FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, January 17, 2023**

**Room 412 Student Union**

**AGENDA**

1. Roll call
2. Approval of the December 13, 2022 minutes
3. Approval of agenda
4. Special reports
   1. Sgt. Adam Queen – OSU Police, Active Shooter Training
   2. Chad Weiberg – OSU Athletic Director
5. President’s report and comments on matters of interest to the faculty
6. Provost’s report on recommendations made by the Faculty Council and comments on matters of interest to the faculty
7. Vice Presidents’ reports and comments on matters of interest to the faculty
8. Faculty Council Chair’s report

1. Recommendation of members for the Faculty & Staff Community Special Committee  
(see recommendation 23-01-01-FC Chair provided in agenda)  
Vote

2. Recommendation of Interim Appointments  
(see recommendation 23-01-02-FC Chair provided in agenda)  
Vote

3. Presentation of accepted recommendation from the Faculty Standing Committee. The accepted recommendation is provided in the agenda. The recommendation was unanimously voted in favor of by the Faculty Standing Committee and Faculty Council Executive Committee.  
Does not need vote.

4. Blue Cross Blue Shield – Oklahoma and Stillwater Medical Center

1. Reports of liaison representatives
   1. Emeriti – Barbara Miller

As our spring meetings and activities get under way, we look forward to our monthly dinners, and to many more trips scheduled for this spring.

Our new Emeriti President, Gary Sherrer, has passed on the following message to faculty Council:

“Happy New Year a few days late! I want to say to the faculty how humbled I am to serve as President of the Emeriti Association.  There is so much talent in this group, folks who could speak to the different classes of students across campus or to a faculty meeting.

Also, I would ask any faculty member who might be contemplating retirement to please consider becoming a member of the Emeriti Association.  The fellowship is wonderful and it's like old home night every time we meet for dinner!  The annual dues are very reasonable at $25 per person or $35 per couple. Some choose the lifetime membership at $200 per person or $250 per couple.”

b. Graduate and Professional Student Government Association – Marcia Sun

**About GPSGA**

The GPSGA serves as the representative voice of the graduate and professional student community at the Oklahoma State University system. All relevant information and access to forms and applications for awards and funds are available through the Canvas Community.

**Upcoming General Assembly Meeting**

The upcoming general assembly meeting will be held at 5:30 p.m., Wednesday, January 25, in Social Sciences and Humanities (SSH) 035. An online option will be provided for Tulsa and OKC representatives/liaisons. The invited guest speaker of the meeting will focus on career readiness and resources for graduate students.

**General Assembly Meeting Information - Spring 2023**​

* 5th Meeting: January 25, 2023
* 6th Meeting: February 22, 2023
* 7th Meeting: March 29, 2023
* 8th Meeting: April 26, 2023

\* All meetings are conducted at 5:30pm CDT in SSH 035.

**GPSGA Awards -Spring 2023**

More information regarding GPSGA awards for Spring 2023 will be shared during the general assembly meeting.

1. Reports of standing and special committees
   1. Academic Standards and Policies: Kathy Curry – No Report
   2. Athletics: Susan Stansberry – No Report
   3. Budget: Maria Ma – No Report
   4. Campus Facilities, Safety, and Security: Bruce Noden – No Report
   5. Diversity: Divya Jaroni – No Report
   6. Faculty: James Knapp – No Report
   7. Long-Range Planning and Information Technology: Kris Hiney – No Report
   8. Research: Yongwei Shan – No Report
   9. Retirement & Fringe Benefits: Lisa Slevitch – No Report
   10. Rules and Procedures: Karen Neurohr - Update
   11. Student Affairs and Learning Resources: Heather Yates – Update

