key personnel on a NIH grant. If you have been around federal regulations and grants long, you may have noticed that sometimes NIH takes the lead on certain kinds of things at the federal level. When they get onto a particular way of doing things, many other agencies follow suit. For now, we are just talking about NIH and are analyzing it as it comes down the pike. Sewell will have the responsibility, within 30 days, to report any PI, Co-PI or key personnel on a NIH grant who is subject to any personnel action associated with this category of infractions to the NIH. This is a part of their process to make sure that we are being upfront about what’s going on and how we are handling things on campus. Sewell reiterated that right now it is just NIH. His office will figure out a process in working with Human Resources (HR) and the Equal Opportunity Office (EOO) to make sure that we have access to the correct information so we can be compliant without having sensitive personnel actions overly exposed to people outside the “need to know” process. Sewell stated this is brand new and he wanted to let everyone know in case they see something in the news and how is OSU dealing with it. Sewell mentioned that any research that involves human participants as the subjects of the research project requires review by the Institutional Review Board. This is always an upfront review that needs to be approved prior to the onset of the research project. It is considered a best practice nationally to have some post approval monitoring, similar to an audit system, where at least some proportions are randomly followed up with - some form of interactions with the PI to double check a few things, not every single one but also not waiting for a problem to arise. We can always do additional follow up when we become aware of a problem. Due to federal regulations, this process has been in place for quite some time on the animal side. Faculty researchers told Sewell’s office that they appreciate these protocols for longer project times. Sewell said this is not meant to be a “stop and frisk” mechanism but rather OSU trying to keep up with best practices.

**Joe Weaver – Vice President for Administration and Finance**

Weaver stated that in Budget committee report there was mention of the OSU telephone system which is ancient. Weaver welcomes the opportunity, with Raj Murthy our new CIO, to look at this system. Not just how we charge and maintain it but whether or not we should replace it. Weaver looks forward to looking at it this next year.

Weaver stated that we will be seeing the New Frontiers building going up in earnest this summer. Weaver stated that the Board approved the final steps on what we needed to do to get it awarded. We awarded the contracts to Flintco. Weaver stated that the project is a mere $115.2 million and it will be an incredible project once it’s completed.

Weaver stated that no one is happier than he is to get the President’s house finished. We are getting closer. Weaver encouraged anyone who has an interest in the house to sign up for the Friday tour. The tours are shifts of 30 people and there has been a tremendous amount of interest in walking through the place.

Neurohr asked Weaver if he could share any updates on the new fire station that was recently passed by the city. Weaver stated that we have a long-standing agreement to provide space (the old fire station number 2) which they want to give back to us and relocate on Western Avenue. This will improve our insurance rates for all those homeowners in Stillwater. The new station will be located about ½ mile up Western just shy of Lakeview. Weaver believes they will begin construction on a new fire station in about a year. Once it is completed they will turn over the old fire station and we will be looking at any potential uses for that space. Weaver anticipates a call for proposals at some point and time to entertain ideas for how we might utilize the space. Weaver stated this is a valuable area and great location. Weaver stated the bond issue was just approved but they still need to raise the money, but they have a plan.

**Doug Hallenbeck- Vice President for Student Affairs**

Hallenbeck stated that Special Olympics begin tomorrow if anyone wants to volunteer to help. Hallenbeck stated that the city and Stillwater Community United are planning a Juneteenth celebration this year. More information with specifics will be sent out at a later date.

Hallenbeck stated that the Remembrance Garden is open. There was a very nice remembrance service. If you need a place to go and reflect please do so. Hallenbeck stated that our landscape architects did an outstanding job with this area. It’s a very special place.

