FACULTY COUNCIL MEETING

**3:00 p.m., Tuesday, August 17, 2021**

# 412 Student Union

**AGENDA:**

 1. Roll Call

 2. Approval of the May 11, 2021 Minutes

 3. Approval of Agenda

 4. Special Reports:

 A. Dr. Dawn Underwood – University Research Compliance – “Cayuse Grant Routing

 and Submission System”

 B. Rita Peaster – University Registrar – Faculty Self Service

 5. President Shrum – Remarks and Comments

 6. Report of Status of Faculty Council Recommendations:

 President Shrum, Interim Provost Mendez and/or Vice Presidents

 7. Reports of Liaison Representatives –

1. **AAUP: Barry Lavine**

The Oklahoma State University (OSU) local Chapter of the American Association of University Professors (AAUP) has been involved in a number of projects with other local sections in our state to share knowledge and experience about best practices during the current pandemic. Challenges that confront faculty in this environment are currently being discussed with an eye on the future. The OSU local chapter continues its commitment to the principles of academic freedom as outlined by the AAUP and believes that these principles can contribute to the continued revitalization of OSU once this pandemic has passed. The major concern of our local chapter continues to be the safety and well-being of OSU faculty as they perform their teaching. The AAUP is the national professional organization for individuals involved in teaching at the college level and that anyone with teaching responsibilities is eligible to join. If there are any questions about the AAUP and the local chapter, please contact Barry K. Lavine (barry.lavine@okstate.edu) in the Department of Chemistry.

1. **Emeriti Association: Barbara Miller**

The Emeriti Council held its first meeting of the fall on August 11, 2021.  The Board discussed whether or not to begin holding our monthly dinners with a September 20 dinner. Many were concerned about holding a buffet-style dinner and still keep with Covid safety considerations, in light of the recent surge of cases in Oklahoma.   At present the board is in a wait-and- see mode.

There was discussion on the location of the annual holiday dinner, formerly held at Meditations in December.  There were several suggestions and the board will further review this location.

The earlier fall dinners will continue to be held at the Alumni center.

The Board is also considering whether to discontinue some interest groups which have had small attendance in the past.  We plan to send out a survey to members with an eye to reducing those with small attendance. The tours and travel programs will continue as these have remained popular in the past.

There are several vacancies in Board positions and these vacancies will be recruited.  These include future executive board members as well as Committee chairs.

The Board welcomed a new liaison from OLLI.  WE want to increase communication with OLLI to keep information flowing about various speakers to avoid duplication between the groups.

OLLI has asked me to inform the Faculty Council that their fall semester will include both in -person and Zoom classes, with some that are hybrids.  There will also be some classes initiating on Zoom from other OLLI groups outside Stillwater. The semester will begin the week of September 20 and the new schedule should appear on their web page in late August. If any Faculty Council members know recently retired faculty or staff, please suggest OLLI to them.

1. **GPSGA: Marcia Sun/Megan Ruby**

**General Assembly Meeting**

The GPSGA General Assembly Meetings for Fall 2021 are scheduled to be held at 5:30pm CDT, in the following rooms. A meeting link will be provided closer to the date, to attend the meeting online:

August 25, 2021-Social Sciences and Humanities (SSH), Room 035.

September 22, 2021- Social Sciences and Humanities (SSH), Room 035.

October 20, 2021-Agriculture Hall (AGH), room 101.

November 17, 2021- Agriculture Hall (AGH), room 101.

**GPSGA Membership Application**

All continuing and new GPSGA Representatives are requested to please fill out the “GPSGA Membership Application-Representative” form that can be accessed through the GPSGA Canvas page under the “Assignment” tab. The form will be available starting August 16, 2021.

**Travel Grants**

Contingent on how much travel is being allowed by Oklahoma State University amidst the challenges of the rapidly spreading Covid variants, OSU GPSGA is continuing to discuss the possibility and the details of travel grants, while staying committed to the health and well-being of our community. We will discuss more on the topic of travel grants at our first General Assembly Meeting on August 25.

 **d. Graduate Council – Rebecca Sheehan**

***Application Fee Waivers*.** Dr. Tucker reported the application fee waivers for current OSU students and alums are continuing, with 463 processed in 2020 (Spring, Summer and Fall) for approximately $30,000 total. She reported that the fee waivers requests for International students was almost double that of Domestic students.

***International Student Admissions.*** Duo Lingo that is used for Undergraduate Admissions is not suitable for Graduate Admissions per discussions with the Council of Graduate Schools.

***Matriculation.*** Dr. Van Delinder met with the Late Drop Committee to explain the Graduate College process for the Leave of Absence policy. They have agreed to treat them like the Military Leave of Absence policy which is a proforma process.

***Round Up.*** Dr. Van Delinder met with IT regarding forms in Round Up. All forms will now be available electronically there starting in June 2021. A soft launch will occur in Summer 2021.

***ProQuest.*** There have been no changes ProQuest (Electronic Thesis Provider) due to being sold but there may be a name change in the future.

***Promotion***. Dr. Carol Powers has been named as Assistant Dean for the Graduate College effective May 1, 2021. She was formerly the Coordinator for Professional Development.

***Graduating Seniors Policy.*** Council approved a proposal where undergraduates may enroll only up to 9 hours in graduate courses (instead of the previously allowed 15). Students enrolled in Accelerated Master’s or 4 + 1 programs are not affected.