In response to student requests, the OSU Libraries have partnered with the Office of the Registrar to identify courses which do not require students to purchase commercial materials. If you are a faculty member, instructor, or graduate student and would like a course you are teaching added to the list, please complete the [Individual Course Marking](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.library.okstate.edu%2Fmachform%2Fview.php%3Fid%3D171444&data=05%7C01%7Ctricia.white%40okstate.edu%7Cd3bd15aac78e4cc62d4708daf4c09555%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638091405239625717%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=X4fFLkHZoMohOJl2K1yrDXrGGYnL0mJyYyQdksOI1TA%3D&reserved=0) form. If you are a faculty member or instructor and would like to request multiple sections of a course be marked as not requiring students to purchase commercial materials, please complete the [Multiple Sections Course Marking](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.library.okstate.edu%2Fmachform%2Fview.php%3Fid%3D172341&data=05%7C01%7Ctricia.white%40okstate.edu%7Cd3bd15aac78e4cc62d4708daf4c09555%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C638091405239625717%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=n0cfQPySH%2FMTeG1WXG0bcLbUDRD0LezuoOPOlQZn7nM%3D&reserved=0) form. Information needed to complete the form includes

1. Semester you are requesting your course be eligible for course marking
2. CRN, if possible
3. Course Subject (Ex: ENGL)
4. Course Number (Ex: 1113)
5. Instructor Name
6. Instructor Title/Rank
7. Instructor Email
8. Number of students who may enroll in the course
9. Types of resources used in the course (Ex: Open/OER Textbook, Library Resources, Instructor Created Resources, Specified Other)
10. Title of the resource(s) which will be used in the course? (if you are not using a 'book', say library resources or instructor resources)
11. Format of resources (Ex: physical copies, links through Canvas, etc.)
12. Link to resource which will be used, or uploaded copy of the resource where possible (not necessary for use of multiple journal articles or instructor created materials)
13. Draft syllabus (does not need to be accurate or pretty)

Deadline to submit course marking information for Summer and Fall 2023 courses is Tuesday, February 14, 2023.

Email [kathy.essmiller@okstate.edu](mailto:kathy.essmiller@okstate.edu) if you have questions!

1. Unfinished business
2. New business
3. Adjournment

**Amended by Passed Failed**

**Recommendation No.** 23-01-01-FC Chair 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**     2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**   Faculty and Staff Community Special Committee Members

**The Faculty Council Chair Recommends to Faculty Council that:**

The presented 15 faculty and staff members be appointed to the Faculty and Staff Community Special Committee.

|  |  |  |  |
| --- | --- | --- | --- |
| First Name | Last Name | Role | College |
| Rebecca | Eastham | Faculty | Spears School of Business |
| Xu | Zhang | Faculty | College of Arts & Sciences |
| Aurelie | Azoug | Faculty | College of Engineering, Architecture and Technology |
| Douglas | Knutson | Faculty | College of Education and Human Sciences |
| Toby | Brown | Faculty | College of Education and Human Sciences |
| Sandy | Major | Faculty | College of Education and Human Sciences; Child Development Lab |
| Lauren | Amaya | Faculty | College of Education and Human Sciences |
| Aditi | Grover | Faculty | Spears School of Business |
| Carolynn | Macallister | Faculty | College of Veterinary Medicine |
| Melissa | Harrison | Staff | Ferguson College of Agriculture |
| Tashia | Cheves | Staff | Spears School of Business |
| Roger | Tiemann | Staff | College of Arts & Sciences |
| Suni | Hertt | Staff | Extension |
| Shelby | Morris | Staff | Human Resources |
| Macy | Stokes | Staff | Department of Wellness |
| Todd | Misener | Staff | Department of Wellness |

**Rationale:**

An email was sent to all OSU-Stillwater faculty and staff from Faculty Council on Monday, December 5, 2022, inviting those interested to complete a survey of interest by December 16, 2022. Following is a copy of the email:

Dear OSU Faculty and Staff,

The Faculty Council and Staff Advisory Council are working together to form a Special Committee to seek input regarding the following questions,

“What quality of life elements (e.g., dining, entertainment, services, recreation facilities, arts, childcare, etc.) would OSU faculty and staff like to see added to Stillwater and/or the OSU campus?”

and

“What quality of life elements (e.g., dining, entertainment, services, recreation facilities, arts, childcare, etc.) would help OSU recruit and retain faculty and staff to Stillwater?”