**Faculty Council Chair’s Report – Pamela Lovern**

**SPECIAL COMMITTEE - PANDEMIC**

2021-2022 Final Report

May 5, 2022

**Members:**

Chair: Pamela Lovern (Physiological Sciences)

Udaya Desilva (Animal Sciences)

Sarah Hall (Family Medicine, CHS)

James Knapp (Geology)

Gina Noble (Media and Strategic Communications)

Lisa Slevitch (Hospitality and Tourism Management)

Previous members:

Joshua Habiger (Statistics)

Jennifer Rudd (Veterinary Pathobiology)

**Meetings:**

The Special Committee was formed in October 2021 at the direction of OSU Interim Provost Jeanette Mendez, and generally met on a weekly basis. As Chair of Faculty Council, Dr. Lovern attended weekly meetings of OSU’s Pandemic Response Team from August 2021 until May 2022 and reported back to the Special Committee. Members of the Special Committee communicated information from faculty to Dr. Lovern to be discussed at Pandemic Response Team meetings and/or to be brought to the attention of OSU Administration. The Special Committee continued to meet until March 2022, at which time covid-19 cases on the OSU Stillwater campus had returned to low levels and the group voted to suspend weekly meetings.

The Special Committee invited the following guests to meetings: Dr. Johnny Stephens (President, OSU CHS/Senior Vice President for Health Affairs/Interim President, OSU-Tulsa); Brandee Hancock (Chief Legal Officer to the President); and Karen Flaherty (Chair, Covid Equity Working Group).

**Recommendations and Other Items Presented to Faculty Council:**

1. 21-10-01-EXEC (October 12, 2021; recommendation to form the Special Committee)

2. 22-02-01-EXEC (February 8, 2022; recommendation to change committee

membership)

3. The Special Committee also presented an update at the February 8, 2022 meeting.

**Ongoing Efforts:**

* The Special Committee recommends that another special committee be appointed when OSU Faculty Council reconvenes in Fall 2022, if warranted by public health conditions at the time.

**Report of Liaison Representatives:**

1. **Emeriti Association – Barbara Miller**

The Emeriti Council Board met on April 25.  Since Gary Sheerer will be taking over as Vice Chair his current position as councilor on the Board will be vacant.  Cara Beer agreed to take over the remaining time of his councilor position.

The Council held its annual joint dinner with the OLLI membership on May 2, at Legacy Village.   Faculty Council Secretary Karen Neurohr spoke to thank the Emeriti for their work on various Faculty Council Committees, mentioning positive comments on their contributions from other committee members. Thank you, Karen!

OLLI head Robbin Davis also reported on the past year’s success of the OLLI program. She highlighted her trip to an Osher National Conference, where OLLI groups across the U.S. met to exchange ideas and hear about unique programs. The groups each heard about programs presented by various OLLI groups and voted for their favorites. OSU OLLI was awarded first prize by the meeting participants for a presentation on *The Work of Sister Helen Prejean and Recovery through Art.* The work was a joint production with the OSU Music Department, led by Professor April Golliver-Mohiuddin, and included multi-format presentations with lectures, panels, a documentary film about recovery post -imprisonment, and even a modern Opera on the topic.  Robbin took home a new iPad for the OLLI program as first prize.

Our final dinner of the year will be June 6, and our speaker will be Larry Sanchez, leader of the Equestrian Team at OSU, who just won the National Title!  Since we are at the end of another semester, we will be sending out Emeriti Council information to new retirees and hope to see many more faculty joining our group in the coming year!

Emeriti has a list of retirees. Emeriti is working with OLLI to recruit those retiring to participate.

1. **Wellness Center – Kim Beard**



1. **Graduate and Professional Student Government Association (GPSGA) – Megan Ruby**

Awards and Info

|  |  |  |
| --- | --- | --- |
| Awards for Academic Year 2022 | Amount Budgeted | Amount Spent |
| Travel Awards | $8,100 | $9,200 |
| Co Sponsorships | $3,400 | $1,360 |
| Research Materials Grant | $6,500 | $6,027 |

Congratulations to the recipients of the 2022 GPSGA Awards:

* Doctoral Student Phoenix Award: Salome Suarez Freile
* Master's Student Phoenix Award: Maryam Baghizadeh Fini
* Outstanding Graduate Teaching Assistant Award: Celine Cortes
* Graduate Faculty Phoenix Award: Dr. Natascha Riedinger

Welcome the incoming GPSGA Executive Committee of 2022-2023! We are wrapping up with the current GPSGA board and the transition process will take place after finals.