***APC Items***. The following were approved by Council:

Option Suspension:

-MS in Teaching, Learning & Leadership – suspend Gifted & Talented option

Requirement Change:

-MS in Counseling

-PHD in Educational Psychology – option in Educational Psychology

-Graduate Certificate in Workforce & Adult Education

-MS in Human Development & Family Science – option name change from Gerontology to -Aging Sciences, updated curriculum for all options

-PhD in Nutritional Sciences

New Degree Programs:

-Graduate Certificate in Merchandising

-Graduate Certificate in Learning and Motivation

***Endorsement of “Faculty Council Thanks Administration for COVID Effort.”*** Graduate Council voted to endorse the Faculty Council’s gratitude concerning the OSU Administration’s efforts to address the pandemic challenges.

* 1. **Wellness: Kim Beard**



* 1. **SGA – Jack Edwards**

 New executive team introductions

 President: Jack A. Edwards

Vice President: Alex Bias

Senate Chair: Nathan Dethloff

Secretary: Emily Garrett

 Major upcoming events

Lights on Stillwater, Wednesday August 18th, 2021

Legislative updates

SGA Senate meetings begin, Wednesday August 25th, 2021

 Senate will appoint a new Faculty Council Liaison when in session

* 1. **Staff Advisory Council – Melanie Bayles**

Staff Advisory Council has resumed in person meetings. Everyone is invited to attend and there is a Zoom link available for those who do not want to attend in person. To request the link, please send an email to staff.advisory.council@okstate.edu.

Committee assignments have been made and work is beginning on our plans and goals for the year. New this year is our diversity, equity, and inclusion committee that will interface with other similar groups across campus.

As a reminder – the 2021-2022 SAC Officers are:

* Melanie Bayles – chair
* Kristi Wheeler – vice chair
* Michelle Stewart – secretary
* Tammy Ratcliff – treasurer
* Tashia Cheves – past chair

The SAC STARS award program is off and running! Faculty and staff are encouraged to nominate STAFF members who go above and beyond in doing their work at the university. Nomination forms are available on the SAC website (sac.okstate.edu). Award winners are recognized with a certificate, small gift, and recognition in the SAC newsletter and on SAC social media and website.

* 1. **Women’s Faculty Council – Aditi Grover**

 The OSU Women’s Faculty Council’s new Executive Committee consists of:

Erin Dyke, *College of Education and Human Sciences*, Chair

Laleh Tahsini, *Department of Chemistry*, Vice Chair

Corinne Schwarz, *Department of Sociology*, Secretary

Jennifer Glenn, *School of Industrial Engineering and Management*, Treasurer

Tracy Quan, *Boone Pickens School of Geology,* Immediate Past-Chair

Aditi Grover, *Spears School of Business*, Liaison to the General Faculty Council

Anyone interested in the WFC can visit our website at [http://womensfacultycouncil.okstate.edu](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.google.com%2Furl%3Fq%3Dhttps%3A%2F%2Fwww.google.com%2Furl%3Fq%253Dhttp%3A%2F%2Fwomensfacultycouncil.okstate.edu%2526amp%3Bsa%253DD%2526amp%3Bsource%253Deditors%2526amp%3Bust%253D1628813758358000%2526amp%3Busg%253DAOvVaw2qprLSPr4hvMFx1e3NkD_r%26sa%3DD%26source%3Deditors%26ust%3D1628813758367661%26usg%3DAOvVaw3JRdo5Rt3fHMuGPtqlHKXZ&data=04%7C01%7Caditi.grover%40okstate.edu%7C0ab7cef8e43b4e3c2ea308d95e6c8e54%7C2a69c91de8494e34a230cdf8b27e1964%7C0%7C0%7C637644642598185880%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=ivrwKfgbvvJlSRg9gSBcFgvrt4m%2BSSXqf0psc931Khc%3D&reserved=0) and email wfc@okstate.edu to sign up to be put on our email list.

Announcements:

**Updating Best Practices for Caregivers Document**

WFC is in the process of updating document, from last academic year 2020-21, for Best Practices for Supervisors of Faculty, Staff, and Student Caregivers during the pandemic, given the current covid situation.

**WFC’s Plan for 2021-22**

As in the previous years, WFC plans to organize speakers for the monthly meetings, continue to award Faculty, Student Research Awards, and the Ann Ryder and Clara Smith Women’s Faculty Council Leadership Endowed Scholarship through the academic year 2021-22.

Upcoming Meetings:

**Fall 2021 Monthly Meetings**

The WFC monthly meetings will be online for Fall 2021. Fall meeting dates will be announced soon.

 8. Reports of Standing Committees:

 a. Academic Standards and Policies: Brandt Gardner – No Report

 b. Athletics: Cindy Melancon – No Report

 c. Budget: Tyrrell Conway – No Report

 d. Campus Facilities, Safety, and Security: Tieming Liu – No Report

e. Diversity: Divya Jaroni – Update

f. Faculty: Matt Lovern – No Report

g. Long-Range Planning and Information Technology: Kris Hiney – No Report

 h. Research: Bruce Dunn – No Report

i. Retirement & Fringe Benefits: Sarah Hall – No Report

j. Rules and Procedures: Karen Neurohr – No Report

 k. Student Affairs and Learning Resources: Toby Nelson – No Report

 9. Unfinished Business –

 10. New Business – Save the Date ~ Tuesday, September 28th ~ 3:00-5:00

 Fall General Faculty meeting ~ McKnight Center for the Performing Arts.

 11. Adjournment -