**Who:** 10-15 members of the OSU-Stillwater faculty and staff

**What:** The Special Committee is charged with the task of answering the questions above.

**When:** The members of the Special Committee will be announced in January. Anticipated work would span January – April of 2023.

**Deliverables:** A written report provided to Faculty Council and Staff Advisory Council no later than May 1, 2023 and presented at the May Faculty Council (May 9) and Staff Advisory Council (May 10) meetings.

**If you are interested in serving on this Special Committee,** please submit your interest using the link below by Friday, December 16, 2022. If selected for the committee, a Faculty Council or Staff Advisory Council member will contact you on or before January 13, 2023.

Seventy-five faculty and staff showed interest in serving on this committee. Submissions were reviewed and selected by Faculty Council Chair, Ki Cole, and Staff Advisory Council, Michelle Stewart. The members have been notified and are pending confirmation. In summary,

* 16 selected
* 9 faculty and 7 staff
* Representation from all colleges, as well as Department of Wellness, Extension, Human Resources and the Child Development Lab
* 11 female, 5 male
* 12 reside in the Stillwater city limits, 2 near Stillwater (but not in city limits), 1 in OKC and 1 in Tulsa
* Representation of international faculty, LGBTQ, Stillwater Chamber of Commerce, OSU graduate (undergrad and grad) and current faculty, Vibrant Stillwater
* Within faculty: assistant professor (3), associate professor (1), and various NTT positions

Those new to Stillwater (within the past year) and up to 40 years or lifelong in Stillwater

**Amended by Passed Failed**

**Recommendation No.** 23-01-02-FC Chair 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Moved by:**     2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Seconded by:**  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Passed**         **Tabled**         **Failed**  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

**Title:**   Interim Appointments on Faculty Council for Spring 2023

**The Faculty Council Chair Recommends to Faculty Council that:**

The following faculty serve as interim Faculty Council Members in place of vacancies for the

Spring 2023 semester:

Dr. Nathan Hardy, Associate Professor of Human Development and Family Science from the

College of Education and Human Sciences, in place of Dr. Mike Yough, College of Education and

Human Sciences. Dr. Yough’s term ends in 2025, and he will resume his role on Faculty Council

in Fall 2023.

Dr. Mckale Montgomery, Assistant Professor of Nutritional Sciences from the College of

Education and Human Sciences, in place of Dr. Susan Stansberry, College of Education and

Human Sciences. Dr. Stansberry’s ends in 2023, and Dr. Montgomery will serve to term

expiration.

Faculty Committee Recommendation  
Creation of a Faculty Council NTT Special Committee  
Oklahoma State University Faculty Council  
January 2023

# Recommendation

The Faculty Committee recommends to the Rules and Procedures Committee the creation of a Faculty Council Non-Tenure Track (NTT) Special Committee to consist of seven (7) to ten (10) career track non-tenure track general faculty members with as diverse university representation as possible, along with the Vice-Chair of Faculty Council, and one Council representative from the Faculty Committee and one from the Academic Standards and Policies Committee. The members of the committee will be appointed by the Chair of Faculty Council, and the chair of the committee will be elected by the members.

The charge of the committee will be to develop and bring to Faculty Council a proposed framework before April 2023 for:

* a charge for a Faculty Council Standing Committee for NTT, including a list of three to four potential key issues for the Committee to discuss
* composition of a Faculty Council Standing Committee for NTT

**The recommendation had full support from the Faculty Committee (Monday, January 9, 2023) and a unanimous vote of support from the Executive Committee (Tuesday,**

**January 10, 2023)**