1. **Women’s Faculty Council – Aditi Grover**

**Announcements:**

WFC’s, Poster Symposium and Student Research Awards Ceremony, event was generously sponsored by the Office of the Vice President for Research.

* We had an excellent turnout for our Faulty Poster Symposium on April 20th.
* Following the poster symposium, student scholarship and research award recipients were recognized for their achievements, and student research award recipients had the opportunity to briefly present their work.

We are seeking nominations and self-nominations for WFC Vice Chair and Treasurer

positions for the 2022/2023 academic year. Please consider nominating or self-nominating

by Friday, May 13th by filling out the below form.

<https://forms.gle/XB1EDCwtU7U3gUZS7>

Or, please contact WFC Chair Erin Dyke at [erin.dyke@okstate.edu](mailto:erin.dyke@okstate.edu).

Anyone interested in the WFC can visit our website

at [http://womensfacultycouncil.okstate.edu](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Furl%3Fq%3Dhttps%3A%2F%2Fwww.google.com%2Furl%3Fq%253Dhttp%3A%2F%2Fwomensfacultycouncil.okstate.edu%2526amp%3Bsa%253DD%2526amp%3Bsource%253Deditors%2526amp%3Bust%253D1628813758358000%2526amp%3Busg%253DAOvVaw2qprLSPr4hvMFx1e3NkD_r%26sa%3DD%26source%3Deditors%26ust%3D1628813758367661%26usg%3DAOvVaw3JRdo5Rt3fHMuGPtqlHKXZ&data=04%7C01%7Caditi.grover%40okstate.edu%7C706189d28b1e4a324efc08d974e18c64%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637669334331320294%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Xgnm3%2FhMrx%2Bs1eIbSZDgWaku7eXjp4%2FYos0z6Hvv7EM%3D&reserved=0) and email [wfc@okstate.edu](mailto:wfc@okstate.edu) to sign up to be put on

our email list.

1. **Staff Advisory Council – Melanie Bayles**

This is a busy month for Staff Advisory Council:

* Elections for new SAC members have been going on for the past couple of weeks. Voting closes on May 10 and results will be announced at the May SAC meeting.
* SAC scholarship recipients have been selected and will be notified shortly of their awards.
* The Staff Advisory Council meeting for May will primarily be a tour of the new Flight Center. We will have a very short meeting at the facility afterward to take care of any business and announcements. There will NOT be a Zoom option for this meeting.
* Our BIG event for the month is SCD. Staff Celebration Day is Wednesday, May 18 from 11:00-1:00 at Boone Pickens Stadium. All employees classified as staff are invited to participate in this come and go lunch. Please help to facilitate staff attendance at this event.

SAC surveyed Covid response among staff members, 30% response rate. Will be creating a report of perceptions of Staff.

**f. Graduate Council – Rebecca Sheehan**

*Big 12 Graduate Deans’ Meeting.* OSU hosted this year’s Big 12 Graduate Deans on Monday and Tuesday, April 25th and 26th. A variety of topics were covered, including graduate program assessment, graduate student and faculty mentoring, research writing support, graduate student dashboards, and assistantship policies and practices.

*Graduate Student Health Insurance Increase.* The Graduate Students Health Insurance Plan price increases 8% this year. The University will cover most of the price increase, and students’ premiums will be $25 per month up from $20 per month*.*

*ProQuest.* Van Delinder reported ProQuest no longer manages students’ requests to restrict access to their theses and dissertation. These requests have to be done through the Graduate College until we renegotiate our agreement with ProQuest. Please call the Graduate College if students have a partial embargo and the College will assist you.

*Graduate Faculty Membership Committee.* The Graduate Faculty Membership Committee met last week. Richard Shepard presented the new applicant members for Groups I-VI for review. All actions were approved..

*Graduate Faculty Status.*Dr. Tucker led a discussion about faculty disciplinary actions that involves Graduate Faculty status.

*Commencement Survey.* Dr. Lovern shared the opportunity for a survey for post-graduation plans to be conducted via QR code at the Graduate Commencement Ceremony. Council supported moving forward with administering the survey at the ceremony this May (2022).

*Probation Terminology.* Dean Tucker led a discussion about a recent article in *Inside Higher Education* about “probation” terminology, and its association with criminal activity. It was noted the term “academic notice” already is used in the Graduate College letters, and terms like “*qualified admission”* could be substituted. A continued discussion will occur at the May meeting.

**REPORTS OF STANDING AND SPECIAL COMMITTEES:**

1. **Academic Standards and Policies: Brandt Gardner – Year End Report**

**Members:**

Chair: Brandt Gardner (Human Development & Family Science), Tyrrell Conway (Microbiology & Molecular Genetics), Kris Hiney (Animal & Food Sciences), Katherine Curry (School of Educational Studies), Lisa Slevitch (Hospitality & Tourism Management), Ranjith Ramanathan (Animal & Food Sciences), Mwarumba Mwavita (Research, Evaluation, Measurement, & Statistics), Aimee Parkison (English), Kathryn Castle (School of Teaching & Curriculum Leadership), Gina Peek (Design, Housing, & Merchandising), Dominic Egure (Graduate student)

**Meetings:**

September 8, 2021

January 31, 2022

Additional business transacted via email March 10-21, 2022

**Recommendations/Resolutions presented to Faculty Council:**

1. Proposed Changes to UAR 4.7 Graduate Credit Hours for Undergraduates and Graduate College Policy 6.10 Undergraduate Enrollment in Graduate Courses

a. Status: Approved by AS&P, September 8, 2022; Approved by Faculty Council

1. Proposed Updates to OSU’s Annual FERPA Notification and OSU Policy 2-0701

a. Status: Approved by AS&P, January 31, 2022; Approved by Faculty Council

1. Proposed Updates to UAR 7.3 Residence Waiver for Certain Premedical and Prelaw Students

a. Status: Approved by AS&P, March 21, 2022; Approved by Faculty Council

**Additional Activities:**

1. Telephone consultation with Divya Jaroni (Chair of Diversity) about planning a joint

meeting between AS&P and Diversity to craft a statement addressing HB 1775

1. April 4, 2022

**Ongoing Efforts:**

* Scheduling joint meetings between AS&P and Diversity to address HB 1775
* Recommend that AS&P consider a review of the Grade Appeals process. Some faculty have recently expressed frustration with the experience. Dr. Jimmie Weaver ([jimmie.weaver@okstate.edu](mailto:jimmie.weaver@okstate.edu)) is one who should be contacted for his insights into the process.

b. **Athletics: Cindy Melancon – Year End Report**

Faculty Council members: Celinda Reese-Melancon (Chair, Psychology) and Divya Jaroni (Animal and Food Science, Faculty Council)

Members: McKale Montgomery (Nutritional Sciences), Jennifer Volberding (Athletic Training), Bobbi Kay Lewis (A&S Outreach), Marilyn Middlebrook (Associate Athletics Director, Academic Affairs), Doug Aichele (Emeritus, Mathematics), Kevin Fite (Senior Associate Athletic Director) and Stephen Clarke (Big 12 Faculty Athletics Representative)

**Completed Activities:**

The committee reviewed the new Attendance Policy for Students (P&P 2-0217)

and facilitated that information being updated on university websites through Academic Affairs and Athletics.

**Other activities:**

We considered the healthcare needs of student athletes participating in club sports and intramurals. This item needs additional discussion and continuing Member Volberding could provide context. We also discussed the need to gather student athlete enrollment data regularly. Liaison Clarke (Big 12/NCAA Representative) can provide additional information on the need and process for gathering the data.

c. **Budget: Tyrrell Conway – Year End Report**

**Members:**

Chair: Tyrrell Conway (Microbiology)

Susan Stansberry (Educational Foundations, Leadership & Aviation)

Li Maria Ma (Entomology & Plant Pathology)

Jam Khojasteh (Educational Foundations, Leadership & Aviation)

Sandeep Nabar (School of Accounting)

Dingbo Lin (Nutritional Sciences)

James Knapp (Geology)

Joshua Butcher (Physiological Sciences, OSU-CVM)

Andrea Arquitt (Emeritus)

Ki Cole (Ex Officio)

**Meetings:**

The Budget Committee met four times during the 2021-2022 academic year. Meetings were held in person with a Zoom option.

September 7, 2021. Joe Weaver was invited to the meeting. The main topic of discussion was COVID impacts on the university, especially budgets. The Committee asked if the administration would return to holding College budget hearings attended by a Committee member. The Committee would like to know why we were not invited to participate in College budget hearings.

October 4, 2021. Chris Ormsbee was invited to the meeting. COVID impacts on ITLE and online instruction were discussed. Dr. Ormsbee described how online course revenues are split. She mentioned the need for additional staffing in ITLE.

February 1, 2022. Chris Ormsbee was invited back to discuss how to reach new online students and the possibility of centralizing online programs. The committee then raised issues for future discussion. These issues included the high rate of animal per diem charges (animal experimentation) relative to peer institutions. Also discussed were phone charges to departments and the antiquated Policy and Procedures (3-0881) for Telecommunications.

April 4, 2022. Raj Murthy and Jay Lively were invited to discuss telephone services. Lively described steps taken to lessen costs to end users. The Committee raised the issue of personal cell phone use for university business and there was much discussion of the problems this presents. Regarding costs, the possibility of alternative funding models was raised. Departments do not pay for any utilities or other forms of communication (i.e., Internet), so why should telephone services be treated separately? All present agreed that the 30+ years old Policies and Procedures document should be overhauled.

**Recommendations/Resolutions presented to Faculty Council:**

None were presented.

**Ongoing Efforts:**

1. The Budget Committee will continue to request inclusion in College Budget hearings.
2. The Committee will raise discussion of Telecommunications with the IT Committee.
3. A recommendation will be made in the coming year to explore alternative financial models to support telecommunications.
4. The Committee also will recommend revision and updating of the Telecommunications Policies and Procedures document (3-0881).

d. **Campus Facilities, Safety, and Security: Tieming Liu – Year End Report**

Committee members:

Tieming Liu (Committee Chair, Industrial Engineering and Management), Bruce Noden, (Entomology & Plant Pathology), Nikos Dimotakis (Business Management), Isabel Alvarez-Sancho (Languages and Literatures), Whitney Vitale (Library), Paulette Hebert (Design, Housing & Merchandise), Jack Long (GPSGA), Audrey Ochsner (SGA), Ron Tarbutton (Facilities Management), Phil Thomas (Long Range Facilities Planning) and Daryl Nord (Emeritus Faculty)

The CFSS Committee met virtually during the Fall and Spring semesters to discuss a variety of issues. In the Fall 2021, the issues discussed were focused on the walkability in the areas surrounding the campus, including the sidewalk along the Duck Street near the Softball Stadium and the pedestrian safety in the Washington Street near ATRC. In Spring 2022, we listened to the presentations by Mr. Tarbutton and Mr. Thomas about on-going and new construction projects. We revisited the pedestrian safety issue in the Washington Street. Mr. Tarbutton and Mr. Thomas said adding speed bumps would cause issues for snow ploughing and damage the suspension of the OSU Buses. They agreed to look at the option to add speed meters near ATRC.

The CFSS committee chair also serves as a liaison for the Infrastructure Accessibility Advisory Committee.

e. **Diversity: Divya Jaroni – Year End Report**

**Members:**

Chair: Divya Jaroni (Animal and Food Sciences)

Other members:

Faculty Council Members:

Stephen Perkins (Sociology)

Babu Fathepure (Microbiology)

General Faculty Members

Rebecca Sheehan (Geography)

Shelia Kennison (Psychology)

Marshan Oliver-Marick (School of Community Health Sciences, Counseling and Counseling Psychology)

EMERITUS FACULTY MEMBER

Mimi Ward

STUDENT MEMBERS

Olivia Fleming (Social Sciences and Humanities)

Andre Abit (Biochemistry and Molecular Biology

**Meetings:**

Once every semester, depending on the needs or if any matter needs discussion

**Recommendations/Resolutions presented to Faculty Council:**

1. Juneteenth (June 19th) be added to the university holiday list (University Holidays policy 3-0709) as an Official University Holiday.

a. Status: Approved (Sept. 14, 2021)

2. OSU Land Acknowledgement Statement

a. Status: Approved by the FC. Pending a decision from the administration

**Additional Activities:**

No report

**Additional Topics:**

No report

**Ongoing Efforts:**

None at this time

f. **Faculty: Matt Lovern – Year End Report**

**Members:**

Matthew Lovern, Faculty Committee Chair (Integrative Biology)

Udaya DeSilva (Animal and Food Sciences)

Jam Khojasteh (Educational Foundations, Leadership, and Aviation)

Edralin Lucas (Nutritional Sciences)

Cindy Melancon (Psychology)

Barbara Miller (Emeriti Association)

Susan Stansberry (Educational Foundations, Leadership, and Aviation)

Karen Neurohr, Faculty Council Secretary, Ex Officio (Library)

**Recommendations/resolutions:**

1. 22-02-01-Faculty: Approval of changes to 1-0134, “Employee Travel”

* We acknowledge the help of the Research Committee and the Long-Range Planning and IT Committee with review and comment on this policy.
* Passed February 8th, 2022.

**Other Activities:**

* In Spring 2022, Faculty Committee reviewed proposed updates to the “Policy Statement to Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of Oklahoma State University,” following legal review. This is a follow-up to a recommendation for changes that Faculty Council voted on and approved in May 2019 (19-05-01-Faculty). We also reviewed proposed updates to 2-0112, “Annual Faculty Appraisal and Development Program,” and 2-0109, “Cumulative Review of Tenured Faculty,” to make those documents consistent with proposed changes in the Policy Statement. These updates were reported in the March 8th, 2022, Faculty Council meeting; final approval of any changes is pending.

**Ongoing Activities:**

* We anticipate reviewing changes to 2-0902, “Reappointment, Promotion, and Tenure Process for Ranked Faculty,” that will be necessary to make that document consistent with proposed changes to the Policy Statement.
* Further, in April 2022, we were charged by the Executive Committee with developing broad guidelines for a recommendation to include non-tenure track (NTT) faculty representation in Faculty Council. Specifically: “To begin this process, the officers would like Faculty Committee to develop the broad outlines of a plan for inclusion of NTT faculty on OSU Faculty Council. The officers will take this plan to Faculty Council’s Executive Committee, Administration, and other relevant groups for further discussion. The Rules & Procedures Committee will then begin work on proposed revisions to the “Charter and Bylaws of the General Faculty of OSU” and the “Bylaws of the Faculty Council” and submit them to the General Faculty of OSU and OSU Faculty Council for a vote. If approved, the revisions to the “Charter and Bylaws of the General Faculty of OSU” will move forward to Administration and the Board of Regents for approval before going into effect.”

g. **Long-Range Planning and Information Technology: Kris Hiney – Year End Report**

**Members:**

Chair: Kris Hiney (Animal and Food Science), Gopan Krishnan, co-chair (Chemistry), Ryan Reuter (Animal and Food Science), Peter Rudloff (Political Science), Tony Smith (Business Administration), Mark Pranger (School of Creative and Inform Technology), Juliana Nykolaiszyn (Library Digital Resources and discovery Services), Rachel Mosier (Engineering Technology), Ki Cole (School of Ed Foundations, Leadership and Aviation), and John Kirkpatrick (Emeriti)

**Meetings:**

As needed – we met 3 times this year

**Recommendations/Resolutions presented to Faculty Council:**

Revisions to travel policies and data security of electronic devices

* 1. Status: Under revision

**Additional Activities:**

Met with Casey Shell to discuss long range planning procedures for the university

a. March 4, 2022

**Additional Topics:**

Duo Mobile login difficulties if faculty do not have cell phone

1. Received recommendations from IT and shared information with faculty

**Ongoing Efforts:**

None at this time

h. **Research: Bruce Dunn – Year End Report**

**Members:**

Bruce Dunn (Committee Chair, Horticulture & Landscape Architecture), Erika Lutter (Microbiology and Molecular Genetics), Arvind Santhanakrishnan (Mechanical & Aero-Space Engineering), Rolf Prade (Microbiology & Molecular Genetics), Mason Reichard (Veterinary Pathobiology), Christian Bach (Mechanical and Aerospace Engineering), Liz McCullagh (Integrative Biology), Amanda Harrist (Human Development & Family Science), and Ken Bartels (Emeriti Association)

**Meetings:**

The committee scheduled monthly meetings for the second Friday of the month from 3:30-5.

**Research Committee Recommendations to Faculty Council:**

None

**Chair activities:**

Served on Executive Committee.

Served on the Research Compliance Advisory Committee (RCAC).

Worked with the Office of Undergraduate Research to help with promoting and implementing the Undergraduate in Research Transcript Designation.

**Committee activities:**

Reviewed travel policy document (1-0134) for Faculty Committee.

The committee met with Kenneth Sewell (Vice President of Research) to discuss

developing a program to offset journal publication costs.

The committee met with Raj Murthy and Aaron Smith (CIO/Director IT) to discuss

research data security.

**On-going Efforts:**

The committee is not currently working on any new policy revisions.

i. **Retirement & Fringe Benefits: Sarah Hall – Year End Report**

**Members:**

Chair: Sarah Hall, D.O.

Jon Ellis

Tanya Finchum

Yongwei Shan

Kelley Sittner

Km George

Mike Woods

**Meetings:**

The RFB Committee met via zoom three times during this academic year. The subcommittee members determined that quarterly meetings would be sufficient for this committee to function accordingly and if any members had topics to discuss then they would reach out to the group to determine if an additional meeting was needed.

Sept 30, 2021

Jan 14, 2022 (cancelled due to COVID cases)

Feb 24, 2022

March 24, 2022

May 5, 2022 (cancelled to inability of the HR Liaisons to attend)

The RFB Committee invited the following guests to meetings:

* Joe Weaver and Christa Louthan as liaisons to this committee for Benefits updates. The previous HR committee that dealt with benefits was dissolved and our committee was determined to be the appropriate avenue for discussions if benefit changes warranted discussion from the greater Faculty.
* Andy Luse—brought forward a request regarding graduate credit as a fringe benefit for Faculty

**Recommendations and Other Items Presented to Faculty Council:**

One proposal was made to the Executive Committee members to expand the language of the Graduate Council handbook for Faculty members interested in obtaining graduate credits. This was not passed through to the Faculty Council as per the Chair of the Faculty Council, Pam Lovern, should be handled through the Graduate Council.

**Ongoing Efforts:**

The RFB requests that the language of the Emeritus Status policy of the Faculty Council be reviewed to include the words “in good standing” in order to not bestow this honored title to an individual that may not be deserving.

j. **Rules and Procedures: Karen Neurohr – Year End Report**

**Members:**

Chair: Karen Neurohr (Library)

Pamela Lovern (Physiological Sciences)  
Ki Cole (Research, Evaluation, Measurement and Statistics)  
Gina Peek (Design, Housing & Merchandising)

**Meetings:**

Members met several times to discuss changes to the Bylaws of the Faculty Council and once to certify the Faculty Council election results.

**Recommendations/Resolutions presented to Faculty Council:**

1. The Rules & Procedures Committee reviewed and proposed several amendments to the Bylaws of the Faculty Council. Changes were reviewed by the Faculty Council Executive Committee, then distributed to the faculty for additional feedback. The Rules & Procedures Committee considered the feedback and made a few modifications. A summary of the proposed changes and the By-laws with tracked changes were distributed to Faculty Council with the February meeting agenda. During the meeting, there were no questions or discussion.  
Status: Faculty Council voted to approve the Bylaws on February 8, 2022.

**Additional Activities:**

1. In March, the Committee oversaw the election of a new Faculty Council Vice-Chair and new representatives. The committee met on April 4 to certify the election. Election results are below:   
Vice Chair – Brandt Gardner  
College of Arts and Sciences – James Knapp, Joe Cecil and Wouter Hoff  
College of Engineering, Architecture and Technology – Heather Yates  
College of Education and Human Sciences – Mike Yough  
Center for Health Sciences – Aric Warren  
Ferguson College of Agriculture – Ravi Jadeja  
OSU-Institute of Technology – Mark Pranger  
OSU-Oklahoma City – Charlotte Barker  
Spears School of Business – Brad Lawson

**Ongoing Efforts:** The Committee will meet in May to analyze the results of the Faculty Committee Preference Survey and use the results as a guideline for assigning members to Faculty Council committees. During the next academic year, the Rules & Procedures Committee will begin a process of reviewing the Charter and Bylaws of the General Faculty for possible updates or revisions.

Respectfully submitted,

Karen Neurohr, Rules and Procedures Committee Chair

k. **Student Affairs and Learning Resources: Toby Nelson – Year End Report**

**Members:**

Toby Nelson, Chair (Chemistry), Sabiha Parveen (Communication Sciences & Disorders), Marie Ma (Entomology & Plant Pathology), Stephen Perkins (Sociology), Clarke Iakovakis (Library), Suzzi Parsons (Teaching, Learning & Educational Sciences), Kent Sampson and Regina Henry (Emeriti), Nishani Wijesekera (Graduate & Professional Student Government Association), Garrin Williams (Student Government Association)

* SALR discussed the pandemic related to mental health, financial stresses, isolation, and disappointment in thinking the pandemic was winding down.
  + SALR was concerned about the availability and access of mental health resources available on campus.
  + The committee invited Dr. Hallenbeck, VP of Student Affairs to discuss the ways that the university are addressing student needs during the pandemic. He stated the efforts from his office to support students and plans for outreach of students in crisis.
  + The committee invited Dr. Hallenbeck to speak at the Faculty Council meeting on their plans to support students.
* SALR discussed the need to increase campus-wide education on adoption/usage of Open Educational Resources.
  + The committee invited Kathy Essmiller and Matt Upson of the OSU Libraries to provide an update from Open Educational Resources committee at the university recommendations from the Student Affairs & Learning Resources Committee.
  + The committee invited Kathy Essmiller and Matt Upson to speak at the Faculty Council meeting discuss the Open Educational Resources initiatives.
* SALR discussed the need to provide education to students on academic misconduct and plagiarism.
  + SALR explored options for online modules for plagiarism.
  + The committee invited Candace Thrasher, Manager of Academic Integrity to discuss available online module on academic integrity produced out of her office.
  + SALR reviewed the online modules and made them available to the executive committee.
  + The committee discussed inviting Candace Thrasher to present in the Faculty Council meeting in the Fall on the prepared online modules on academic integrity.
  + The committee plans to prepare a recommendation for implementation of the online modules.

**Unfinished Business** – None

**New Business** – Introduction of new Faculty Council members, recognize retiring Councilors

Conway thanked P. Lovern for her service on Council.

P. Lovern announced the new Faculty Council members. Vice Chair – Brandt Gardner; A&S – James Knapp, Joe Cecil and Wouter Hoff; CEAT – Heather Yates; CoEHS – Mike Yough; CHS – Aric Warren; FCA - Ravi Jadeja; OSU IT – Mark Pranger; OSU-OKC – Charlotte Barker; SSB – Brad Lawson. Congratulations to the new members and we look forward to working with you next year.

P. Lovern recognized the Faculty Council members whose terms are ending and handed out certificates of appreciation from Cole. Those who are attending via zoom we will send your certificate to you. Toby Nelson, Matt Lovern, Cindy Melancon, Tieming Liu, Susan Stansberry, Bruce Dunn, Mark Pranger, Tony Smith, Nikos Dimotakis, Dr. Sarah Hall and Past Chair Gina Peek.

P. Lovern asked if there was any other new business. Cole thanked P. Lovern for her service as chair this past year and presented her with an engraved gavel. P. Lovern stated since there is no further business, we’ve reached the end of the meeting. We will meet again in August with Dr. Ki Cole as our new chair. P. Lovern asked for a motion to adjourn. It was moved and seconded to adjourn the meeting. P. Lovern asked for a vote. Motion passed and the meeting is adjourned. P. Lovern reminded the current members, new council members and invited guests of the reception down on the State Room patio and we hope to see everyone there.

The meeting adjourned at 4:41 p.m. The next regular meeting of the Faculty Council is Tuesday, August 16, 2022 at 3:00 in room 412 Student Union.

Respectfully submitted,

Karen Neurohr, Secretary